



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI-FM 03-17
 REV 3 / 10 October 2023

| | | | |
|------------------|---|-----------------------------|---|
| Supplier: | CRUZ MARCELO & TENEFRANCIA | PO No.: | SIMULA-24-04-001 |
| Address: | 9th, 10th, 11th & 12th Floors, One Orion Tower, 11th Ave. cor. University Parkway, Bonifacio Global City, Fort Bonifacio, Taguig City 1630 | PO Date: | April 29, 2024 |
| TIN: | 008-586-930-00000 | Mode of Procurement: | NP-53.7 Highly Technical Consultants |

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | | | |
|---------------------------|---|-----------------------|----------------------------------|
| Place of Delivery: | ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101 | Delivery Term: | On or before 14 June 2024 |
| Date of Delivery: | _____ | Payment Term: | Government Terms |
| | | Warranty Term: | _____ |

| Stock / Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|----------------------|------|---|----------|--------------------|--------------------|
| 1 | Lot | <p>Intellectual Property (IP) and Technical Research Service for IP Audit and Technology Readiness Level (TRL) Generation inclusive of Trainings on TRL Methodology and Tools, and Output Presentation (One (1) Cluster of Tech), Minimum of Seventy-Seven (77) Technologies and Admin Fees plus Taxes</p> <p>1. BACKGROUND AND OBJECTIVES 1.1. DOST-ASTI is seeking for the IP and Technical Research Service for the IP Audit with TRL Report inclusive of training on TRL Methodology and Tools and Output Presentation for Seventy-Seven (77) DOST-ASTI Technologies from 2010-2021. 1.2. The service provider must submit a complete IP Audit Report with details on TRL and conduct training on TRL methodology and tools and present outputs to DOST-ASTI Top Management. 1.3. The Approved Budget for the Contract is inclusive of all applicable government taxes and service charges.</p> <p>2. TECHNICAL SPECIFICATIONS 2.1. An IP Audit Analysis with TRL Report generation of the initial IP inventory output from the agency (seventy-seven (77) technologies). 2.2. Work with DOST-ASTI Technology Licensing Office (TLO) together with the top management and its lead researchers in preparing the documents relevant to conducting the IP Audit analysis with TRL. 2.3. Prepare and develop the final written IP Audit analysis with TRL Report with recommendations on how to apply the results properly and effectively to the future R&D, technology transfer, and administrative activities of DOST-ASTI. 2.4. Conduct a training workshop and present the final outputs and methodologies and tools used to the DOST-ASTI Management, DOST-ASTI TLO,</p> | 1 | P180,000.00 | P180,000.00 |

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755


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|--------------------------------|--|--|---|--------------------|
| | <p>lead researchers, and project managers for final evaluation and acceptance of the TRL and Technology Needs Assessment (TNA) results.</p> <p>2.5. Inclusive communications and other related expenses.</p> <p>2.6. Inclusive of tax, administrative, and other government fees.</p> <p>3. DELIVERY AND PAYMENT TERMS</p> <p>3.1. Delivery of the service shall start not later than ten (10) calendar days upon issuance of Notice to Proceed. The engagement of the service provider shall be until 14 June 2024.</p> <p>3.2. Payment shall be made only upon certification/acceptance/by the end-user that the services are rendered or delivered in accordance with the terms of this Contract and are duly inspected and accepted. No payment shall be made for services not yet rendered or under this Contract.</p> <p>(Please see attached quotation.)</p> | | | |
| | | | TOTAL: | P180,000.00 |
| (Total Amount in Words) | | | One Hundred Eighty Thousand Pesos Only | |

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

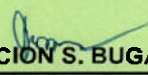
Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

Digitally signed by Benjamin R. Lara

(Date)

| | | |
|--|----------------|--|
| Fund Cluster: | 07 | ORS / BURS No.: 07308 001-2024-04-000130 |
| | | ORS / BURS Date: APRIL 30, 2024 |
| Funds Available: | Php 180,000.00 | Amount: ₱ 180,000.00 |
| <p style="text-align: center;"> GAY CONCEPCION S. BUGAGAO Accountant III</p> | | |



29 April 2024

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Atty. ROWANIE A. NAKAN
 Authorized Representative
CRUZ MARCELO & TENEFRANCIA
 9th, 10th, 11th & 12th Floors, One Orion Tower
 11th Ave. cor. University Parkway
 Bonifacio Global City, Fort Bonifacio
 Taguig City 1630

Dear Atty. Nakan,

This Notice to Proceed is hereby issued for the following contract details:

| | |
|---|---|
| | Supply and Delivery of One (1) Lot Intellectual Property (IP) and Technical Research Service for IP Audit and Technology Readiness Level (TRL) Generation inclusive of Trainings on TRL Methodology and Tools, and Output Presentation (One (1) Cluster of Tech), Minimum of Seventy-Seven (77) Technologies and Admin Fees plus Taxes |
| Contract Name : | Supply and Delivery of One (1) Lot Intellectual Property (IP) and Technical Research Service for IP Audit and Technology Readiness Level (TRL) Generation inclusive of Trainings on TRL Methodology and Tools, and Output Presentation (One (1) Cluster of Tech), Minimum of Seventy-Seven (77) Technologies and Admin Fees plus Taxes |
| Purchase Request No. : | SIMULA-24-03-18833 |
| Purchase / Work Order No. : | SIMULA-24-04-001 |
| Total Contract Price : | ₱180,000.00 |
| (inclusive of taxes, import duties and all other charges or fees) | |
| Total Contract Price in Words : | One Hundred Eighty Thousand Pesos |

Upon issuance of this Notice, your company, **CRUZ MARCELO & TENEFRANCIA** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
 Director

Digitaly signed
 by Franz
 Benjamin R. Lara

DATE OF ISSUANCE:

MAY 03 2024

RECEIVED BY:

 Signature over Printed Name

 Date and Time