



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI-FM 03-17
 REV 3 / 10 October 2023

Supplier:	ZAB ENTERPRISES, INC.	PO No.:	SAR-AIS-24-03-001
Address:	2151 Sobriedad St. cor. Blumentritt Extn., Zone 053 Brgy. 536, Sampaloc, Manila 1008	PO Date:	March 20, 2024
TIN:	009-294-989-000	Mode of Procurement:	Shopping (b)

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Fifteen (15) calendar days upon issuance of NTP
Date of Delivery:	_____	Payment Term:	Government Terms
		Warranty Term:	_____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Pack	BATTERY, dry Cell, size AA 1. GENERAL OVERVIEW 1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the Supply and Delivery of Various Common-use Supplies to be used in the daily operations of the agency. 1.2. The Approved Budget for the Contract (ABC) includes all applicable government taxes and services charges 2. TECHNICAL SPECIFICATIONS 2.1. 1.5 volts 2.2. Alkaline 2.3. Two (2) pieces per blister pack 2.4. No mercury and cadmium added 2.5. Minimum of thirty (30) minutes runtime with a current draw of 1.0 Amp until cut-off at one (1) volt. 2.6. Shelf Life: Five (5) years (min) from date of acceptance 2.7. Brand and shelf life shall be engraved/ embossed/ printed on the item 3. DELIVERY 3.1. Delivery shall be made by the Supplier within fifteen (15) calendar days upon issuance of Notice to Proceed (NTP) (Please see attached quotation.)	300	P38.00	P11,400.00
2	Pack	BATTERY, dry Cell, size AAA 1. GENERAL OVERVIEW 1.1. The ASTI is seeking qualified and competent bidders for the Supply and Delivery of Various Common-use Supplies to be used in the daily operations of the agency. 1.2. The ABC includes all applicable government taxes and services charges 2. TECHNICAL SPECIFICATIONS	200	P38.00	P7,600.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755

		<p>2.1. 1.5 volts 2.2. Alkaline 2.3. Two (2) pieces per blister pack 2.4. No mercury and cadmium added 2.5. Minimum of thirty (30) minutes runtime with a current draw of 1.0 Amp until cut-off at one (1) volt. 2.6. Shelf Life: Five (5) years (min) from date of acceptance 2.7. Brand and shelf life shall be engraved/ embossed/ printed on the item</p> <p>3. DELIVERY 3.1. Delivery shall be made by the Supplier within fifteen (15) calendar days upon issuance of NTP</p> <p>(Please see attached quotation.)</p>			
3	Bottle	<p>INK, for Stamp Pad 1. GENERAL OVERVIEW 1.1. The ASTI is seeking qualified and competent bidders for the Supply and Delivery of Various Common-use Supplies to be used in the daily operations of the agency. 1.2. The ABC includes all applicable government taxes and services charges</p> <p>2. TECHNICAL SPECIFICATIONS 2.1. Volume: approx. 28ml / 1oz 2.2. Shall conform with the required performance tests: 2.2.1. Dry Time 2.2.2. Stability Test 2.2.3. Resistance to water 2.2.4. Effect on rubber stamper 2.2.5. Corrosion of stamp-pad container 2.3. Color: Black</p> <p>3. DELIVERY 3.1. Delivery shall be made by the Supplier within fifteen (15) calendar days upon issuance of NTP</p> <p>(Please see attached quotation.)</p>	30	P18.50	P555.00
4	Piece	<p>PLASTIC CLIP BOARD 1. GENERAL OVERVIEW 1.1. The ASTI is seeking qualified and competent bidders for the Supply and Delivery of Various Common-use Supplies to be used in the daily operations of the agency. 1.2. The ABC includes all applicable government taxes and services charges</p> <p>2. TECHNICAL SPECIFICATIONS 2.1. Color: Black 2.2. Size: 215mm x 118mm approx. 2.3. Material: Plastic 2.4. With Bill Clip</p> <p>3. DELIVERY 3.1. Delivery shall be made by the Supplier within fifteen (15) calendar days upon issuance of NTP</p> <p>(Please see attached quotation.)</p>	30	P55.00	P1,650.00
5	Piece	<p>CLIP BOARD FOLDER 1. GENERAL OVERVIEW 1.1. The ASTI is seeking qualified and competent bidders for the Supply and Delivery of Various Common-use Supplies to be used in the daily operations of the agency. 1.2. The ABC includes all applicable government taxes and services charges</p>	20	P90.00	P1,800.00

	2. TECHNICAL SPECIFICATIONS 2.1. Weight: 0.37kg approx. 2.2. Dimension (LxWxH): 35cm x 24.4cm x 1cm approx. 2.3. Color: Blue or Black 2.4. Long With Cover Wire Clip Vertical 2.5. With Hanger And Inside Pocket 3. DELIVERY 3.1. Delivery shall be made by the Supplier within fifteen (15) calendar days upon issuance of NTP (Please see attached quotation.)			
			TOTAL:	₱23,005.00
(Total Amount in Words)			Twenty-Three Thousand Five Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

Digitally signed
by Boyant
Ber-jamin R. Lura

(Date)

Fund Cluster:	<u>07</u>	ORS / BURS No.:	<u>073086012024-03-000090</u>
Funds Available:	<u>Php 23,005.00</u>	ORS / BURS Date:	<u>MARCH 21, 2024</u>
		Amount:	<u>₱ 23,005.00</u>
 GAY CONCEPCION S. BUGAGAO Accountant III			



20 March 2024

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Ms. JESUSA GANADOS
 Sales Supervisor
ZAB ENTERPRISES, INC.
 2151 Sobriedad St. cor. Blumentritt Extn.
 Zone 053 Brgy. 536
 Sampaloc, Manila 1008

Dear Ms. Ganados,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Three Hundred (300) Packs Battery, Dry Cell, Size AA and other Items
Purchase Request No.	: SAR-AIS-24-02-18688
Purchase / Work Order No.	: SAR-AIS-24-03-001
Total Contract Price	: P23,005.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Twenty-Three Thousand Five Pesos Only

Upon issuance of this Notice, your company, **ZAB ENTERPRISES, INC.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
 Director

Digitally signed
 by Bayani
 Benjamin R.
 Lara

DATE OF ISSUANCE:

March 25, 2024

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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ASTI-FM 03-19
 REV 2 / 05 October 2023