



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI – FM 03-17
 REV 3 / 10 October 2023

Supplier:	AMREIVAX CORPORATION	PO No.:	24-06-118
Address:	19748 Almond St., Exec. Heights Subd., Dist. II, Sun Valley, Parañaque City 1700	PO Date:	June 04, 2024
TIN:	008-844-682-00000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Per end-user's schedule
Date of Delivery:	_____	Payment Term:	Government Terms
		Warranty Term:	_____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	INFLUENZA VACCINE 1. BACKGROUND AND OBJECTIVE 1.1 The Department of Science and Technology (DOST) – Advanced Science and Technology Institute (ASTI) aims to ensure the protection of health of its workforce against influenza. 1.2 To guarantee that the DOST-ASTI employees are safe against mild to severe illnesses which may be brought by the influenza, the agency is seeking for duly registered clinics to provide and administer influenza vaccines 2. TECHNICAL REQUIREMENTS/SPECIFICATIONS 1.1. Administration of QUADRIVALENT INFLUENZA VACCINES to cover a minimum of EIGHTY-FIVE (85) DOST-ASTI permanent employees. 1.2. The service provider shall provide a dedicated contact person who will be responsible in addressing concerns relative to the implementation of the contract. 1.3. The service provider engaged to perform the administration of Quadrivalent Influenza Vaccines must meet the following requirements: 1.3.1. Shall provide a medical team, which may include either medical doctors or registered nurses, who shall be in-charge of administration of vaccines. 1.3.2. Capable of conducting on-site administration located at DOST-ASTI Bldg., UP Technology Park Complex, CP Garcia Avenue, UP Campus, Diliman, Quezon City. 1.3.3. The medical team shall observe the following minimum health and safety protocols: 1.3.3.1. Shall give the list of personnel who will be on-duty during the scheduled on-site administration of vaccines and the same must be fully vaccinated against COVID-19. 1.3.3.2. Proper wearing of face masks. 1.3.3.3. Washing hands regularly or disinfecting	1	P59,500.00	P59,500.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755.

	<p>hands using alcohol or alcohol-based sanitizer.</p> <p>1.3.3.4. Physical distancing and/or avoiding crowded settings.</p> <p>1.4. The DOST-ASTI shall have the right to terminate the services of the service provider for any unjustifiable cause.</p> <p>2. PAYMENT AND DELIVERY TERMS</p> <p>2.1. Payment shall be through send bill arrangement.</p> <p>2.2. Payment is inclusive of government taxes and other charges.</p> <p>2.3. All payments shall be subject to existing budgeting, accounting, and auditing laws, rules, and regulations.</p> <p>(Please see attached quotation.)</p>		
		TOTAL:	₱59,500.00
(Total Amount in Words)		Fifty-Nine Thousand Five Hundred Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
 Director, DOST-ASTI

Digitally signed
 by Bayani
 Benjamin R. Larr

(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>011011012029-06-000927</u>
		ORS / BURS Date:	<u>JUNE 05, 2029</u>
Funds Available:	<u>Php 59,500.00</u>	Amount:	<u>₱ 59,500.00</u>
<p> GAY CONCEPCION S. BUGAGAO Accountant III</p>			



04 June 2024

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Ms. SABRINNE ILISCUPIDEZ
 Authorized Representative
AMREIVAX CORPORATION
 19748 Almond St., Exec. Heights Subd., Dist. II
 Sun Valley, Parañaque City 1700

Dear Ms. Iliscupidez,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of One (1) Lot Influenza Vaccine
Purchase Request No.	: GAA-24-05-19168
Purchase / Work Order No.	: 24-06-118
Total Contract Price	: P59,500.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Fifty-Nine Thousand Five Hundred Pesos

Upon issuance of this Notice, your company, **AMREIVAX CORPORATION** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
 Director

Digitally signed by
 Bayani Benjamin
 R. Lara

DATE OF ISSUANCE:

06 JUN 2024

RECEIVED BY:

 Signature over Printed Name

 Date and Time