

AD 2024-04-0021  
 OPI 2024-04-00295



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**PURCHASE ORDER**

ASTI-FM 03-17  
 REV 3 / 10 October 2023

Supplier:	JASSEN HARRIS INDUSTRIES CORP.	PO No.:	24-04-078
Address:	1063 Tomas Mapua St., Brgy. 329 Zone 33, Sta. Cruz, Manila	PO Date:	April 25, 2024
TIN:	009-248-102-000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101**      Delivery Term: **Thirty (30) calendar days upon issuance of NTP**

Date of Delivery: \_\_\_\_\_      Payment Term: **Government Terms**

Warranty Term: \_\_\_\_\_

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<b>Digital Multitester</b> 1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders to supply and deliver two (2) units Digital Multitester, to be used as tool for testing electrical parameters in prototyping. 1.2. The ABC is inclusive of government taxes and other charges.  2. TECHNICAL SPECIFICATIONS 2.1. Capabilities: Can measure AC and DC voltage and current, capacitance, resistance, continuity, etc. 2.2. 4000 counts or more 2.3. Auto power-off  3. WARRANTY AND AFTER SALES SUPPORT 3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues. 3.2. Defective or incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section. 3.3. Must carry at least three (3) months warranty.  4. PAYMENT AND DELIVERY TERMS 4.1. The price of the bid must be inclusive of government taxes and other charges. 4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP. 4.3. Government terms. Payment upon complete delivery. (Please see attached quotation.)	2	₱3,990.00	₱7,980.00

TFS  
 Subj: support

Postal Address : ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101  
 Website : www.asti.dost.gov.ph  
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500  
 +632 8426-9755

3136 am



2	Pack	<p><b>Soldering Iron Tips</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders to supply and deliver two (2) packs of Soldering Iron Tips, to be used as consumable item for the prototype.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Package must include knife shape, round type, tortex, flat and horseshoe-shape tips</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective or incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p> <p>(Please see attached quotation.)</p>	2	P350.00	P700.00
3	Set	<p><b>Heat Shrink Tube Set</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders to supply and deliver three (3) sets Heat Shrink Tube Set, to be used as consumable item in prototyping.</p> <p>1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Quantity: One (1) set (530 pcs)</p> <p>2.2. Material: Polyolefin</p> <p>2.3. Shrinkage Ratio: 2:1 (will maximum shrink to 1/2 its supplied diameter)</p> <p>2.4. Operating Temperature: -55°C to +125°C</p> <p>3. WARRANTY AND AFTER SALES SUPPORT</p> <p>3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.</p> <p>3.2. Defective or incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.</p> <p>3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.</p> <p>4.3. Government terms. Payment upon complete delivery.</p> <p>(Please see attached quotation.)</p>	3	P250.00	P750.00

*Other Supplies*

*Other Supplies*



4	Pack	<p><b>Sandpaper Set</b></p> <p>1. GENERAL OVERVIEW  1.1. DOST-ASTI is seeking qualified and competent bidders to supply and deliver three (3) packs Sandpaper Set, to be used as consumable item for prototyping.  1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS  2.1. Grit: P220  2.2. 230mm x 280mm</p> <p>3. WARRANTY AND AFTER SALES SUPPORT  3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.  3.2. Defective or incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.  3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS  4.1. The price of the bid must be inclusive of government taxes and other charges.  4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.  4.3. Government terms. Payment upon complete delivery.</p> <p>(Please see attached quotation.)</p>	3	P150.00	P450.00
5	Piece	<p><b>Hacksaw</b></p> <p>1. GENERAL OVERVIEW  1.1. DOST-ASTI is seeking qualified and competent bidders to supply and deliver one (1) piece Hacksaw, to be used as acrylic saw tool for small parts to be used in the prototype.  1.2. The ABC is inclusive of government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS  2.1. Adjustable: Yes  2.2. Blade Length: 12 inches  2.3. Handle Material: Plastic  2.4. Heavy duty</p> <p>3. WARRANTY AND AFTER SALES SUPPORT  3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues.  3.2. Defective or incorrect items shall be replaced by the supplier within fifteen (15) calendar days upon receipt of notice from the end-user or DOST-ASTI Property and Supply Section.  3.3. Must carry at least three (3) months warranty.</p> <p>4. PAYMENT AND DELIVERY TERMS  4.1. The price of the bid must be inclusive of government taxes and other charges.  4.2. Delivery of goods shall be made by the supplier within thirty (30) calendar days upon issuance of NTP.  4.3. Government terms. Payment upon complete delivery.</p> <p>(Please see attached quotation.)</p>	1	P3,000.00	P3,000.00
			<b>TOTAL:</b>	<b>P12,880.00</b>	
<b>(Total Amount in Words)</b>			<b>Twelve Thousand Eight Hundred Eighty Pesos Only</b>		

office supplies

office equipment



The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
\_\_\_\_\_  
**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

Digitally signed  
by Bayani  
Benjamin R. Lu

\_\_\_\_\_  
(Date)

<b>Fund Cluster:</b>	<u>01</u>	<b>ORS / BURS No.:</b>	<u>01101012024-04-000295</u>
		<b>ORS / BURS Date:</b>	<u>APRIL 26, 2024</u>
<b>Funds Available:</b>	<u>Php 12,880.00</u>	<b>Amount:</b>	<u>₱ 12,880.00</u>
 <b>GAY CONCEPCION S. BUGAGAO</b> _____ Accountant III			



25 April 2024

**NOTICE TO PROCEED**  
**ALTERNATIVE MODE OF PROCUREMENT**

**Mr. MIKE JASSEN T. SY**  
 President  
**JASSEN HARRIS INDUSTRIES CORP.**  
 1063 Tomas Mapua St.  
 Brgy. 329, Zone 33  
 Sta. Cruz Manila 1014

Dear Mr. Sy,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <b>Supply and Delivery of Two (2) Units Digital Multimeter and Other Items</b>
Purchase Request No.	: <b>GAA-24-03-18934</b>
Purchase / Work Order No.	: <b>24-04-078</b>
Total Contract Price	: <b>P12,880.00</b>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <b>Twelve Thousand Eight Hundred Eighty Pesos</b>

Upon issuance of this Notice, your company, **JASSEN HARRIS INDUSTRIES CORP.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

**FRANZ A. DE LEON, Ph.D.**  
 Director

Digitally signed  
 by Benjamin R. Lara  
 DN: cn=Benjamin R. Lara

DATE OF ISSUANCE:

**29 APR 2024**

RECEIVED BY:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time