

Ad 2024-05-0023
 AS 2024-05-0003



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI - FM 03-17
 REV 3 / 10 October 2023

Supplier:	GABEPAT TRADING	PO No.:	24-05-104
Address:	B9 L32 Agape St., SNKI Compd., Brgy.178, Camarin, Caloocan City	PO Date:	May 21, 2024
TIN:	246-510-701-000	Mode of Procurement:	Shopping (b)

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Thirty (30) calendar days upon issuance of NTP
Date of Delivery:	_____	Payment Term:	Government Terms
		Warranty Term:	_____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Piece	<p>Accessory - Keyboard</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF SIX (6) PCS OF KEYBOARD to be used in performing daily work tasks under the STRIIDER project.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Connection Type: Bluetooth classic 3.0</p> <p>2.2. Wireless Range: 10 m</p> <p>2.3. Battery: Two (2) pcs of AAA</p> <p>2.4. Equipped with Battery LED, 3 Bluetooth channel LEDs</p> <p>2.5. Compatible with Windows, Mac, iOS, iPadOS, Android</p> <p>3. PACKAGE INCLUSION</p> <p>3.1. One (1) pc keyboard</p> <p>3.2. Two (2) pcs AAA batteries (pre-installed)</p> <p>4. NOTES</p> <p>4.1. ICT Supplies</p> <p>5. WARRANTY</p> <p>5.1. Must have at least six (6) months of warranty from the time of delivery which covers defects in materials.</p> <p>5.2. Warranty service shall commence from the date of end-user acceptance.</p> <p>5.3. Any replacement service must be successfully performed within fifteen (15) calendar days.</p> <p>6. DELIVERY AND PAYMENT TERMS</p> <p>6.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>6.2. Full payment will only be given once the item</p>	6	P1,821.00	P10,926.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755

	is completely delivered, inspected, and accepted by the End-user. 6.3. No payment shall be made for the supplies and materials not yet delivered under this contract. (Please see attached quotation.)		
		TOTAL:	₱10,926.00
(Total Amount in Words)		Ten Thousand Nine Hundred Twenty-Six Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.

Director, DOST-ASTI

(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>01101012024-05-000385</u>
Funds Available:	<u>Php 10,926.00</u>	ORS / BURS Date:	<u>MAY 22, 2024</u>
		Amount:	<u>₱ 10,926.00</u>
 GAY CONCEPCION S. BUGAGAO Accountant III			



21 May 2024

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Ms. ELENA S. LALISAN
 Authorized Representative
GABEPAT TRADING
 B9 L32 Agape St., SNKI Compd.
 Brgy.178, Camarin, Caloocan City

Dear Ms. Lalisan,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	:	Supply and Delivery of Six (6) Pieces Accessory - Keyboard
Purchase Request No.	:	GAA-24-03-18932
Purchase / Work Order No.	:	24-05-104
Total Contract Price	:	P10,926.00
(inclusive of taxes, import duties and all other charges or fees)		
Total Contract Price in Words	:	Ten Thousand Nine Hundred Twenty-Six Pesos

Upon issuance of this Notice, your company, **GABEPAT TRADING** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
 Director

Digitally signed
 by Bayani Benjamin R. Lara

DATE OF ISSUANCE:

MAY 24 2024

RECEIVED BY:

Signature over Printed Name

Date and Time



13 May 2024

NOTICE OF AWARD
ALTERNATIVE MODE OF PROCUREMENT

Ms. ELENA S. LALISAN
 Authorized Representative
GABEPAT TRADING
 B9 L32 Agape St., SNKI Compd.
 Brgy.178, Camarin, Caloocan City

Dear Ms. Lalisan,

This Notice of Award is hereby issued for the following procurement details and item/s below:

Purchase Request No.	: <u>GAA-24-03-18932</u>
Purchase Request Date	: <u>22 March 2024</u>
Date of Submission of Bids	: <u>26 April 2024</u>
Date of Opening of Bids	: <u>26 April 2024</u>
Total Bid Offer Price	: <u>₱10,926.00</u>
(Inclusive of taxes, import duties and all other charges or fees)	
Total Bid Offer Price in Words	: <u>Ten Thousand Nine Hundred Twenty-Six Pesos</u>

Item/s:

- Six (6) Pieces Accessory - Keyboard

Upon the recommendation of the Bids and Awards Committee (BAC), the abovementioned items have been awarded to you in accordance with your bid offer submitted to Advanced Science and Technology Institute (ASTI).

Please acknowledge acceptance of this Notice by signing in the space provided below and return it to us within two (2) working days upon receipt. Should you have any questions or clarifications, you may coordinate with our BAC Secretariat through email at bac-sec@asti.dost.gov.ph.

Respectfully,

Digitally signed by
 Bayani Benjamin R. Lara
BAYANI BENJAMIN R. LARA
 BAC Chairperson

Approved By:

Digitally signed
 by De Leon
FRANZ A. DE LEON, Ph.D.
 Director Franz Asunta

ACKNOWLEDGEMENT

I hereby acknowledge receipt of this Notice on: May 15, 2024
 Name of Representative of the Bidder: Elena S. Lalisan
 Signature of the Representative of the Bidder: [Signature]