



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI – FM 03-17
 REV 3 / 10 October 2023

Supplier:	ARTJOHNLEY ENTERPRISES	PO No.:	24-10-234
Address:	47 Victoria St., Sauyo, Quezon City	PO Date:	October 08, 2024
TIN:	234-924-389-000	Mode of Procurement:	Shopping (b)

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	EPDC Bldg., MIRDC Compound, Bicutan, Taguig City	Delivery Term:	Sixty (60) calendar days upon issuance of NTP
Date of Delivery:	_____	Payment Term:	Government Terms
		Warranty Term:	_____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<p>Inkjet Printer</p> <p>1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Two (2) Units Inkjet Printer to be used in the day-to-day operations of DOST-ASTI EPDC, especially in producing physical copies of documents. 1.2. The ABC is inclusive of all applicable government fees, taxes, and other charges.</p> <p>2. TECHNICAL SPECS 2.1. Printer Type: Print, Scan, Copy, Fax with ADF 2.2. Max Resolution: 4800 x 1200 dpi 2.3. Print speed up to 38 ppm for draft and 17 ipm for standard prints 2.4. Copy Function 2.4.1. Reduction/ Enlargement: 25-400% 2.4.2. Copy Resolution: Maximum 600 x 600 dpi 2.5. Scanning 2.5.1. Scanner Type: Flatbed color image scanner 2.5.2. Optical Resolution: 1200 x 2400 dpi 2.6. ADF Specifications 2.6.1. Paper Capacity: 35 sheets 2.7. Fax Function</p>	2	P32,900.00	P65,800.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755


	<p>2.7.1. Type of Fax: Walk-up Black-and-white and color fax capability</p> <p>2.7.2. Fax Resolution: Up to 200 x 200 dpi</p> <p>2.8. Paper Handling</p> <p>2.8.1. Paper Feed Method: Friction Feed</p> <p>2.8.2. Number of Paper Trays: 2 (Front 1, Rear 1)</p> <p>2.8.3. Paper Sizes: Prints up to A3+ (for simplex)</p> <p>2.9. Supported OS and Applications</p> <p>2.9.1 Supported OS: Mac OS X 10.6.8 or later, Windows 10 to 11</p> <p>2.10. Ink Type: Tank</p> <p>2.11. Interface:</p> <p>2.11.1. USB: USB 2.0</p> <p>2.11.2. Network: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct</p> <p>2.11.3. Network Protocol: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct</p> <p>2.11.4. Network Protocol: TCP/IPv4, TCP/IPv6</p> <p>2.12. Power</p> <p>2.12.1. Rated Voltage: AC 220-240V</p> <p>2.12.2. Rated Frequency: 50-60 Hz</p> <p>2.13. Control Panel</p> <p>2.13.1. LCD Screen: Color LCD Touch Screen</p> <p>3. WARRANTY</p> <p>3.1 Unit/s must carry at least one (1) year warranty, which shall commence from the date of acceptance of the end-user.</p> <p>4. PAYMENT AND DELIVERY TERMS:</p> <p>4.1. Delivery must be done within sixty (60) calendar days upon issuance of NTP at EPDC Bldg., MIRDC Compd., Bicutan, Taguig City.</p> <p>4.2. Government terms. Full payment will only be processed once completely delivered, inspected, and accepted by the end-user.</p> <p>(Please see attached quotation.)</p>			
			TOTAL:	₱65,800.00
(Total Amount in Words)		Sixty Five Thousand Eight Hundred Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,


(Signature over Printed Name of Supplier)



FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

Digitally signed
by Bayani
Benjamin R. Lara

(Date)

Fund Cluster:	01	ORS / BURS No.:	021011012024-10-00085A
Funds Available:	Php 65,800.00	ORS / BURS Date:	OCTOBER 09, 2024
		Amount:	₱ 65,800.00
 GAY CONCEPCION S. BUGAGAO Accountant III			



08 October 2024

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Ms. REYSAN P. DEQUILLA
 Sales Account Executive
ARTJOHNLEY ENTERPRISES
 47 Victoria St., Sauyo
 Quezon City

Dear Ms. Dequilla,

This Notice to Proceed is hereby issued for the following contract details:

	Contract Name	: <u>Supply and Delivery of Two (2) Units Inkjet Printer</u>
	Purchase Request No.	: <u>GAA-24-09-19834</u>
	Purchase / Work Order No.	: <u>24-10-234</u>
	Total Contract Price	: <u>Php 65,800.00</u>
(inclusive of taxes, import duties and all other charges or fees)	Total Contract Price in Words	: <u>Sixty Five Thousand Eight Hundred Pesos</u>

Upon issuance of this Notice, your company, **ARTJOHNLEY ENTERPRISES** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon, DN: cn=Franz A. De Leon, o=ASTI, ou=ASTI, email=franz@asti.dost.gov.ph
 Director

DATE OF ISSUANCE:

OCT 11 2024

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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ASTI - FM 03-19 REV 2 / 05 October 2023
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