



PURCHASE ORDER

ASTI – FM 03-17
 REV 3 / 10 October 2023

Supplier:	LRN VENTURES, INC.	PO No.:	24-04-059
Address:	Suite 708 Richmond Plaza, cor. Lourdes St., Ortigas Center, Brgy. San Antonio, Pasig City, 1605	PO Date:	April 05, 2024
TIN:	008-288-958-000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Per end-user's schedule
Date of Delivery:	_____	Payment Term:	Government Terms
		Warranty Term:	_____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>Transportation and Setup of DOST-ASTI Exhibit to the 2024 ISCENE, Isabela City, April 2024</p> <p>1. Background / Objectives.</p> <p>1.1. Transportation and setup of DOST-ASTI exhibit materials to the 2nd International Smart City Exposition and Networking Engagement (iSCENE 2024) in Cauayan City, Isabela Province.</p> <p>1.2. Specifications indicated herein are minimum requirements, unless otherwise stated.</p> <p>1.3. Offers of equivalent or better specifications are acceptable.</p> <p>2. Functional / Technical Specifications.</p> <p>2.1. Service Schedule.</p> <p>2.1.1. Service Date(s).</p> <p>2.1.1.1. Ingress: 10 April 2024.</p> <p>2.1.1.2. Egress: 13 April 2024.</p> <p>2.1.2. Estimated Pick Up Date.</p> <p>2.1.2.1. Pick up date approximately two (2) calendar days prior to event ingress.</p> <p>2.1.2.2. Final pick-up, delivery, and return dates subject to approval of DOST-ASTI.</p> <p>2.1.2.3. Time of delivery for ingress and recovery during egress to be advised by DOST-ASTI.</p> <p>2.1.2.4. Any change in service schedule dates and time due to unforeseen circumstances will be advised by DOST-ASTI and adjusted accordingly.</p> <p>2.2. Service Area.</p> <p>2.2.1. Origin and Final Return Destination: DOST-ASTI, Diliman, Quezon City.</p> <p>2.2.2. Delivery Destination: Isabela Convention Center, Cauayan City, Isabela.</p> <p>2.2.3. Trip Route: DOST-ASTI to Cauayan City, Isabela to DOST-ASTI.</p> <p>2.3. Scope of Work.</p> <p>2.3.1. Transfer, handling, land freight or ocean freight or air freight delivery of DOST-ASTI exhibit materials to Service Area that will meet the required Service Schedule.</p>	1	₱88,800.00	₱88,800.00

Postal Address : ASTI Bldg , U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755

2.3.2. Door-to-door delivery inclusive of hauling inside of and from event venue.

2.3.3. Provide assistance in setup during ingress and pack up during egress.

2.3.4. External Provider is responsible for recovering the exhibit from the venue during event egress.

2.3.5. External Provider is to exercise due care and employ applicable measures to prevent damage in handling and transport of the exhibit materials.

2.3.6. Inclusive of storage or warehousing, as applicable.

2.3.7. Inclusive of transit insurance of up to PHP1M.

2.4. Cargo.

2.4.1. Various exhibit material items approximately 7 cbm - 8 cbm maximum.

2.4.2. External Provider may inspect item(s) to be transported.

2.5. Personnel.

2.5.1. Driver.

2.5.1.1. Driver with a valid and current Professional Driver's License.

2.5.1.2. Driver must have a working mobile phone or mobile device with a Post-paid or Pre-paid plan, preferably Internet capable with a corresponding data plan, that will enable the Driver to send and receive the following for coordination purposes:

2.5.1.2.1. Voice calls.

2.5.1.2.2. SMS.

2.5.1.2.3. Chat messages through messaging

applications.

2.5.2. Helpers.

2.5.2.1. One (1) Helper.

2.5.2.2. Helper(s) shall assist DOST-ASTI staff in setup and breakdown of the exhibit during ingress and egress, respectively.

3. Amendments.

3.1. Any amendment to this agreement, including but not limited to Service Schedule and Service Area, shall be made in writing, either electronically or non-electronically.

4. Delay or Failure in Service Delivery.

4.1. In case of delay or failure by the External Provider to deliver or fulfill any requirements as specified in the contract, and due to the time sensitive nature of the required service, the External Provider expressly agrees that DOST-ASTI, and at DOST-ASTI's sole discretion, may proceed to take such remedial actions as it deems necessary, which may include, but not limited to, direct engagement of third-party external provider(s) to fulfill the required service in-part or in-whole, at the contracted External Provider's risk and expense, and where such expense ensuing from the remedial action taken may exceed the Awarded Contract Price, and without prejudice to any other rights which the DOST-ASTI may have against the External Provider under the contract and under applicable law.

5. Other Requirements.

5.1. External Provider must attend coordination

	<p>meetings as set by DOST-ASTI.</p> <p>5.2. External Provider is responsible for equipment safety, electrical safety, mechanical safety, and any related insurance requirements.</p> <p>5.3. External Provider must comply with all venue and event rules and guidelines including venue and event health protocols.</p> <p>5.4. External Provider must provide for ALL LODGING AND ACCOMMODATIONS OF ITS PERSONNEL during service delivery whenever applicable.</p> <p>5.5. External Provider must provide for ALL MEALS, SNACKS, AND DRINKS OF ITS PERSONNEL whenever applicable.</p> <p>5.6. External Provider to provide cost breakdown upon request by DOST-ASTI.</p> <p>6. Delivery and Payment.</p> <p>6.1. Upon issuance of Notice to Proceed (NTP) delivery is as specified under Service Schedule and Service Area.</p> <p>6.2. Bid price shall be inclusive of taxes, delivery charges, and all other related fees.</p> <p>6.3. Payment Terms: Prescribed government terms.</p> <p>(Please see attached quotation.)</p>		
		TOTAL:	₱88,800.00
(Total Amount in Words)		Eighty-Eight Thousand Eight Hundred Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,

(Signature over Printed Name of Supplier)



FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

(Date)

Fund Cluster:	01	ORS / BURS No.: 01101012024-04-000219
Funds Available:	Php 88,800.00	ORS / BURS Date: APRIL 05, 2024
		Amount: ₱ 88,800.00
<p>_____ GAY CONCEPCION S. BUGAGAO Accountant III</p>		



05 April 2024

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Mr. EDWARD C. MEDINA
 Business Development Manager
LRN VENTURES, INC.
 Suite 708 Richmond Plaza
 Cor. Lourdes St., Ortigas Center
 Brgy. San Antonio, Pasig City, 1605

Dear Mr. Medina,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <u>Supply and Delivery of One (1) Lot Transportation and Setup of DOST-ASTI Exhibit to the 2024 iSCENE, Isabela City, April 2024</u>
Purchase Request No.	: <u>GAA-24-03-18872</u>
Purchase / Work Order No.	: <u>24-04-059</u>
Total Contract Price	: <u>P88,800.00</u>
(inclusive of taxes, import duties and all other charges or fees)	: <u>P88,800.00</u>
Total Contract Price in Words	: <u>Eighty-Eight Thousand Eight Hundred Pesos</u>

Upon issuance of this Notice, your company, **LRN VENTURES, INC.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
 Director

Digitally signed
 by Franz A. De Leon
 DN: cn=Franz A. De Leon, o=ASTI, ou=ASTI, email=franz@asti.dost.gov.ph

DATE OF ISSUANCE:

05 APR 2024

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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