



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI – FM 03-17
 REV 3 / 10 October 2023

Supplier:	J8'S TRADING	PO No.:	24-10-248
Address:	Unit A Blk 3 Lot 8 Capitoline Hills St., BF Resort Vill., Talon Dos, Las Piñas City, 1747	PO Date:	October 29, 2024
TIN:	305-937-096-00000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Sixty (60) calendar days upon issuance of NTP
Date of Delivery:	_____	Payment Term:	Government Terms
		Warranty Term:	_____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Piece	<p>Laptop Memory</p> <p>1. GENERAL OVERVIEW 1.1. DOST-ASTI is looking for a qualified and competent supplier for the supply and delivery of Two (2) Pieces of Memory, which will be used for laptop upgrade. 1.2. The Approved Budget for the Contract (ABC) is inclusive of all applicable government taxes and service charges.</p> <p>2. TECHNICAL SPECIFICATIONS 2.1. Two (2) sticks of 16GB DDR4 2.2. Speed: 3200Mhz 2.3. Form Factor: SODIMM 2.4. Compatible with Lenovo ThinkPad P14s Gen 2</p> <p>3. WARRANTY 3.1. At least six (6) months warranty</p> <p>4. DELIVERY and PAYMENT TERMS 4.1. Items must be delivered within sixty (60) calendar days upon issuance of Notice to Proceed (NTP). 4.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the end-user. No payment shall be made for items not delivered under this contract.</p> <p>(Please see attached quotation.)</p>	2	₱6,350.00	₱12,700.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755

2	Piece	<p>Laptop Memory</p> <p>1. GENERAL OVERVIEW 1.1. DOST-ASTI is looking for a qualified and competent supplier for the supply and delivery of Four (4) Pieces of Memory, which will be used for laptop upgrades. 1.2. The ABC is inclusive of all applicable government taxes and service charges.</p> <p>2. TECHNICAL SPECIFICATIONS 2.1. Four (4) sticks of 16GB DDR4 2.2. Speed: 3200Mhz 2.3. Form Factor: SODIMM 2.4. Compatible with MSI GF63 Thin</p> <p>3. WARRANTY 3.1. At least six (6) months warranty</p> <p>4. DELIVERY and PAYMENT TERMS 4.1. Items must be delivered within sixty (60) calendar days upon issuance of NTP. 4.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the end-user. No payment shall be made for items not delivered under this contract.</p> <p>(Please see attached quotation.)</p>	4	P6,400.00	P25,600.00
3	Piece	<p>Laptop Memory</p> <p>1. GENERAL OVERVIEW 1.1. DOST-ASTI is looking for a qualified and competent supplier for the supply and delivery of One (1) Piece of Memory, which will be used for laptop upgrade. 1.2. The ABC is inclusive of all applicable government taxes and service charges.</p> <p>2. TECHNICAL SPECIFICATIONS 2.1. One (1) stick of 16GB DDR4 2.2. Speed: 2666 MHz 2.3. Form Factor: SODIMM 2.4. Compatible with Lenovo ThinkPad P1 Gen 1</p> <p>3. WARRANTY 3.1. At least six (6) months warranty</p> <p>4. DELIVERY and PAYMENT TERMS 4.1. Items must be delivered within sixty (60) calendar days upon issuance of NTP. 4.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the end-user. No payment shall be made for items not delivered under this contract.</p> <p>(Please see attached quotation.)</p>	1	P6,300.00	P6,300.00

4	Lot	<p>Laptop Battery and Charger</p> <p>1. GENERAL OVERVIEW 1.1. DOST-ASTI is looking for a qualified and competent supplier for the supply and delivery of One (1) lot of Laptop Battery and Charger. 1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS 2.1. Battery 2.1.1. Battery Chemistry: Lithium Ion (Li-Ion) 2.1.2. Number of Cells: 3-cell 2.1.3. Battery Energy: At least 48 Wh 2.1.4. Genuine or OEM 2.1.5. Compatible with Acer TravelMate P215-52G</p> <p>2.2. Charger 2.2.1. At least 65W 19V, 3.42A AC Adapter 2.2.2. Genuine or OEM 2.2.3. Compatible with Acer TravelMate P215-52G</p> <p>3. Warranty 3.1. At least six (6) months warranty</p> <p>4. DELIVERY and PAYMENT TERMS 4.1. Items must be delivered within sixty (60) calendar days upon issuance of NTP. 4.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the end-user. No payment shall be made for items not delivered under this contract.</p> <p>(Please see attached quotation.)</p>	1	P9,400.00	P9,400.00
5	Lot	<p>Laptop Screen Replacement</p> <p>1. GENERAL OVERVIEW 1.1. DOST-ASTI is looking for a qualified and competent service provider for the replacement of defective Laptop Screen. The replacement of the said defective laptop screen includes provision of PARTS and LABOR. 1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS 2.1. 13-inch LED-backlit display with IPS technology 2.2. Genuine or OEM 2.3. Compatible with MacBook Pro 2017 Model</p>	1	P27,000.00	P27,000.00


		<p>2.4. Includes labor and materials for screen installation.</p> <p>3. WARRANTY</p> <p>3.1. At least six (6) months warranty</p> <p>4. DELIVERY, PAYMENT TERMS AND OTHER CONDITIONS</p> <p>4.1. Items must be delivered within sixty (60) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the end-user. No payment shall be made for items not delivered under this contract.</p> <p>4.3. The service provider who is qualified must have diagnosed the mentioned laptop before participating in the bid activity</p> <p>(Please see attached quotation.)</p>			
6	Piece	<p>Laptop Charger</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is looking for a qualified and competent supplier for the supply and delivery of One (1) Piece of Laptop Charger.</p> <p>1.2. The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. 65W, 19V, 3.42A AC Adapter</p> <p>2.2. Genuine or OEM</p> <p>2.3. Compatible with Acer TravelMate TMP1510-G2-82VZ</p> <p>3. Warranty</p> <p>3.1. At least six (6) months warranty</p> <p>4. DELIVERY and PAYMENT TERMS</p> <p>4.1. Items must be delivered within sixty (60) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be processed once the items are completely delivered, inspected, and accepted by the end-user. No payment shall be made for items not delivered under this contract.</p> <p>(Please see attached quotation.)</p>	1	P1,050.00	P1,050.00
				TOTAL:	P82,050.00
(Total Amount in Words)			Eighty Two Thousand Fifty Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

Digitally signed
by Benjamin R. Lara

(Date)

Fund Cluster:	01	ORS / BURS No.:	021011062024-10-000937
Funds Available:	PHP 82,050.00	ORS / BURS Date:	OCTOBER 29, 2024
		Amount:	₱ 82,050.00
 GAY CONCEPCION S. BUGAGAO Accountant III			



29 October 2024

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Mr. JESSIE T. AMARO
 Owner
J8'S TRADING
 Unit A Blk 3 Lot 8 Capitoline Hills St.
 BF Resort Vill., Talon Dos
 Las Piñas City, 1747

Dear Mr. Amaro,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Two (2) Pieces Laptop Memory and Other Items
Purchase Request No.	: GAA-24-09-20006
Purchase / Work Order No.	: 24-10-248
Total Contract Price	: Php 82,050.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Eighty Two Thousand Fifty Pesos

Upon issuance of this Notice, your company, **J8'S TRADING** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon, Ph.D. DN: cn=Franz A. De Leon, o=DOST, ou=ASTI, email=franz@asti.dost.gov.ph
 Director

DATE OF ISSUANCE:

OCT 30 2024

RECEIVED BY:

 Signature over Printed Name

 Date and Time

Postal Address : ASTI Bldg. UP Technology Park Complex
 CP Garcia Ave., Diliman, Quezon City 1101

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ASTI - FM 03-19
 REV 2 / 05 October 2023