



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**PURCHASE ORDER**

ASTI-FM 03-17  
REV 3 / 10 October 2023

<b>Supplier:</b>	<b>BAYAN PC TECHNOLOGIES, INC.</b>	<b>PO No.:</b>	<b>24-09-209</b>
<b>Address:</b>	<b>Unit 521 5th Flr. Elizabeth Hall, Katipunan Ave., Loyola Heights, Quezon City 1108</b>	<b>PO Date:</b>	<b>September 18, 2024</b>
<b>TIN:</b>	<b>006-033-297-001</b>	<b>Mode of Procurement:</b>	<b>NP-53.9 Small Value Procurement</b>

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	<b>ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101</b>	<b>Delivery Term:</b>	<b>Thirty (30) calendar days upon issuance of NTP</b>
<b>Date of Delivery:</b>	_____	<b>Payment Term:</b>	<b>Government Terms</b>
		<b>Warranty Term:</b>	_____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<b>RAM</b> 1. GENERAL OVERVIEW 1.1. DOST-ASTI is looking for a qualified and competent supplier for the supply and delivery of five (5) lots of RAM, which will be used for laptop upgrade. 1.2. The Approved Budget for the Contract (ABC) is inclusive of all applicable government taxes and service charges. 2. TECHNICAL SPECIFICATIONS 2.1. 2 x 32GB DDR4 2666Mhz SoDIMM 2.2. Compatible with MSI GP65 Leopard laptops 3. WARRANTY 3.1. At least six (6) months warranty 4. DELIVERY and PAYMENT TERMS 4.1. Items must be delivered within thirty (30) calendar days upon issuance of Notice to Proceed (NTP). 4.2. Full payment will only be given once the items are completely delivered, inspected, and accepted by the end-user. No payment shall be made for items not delivered under this contract. (Please see attached quotation.)	5	₱14,000.00	₱70,000.00
				<b>TOTAL:</b>	<b>₱70,000.00</b>
<b>(Total Amount in Words)</b>			<b>Seventy Thousand Pesos Only</b>		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
 Website : www.asti.dost.gov.ph  
 Email : info@asti.dost.gov.ph  
 Tel No. : +632 8249-8500  
 +632 8426-9755

Conforme:


Very Truly Yours,

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
\_\_\_\_\_  
**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

Digitally signed by  
Franz A. De Leon  
DN: cn=Franz A. De Leon, o=DOST-ASTI

\_\_\_\_\_  
(Date)

<b>Fund Cluster:</b>	<u>01</u>	<b>ORS / BURS No.:</b>	<u>02101012024-09-000786</u>
<b>Funds Available:</b>	<u>Php 70,000.00</u>	<b>ORS / BURS Date:</b>	<u>SEPTEMBER 19, 2024</u>
		<b>Amount:</b>	<u>₱ 70,000.00</u>
 <b>GAY CONCEPCION S. BUGAGAO</b> _____ Accountant III			



18 September 2024

**NOTICE TO PROCEED**  
**ALTERNATIVE MODE OF PROCUREMENT**

**Ms. ROSEL C. OCERA**  
 Authorized Representative  
**BAYAN PC TECHNOLOGIES, INC.**  
 Unit 521 5th Flr. Elizabeth Hall, Katipunan Ave.  
 Loyola Heights, Quezon City 1108

Dear Ms. Ocera,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <u>Supply and Delivery of Five (5) Lots RAM</u>
Purchase Request No.	: <u>GAA-24-05-19273</u>
Purchase / Work Order No.	: <u>24-09-209</u>
Total Contract Price	: <u>Php 70,000.00</u>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <u>Seventy Thousand Pesos</u>

Upon issuance of this Notice, your company, **BAYAN PC TECHNOLOGIES, INC.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

**FRANZ A. DE LEON, Ph.D.** Digitally signed by Franz A. De Leon  
 Director

DATE OF ISSUANCE:

September 23 2024

RECEIVED BY:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time

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ASTI - FM 03-19  
 REV 2 / 05 October 2023