



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI-FM 03-17
REV 3 / 10 October 2023

Supplier:	JASSEN HARRIS INDUSTRIES CORP.	PO No.:	24-04-055
Address:	1063 Tomas Mapua St., Brgy. 329 Zone 33, Sta. Cruz, Manila	PO Date:	April 01, 2024
TIN:	009-248-102-000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Thirty (30) calendar days upon issuance of NTP
Date of Delivery:	_____	Payment Term:	Government Terms
		Warranty Term:	_____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<p>VoIP Hardphone</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is looking for qualified and competent suppliers for the supply and delivery of twenty-five (25) units of VoIP phones, which will be utilized by DOST-ASTI staff for inbound and outbound calls.</p> <p>1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Supports at least two (2) lines and four (4) SIP accounts in each VoIP hardphone</p> <p>2.2. Includes power adapter</p> <p>2.3. Full-duplex speakerphone with HD audio to maximize audio quality and clarity</p> <p>2.4. Equipped with noise shield technology to minimize background noise</p> <p>2.5. Supports five (5)-way audio conferencing</p> <p>2.6. Auto-negotiation 10/100/1000 Mbps Ethernet port</p> <p>2.7. 132 x 48 (2.41") backlit graphical LCD display</p> <p>2.8. Two (2)-line keys with dual-color LED and support for four (4) SIP accounts, four (4) XML programmable context sensitive soft keys, five (5) Navigation and/or menu keys, and eight (8) dedicated function keys for: message (with LED indicator), transfer, headset, mute, send/redial, speakerphone, volume +, volume -</p> <p>2.9. Hold, transfer, forward, five (5)-way conference, call park, call pickup, shared-call-appearance (SCA)/bridged-line-appearance (BLA), downloadable phonebook (XML, LDAP, up to 2000 items), call waiting, call log (up to 800 records), off-hook auto dial, auto answer, click-to-dial, flexible dial plan, hot-desking, personalized music ringtones and music on hold, server redundancy, and fail-over</p>	25	₱4,870.00	₱121,750.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755


	<p>3. WARRANTY AND AFTERSALE SUPPORT 3.1. Supplier warrants the items against defects in manufacturing and shipping and delivery issues. 3.2. Defective and incorrect items shall be replaced within seven (7) calendar days upon receipt of notice from the Property and Supply Section. 3.3. At least one (1) year warranty period.</p> <p>4. DELIVERY and PAYMENT TERMS 4.1. Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed. 4.2. Full payment will only be given once the items were completely delivered, inspected, and accepted by the End-user. 4.3. No payment shall be made if the supplies and materials are not yet delivered under this contract. 4.4. The price of the bid must be inclusive of government taxes and other charges.</p> <p>(Please see attached quotation.)</p>			
			TOTAL:	₱121,750.00
(Total Amount in Words)			One Hundred Twenty-One Thousand Seven Hundred Fifty Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.


Conforme:

Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.: <u>011021012024-04-000027</u>
Funds Available:	<u>₱ 121,750.00</u>	ORS / BURS Date: <u>APRIL 02, 2024</u>
		Amount: <u>₱ 121,750.00</u>
 GAY CONCEPCION S. BUGAGAO Accountant III		



01 April 2024

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Mr. MIKE JASSEN T. SY
 President
JASSEN HARRIS INDUSTRIES CORP.
 1063 Tomas Mapua St.
 Brgy. 329, Zone 33
 Sta. Cruz Manila 1014

Dear Mr. Sy,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	:	Supply and Delivery of Twenty-Five (25) Units VoIP Hardphone
Purchase Request No.	:	GAA-24-03-18782
Purchase / Work Order No.	:	24-04-055
Total Contract Price	:	₱121,750.00
(inclusive of taxes, import duties and all other charges or fees)		
Total Contract Price in Words	:	One Hundred Twenty-One Thousand Seven Hundred Fifty Pesos

Upon issuance of this Notice, your company, **JASSEN HARRIS INDUSTRIES CORP.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
 Director

Digitally signed
 by Franz A. De Leon
 DN: cn=Franz A. De Leon, o=ASTI, ou=ASTI, email=franzen@asti.dost.gov.ph

DATE OF ISSUANCE:

05 APR 2024

RECEIVED BY:

 Signature over Printed Name

 Date and Time