



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**PURCHASE ORDER**

ASTI - FM 03-17  
 REV 3 / 10 October 2023

<b>Supplier:</b>	JASSEN HARRIS INDUSTRIES CORP.	<b>PO No.:</b>	24-09-202
<b>Address:</b>	1063 Tomas Mapua St., Brgy. 329 Zone 33, Sta. Cruz, Manila	<b>PO Date:</b>	September 11, 2024
<b>TIN:</b>	009-248-102-00000	<b>Mode of Procurement:</b>	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	<b>Delivery Term:</b>	Thirty (30) calendar days upon issuance of NTP
<b>Date of Delivery:</b>	_____	<b>Payment Term:</b>	Government Terms
		<b>Warranty Term:</b>	_____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Piece	<p><b>Latch Toggle Clamp</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders to supply and deliver SEVENTEEN (17) PIECES LATCH TOGGLE CLAMP, to be integrated to the platform as plant growing area door lock and stackable lock.</p> <p>1.2. The Approved Budget for the Contract (ABC) is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Anti-corrosion</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective or incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.3. Government terms. Payment upon complete delivery.</p> <p>(Please see attached quotation.)</p>	17	P1,800.00	P30,600.00
2	Piece	<p><b>Shut Off Valve</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders to supply and deliver SIX (6) PIECES SHUT OF VALVE, to be integrated to the prototype for manually filling and draining the</p>	6	P3,050.00	P18,300.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101  
 Website : www.asti.dost.gov.ph  
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500  
 +632 8426-9755

		<p>nutrient solution tank.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Outside Diameter: 20mm.</p> <p>2.2. Body: Plastic or aluminum</p> <p><b>3. WARRANTY AND AFTER SALES SUPPORT</b></p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective or incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p><b>4. PAYMENT AND DELIVERY TERMS</b></p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p> <p>(Please see attached quotation.)</p>			
<b>3</b>	<b>Piece</b>	<p><b>Rubber Adjustable foot</b></p> <p><b>1. GENERAL OVERVIEW</b></p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders to supply and deliver <b>EIGHT (8) PIECES ADJUSTABLE RUBBER FOOT</b> to be integrated to the prototype as rubber footing.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Rubber Foot Diameter: At least 40 mm.</p> <p>2.2. Load Support: At least 150 kg.</p> <p>2.3. Thread Length: At most 100 mm.</p> <p><b>3. WARRANTY AND AFTER SALES SUPPORT</b></p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective or incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p><b>4. PAYMENT AND DELIVERY TERMS</b></p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p> <p>(Please see attached quotation.)</p>	<b>8</b>	<b>₱2,690.00</b>	<b>₱21,520.00</b>
				<b>TOTAL:</b>	<b>₱70,420.00</b>
<b>(Total Amount in Words)</b>			<b>Seventy Thousand Four Hundred Twenty Pesos Only</b>		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
FRANZ A. DE LEON, Ph.D.  
\_\_\_\_\_  
Director, DOST-ASTI

Digitally signed  
by Franz A. De Leon  
Benjamin B. Lara

\_\_\_\_\_  
(Date)

<b>Fund Cluster:</b>	<u>01</u>	<b>ORS / BURS No.:</b>	<u>021011012024-09-000742</u>
<b>Funds Available:</b>	<u>Php 70,420.00</u>	<b>ORS / BURS Date:</b>	<u>SEPTEMBER 13, 2024</u>
		<b>Amount:</b>	<u>₱ 70,420.00</u>
 <b>GAY CONCEPCION S. BUGAGAO</b> _____ Accountant III			



11 September 2024

**NOTICE TO PROCEED**  
**ALTERNATIVE MODE OF PROCUREMENT**

**Mr. MIKE JASSEN T. SY**  
 President  
**JASSEN HARRIS INDUSTRIES CORP.**  
 1063 Tomas Mapua St., Brgy. 329 Zone 33  
 Sta. Cruz, Manila

Dear Mr. Sy,


This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <b>Supply and Delivery of Seventeen (17) Pieces Latch Toggle Clamp and Other Items</b>
Purchase Request No.	: <b>GAA-24-08-19748</b>
Purchase / Work Order No.	: <b>24-09-202</b>
Total Contract Price	: <b>Php 70,420.00</b>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <b>Seventy Thousand Four Hundred Twenty Pesos</b>

Upon issuance of this Notice, your company, **JASSEN HARRIS INDUSTRIES CORP.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.** Digitally signed by Benjamin R. Lara  
 Director

DATE OF ISSUANCE:

September 17 2024

RECEIVED BY:

Signature over Printed Name

Date and Time

Postal Address : ASTI Bldg. UP Technology Park Complex  
 CP Garcia Ave., Diliman, Quezon City 1101  
 Website: : www.asti.dost.gov.ph  
 Email: : info@asti.dost.gov.ph

Tel No.: +632 8249-8500  
 +632 8426-9755  
 Fax No.: +632 8249-9764

ASTI - FM 03-19  
 REV 2 / 05 October 2023