



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI – FM 03-17
 REV 3 / 10 October 2023

Supplier:	DATA CORE TECHNOLOGIES INC.	PO No.:	ALAM-24-10-020
Address:	195 Carriedo St., Tibagan, San Juan City	PO Date:	October 17, 2024
TIN:	010-533-974-000	Mode of Procurement:	Competitive Bidding

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Fifteen (15) calendar days upon issuance of NTP
Date of Delivery:	_____	Payment Term:	Government Terms
		Warranty Term:	_____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>Renewal of one (1) year subscription to issue tracking and agile project management tool (50 users)</p> <p>1. GENERAL STATEMENT / BACKGROUND / OBJECTIVES</p> <p>1.1 DOST-ASTI seeks qualified and competent bidders for the for the renewal of one (1) unit of CSD's subscription to a cloud-based project management tool, particularly JIRA.</p> <p>1.2. The procurement of JIRA is pursuant to Section 18 of the 2016 revised IRR of RA No. 9184, which provides, "Reference to brand names shall not be allowed except for items or parts that are compatible with the existing fleet or equipment of the same make and brand, and to maintain the performance, functionality and useful life of the equipment".</p> <p>1.2.1 The subscription renewal to JIRA is crucial for keeping the project management issue ticketing tool running smoothly and for maintaining its integration with the current test case management system. This will ensure continued efficiency and effectiveness in managing projects.</p> <p>1.3. The Approved Budget for the Contract is (ABC) inclusive of all applicable government taxes and service charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p>	1	₱318,000.00	₱318,000.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755

		<p>2.1 Duration: Twelve (12) months</p> <p>2.2 Number of Users: Fifty (50) users</p> <p>2.3 With an allotment of at least 250 GB of storage</p> <p>2.4 Has pre-defined workflows suitable for software development projects but also allows custom workflows</p> <p>2.5 With Scrum and Kanban dashboards but also offers customized dashboards</p> <p>2.6 Able to track the progress of projects</p> <p>2.7 Has extensive reporting feature to check the progress of projects and sprints</p> <p>2.8 With a powerful search engine to easily search for issues/tickets</p> <p>2.9 Accessible via computer and mobile devices</p> <p>2.10 Has access to plug-and-play add-ons, i.e., development tools, can integrate with other software development tools such as test case managers</p> <p>3. AFTERSALES/TECHNICAL SUPPORT SERVICE</p> <p>3.1 End-user must be able to request technical support by phone, email, or through a website</p> <p>3.2 With readily accessible documentation/instruction manuals</p> <p>4. WARRANTY SERVICE</p> <p>4.1 Access to version upgrades, new releases, bug fixes, and critical security patches, if any, must be made available during the duration of the subscription.</p> <p>5. PAYMENT AND DELIVERY TERMS</p> <p>5.1 Subscription should be activated within fifteen (15) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>5.2 Payment shall be made only upon certification/acceptance by the End-user that the Goods are rendered or delivered in accordance with the terms of this Contract and are duly inspected and accepted. No payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract.</p> <p>(Please see attached offer.)</p>			
2	Lot	<p>Renewal of one (1) year subscription to web-based test case management software (7-10 users)</p> <p>1. GENERAL STATEMENT / BACKGROUND / OBJECTIVES</p> <p>1.1 DOST-ASTI seeks qualified and competent bidders for the for the renewal</p>	1	₱218,000.00	₱218,000.00

of one (1) unit of CSD's existing subscription to web-based test case management software, particularly Testrail. Renewal of DOST-ASTI's existing Testrail subscription under the domain dostasticsd.testrail.io.

1.2 The procurement of Testrail is pursuant to Section 18 of the 2016 revised IRR of RA No. 9184, which provides, "Reference to brand names shall not be allowed except for items or parts that are compatible with the existing fleet or equipment of the same make and brand, and to maintain the performance, functionality and useful life of the equipment".

1.2.1 The subscription renewal is essential for maintaining the smooth operation of the existing test case management system and ensuring its integration with the current project management issue ticketing tool. This will help the team work efficiently and effectively on the project.

1.3 The ABC is inclusive of all applicable government taxes and service charges.

2. FUNCTIONAL AND TECHNICAL SPECIFICATIONS

2.1 Duration: Twelve (12) months

2.2 Number of Users: Min seven (7) users

2.3 With a minimum of 50GB of storage

2.4 Should allow to easily organize test suites, sections, and cases.

2.5 Can organize your test cases in suites and section hierarchies.

2.6 Should have full test case history to track changes and ensure transparency.

2.7 Should allow test run execution and real-time results tracking.

2.8 Can organize your test runs in plans to track results for sprints and iterations.

2.9 Can easily track tests for mobile devices, browsers, OS combinations, and more.

2.10 Configurations let you verify tests against any platform or environment.

2.11 Should have built-in, actionable, real-time reporting and metrics.

2.12 Should allow seamless integration with Jira and other tools.

2.13 Should allow test assignment and email notifications.

2.14 Should have flexible user roles, groups, permissions, and workflows.

2.15 Can integrate with other software development platforms, such as issue-ticketing tools.

3. AFTERSALES/TECHNICAL SUPPORT

	<p>SERVICE</p> <p>3.1 End-user must be able to request technical support by phone, email, or through a website</p> <p>3.2 With readily accessible documentation/instruction manuals</p> <p>4. WARRANTY SERVICE</p> <p>4.1 Access to version upgrades, new releases, bug fixes, and critical security patches, if any, must be made available during the duration of the subscription</p> <p>5. PAYMENT AND DELIVERY TERMS</p> <p>5.1 Subscription should be activated within fifteen (15) calendar days upon issuance of NTP.</p> <p>5.2 Payment shall be made only upon certification/acceptance by the End-user that the Goods are rendered or delivered in accordance with the terms of this Contract and are duly inspected and accepted. No payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract.</p> <p>(Please see attached offer.)</p>			
			TOTAL:	P536,000.00
(Total Amount in Words)			Five Hundred Thirty Six Thousand Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.


Conforme:

Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

(Date)

Fund Cluster:	07	ORS / BURS No.: 023086012024-10-000369
Funds Available:	PHP 536,000.00	ORS / BURS Date: OCTOBER 17, 2024
		Amount: ₱ 536,000.00
<p> GAY CONCEPCION S. BUGAGAO Accountant III</p>		



17 October 2024

NOTICE TO PROCEED
PUBLIC BIDDING

Ms. CHRISTINE RHOSE D. CONSUL
 Authorized Representative
DATACORE TECHNOLOGIES INC.
 195 Carriedo St., Tibagan
 San Juan City

Dear Ms. Consul,

Notice is hereby given to **DATACORE TECHNOLOGIES INC.** that work/delivery may proceed for the following procurement details:

Contract Name	: Supply and Delivery of Various Software Subscriptions for ASTI Automated Labeling Machine Project
Purchase Request No.	: ALAM-24-08-19813
Purchase / Work Order No.	: ALAM-24-10-020
Total Contract Price	: Php 536,000.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Five Hundred Thirty Six Thousand Pesos

Upon signing receipt of this Notice, you are responsible for performing the services under the terms and conditions of the Agreement/Purchase Order/Work Order and in accordance with the schedule of requirements/delivery schedule.

You are also hereby required to file a Warranty Security for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-Expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies. It shall be either retention money in an amount equivalent to at least five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least five percent (5%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof: Provided, however, That the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

Note that failure to comply with the above requirements and failure to perform the services under the terms and conditions of the Agreement/Purchase Order/Work Order may constitute grounds for its forfeiture.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
 Director

Digitally signed by
 Bayani Benjamin R. Lara

DATE OF ISSUANCE:
OCT 21 2024

RECEIVED BY:

WARRANTY SECURITY

Signature over Printed Name

Type of Warranty Security:

Amount of Warranty Security:

O.R. No.:

Php

Date and Time

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