



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI-FM 03-17
 REV 3 / 10 October 2023

Supplier:	GLOBALPRINT ADVERTISING CORP.	PO No.:	24-03-026
Address:	Unit D Beauty Alabang-Zapote Rd., Pamplona Dos, Las Piñas City, 1740	PO Date:	March 01, 2024
TIN:	627-034-539-00000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101
Delivery Term: Provided for under description

Date of Delivery: _____
Payment Term: Government Terms
Warranty Term: _____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>Customized Frosted Sticker for Glass Doors</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply, Delivery, and Installation of Customized Frosted Sticker, for the DOST-ASTI Main Entrance Automatic Glass Door, Back Automatic Glass Door, and Roof Deck Swing Glass Door with approximate are of 368.9 square feet.</p> <p>1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and other charges.</p> <p>2. SCOPE OF WORKS</p> <p>2.1. Application of customized frosted sticker adhesives for glass doors.</p> <p>2.1.1. Location: Main/Front Entrance - Automatic Glass Door</p> <p>2.1.1.1. Size: 2 ft (W) x 7.55 ft (H)</p> <p>2.1.1.1.1. Quantity: 2 panels</p> <p>2.1.1.2. Size: 3 ft (W) x 9 ft (H)</p> <p>2.1.1.2.1. Quantity: 4 panels</p> <p>2.1.1.3. Size: 3 ft (W) x 8.2 ft (H)</p> <p>2.1.1.3.1. Quantity: 2 panels</p> <p>2.1.2. Location: Back Entrance - Automatic Glass Door</p> <p>2.1.2.1. Size: 3 ft (W) x 8.75 ft (H)</p> <p>2.1.2.1.1. Quantity: 2 panels</p> <p>2.1.2.2. Size: 3 ft (W) x 8 ft (H)</p> <p>2.1.2.2.1. Quantity: 2 panels</p> <p>2.1.3. Location: Roof Deck Swing Glass Door</p> <p>2.1.3.1. Size: 3 ft (W) x 6.75 ft (H)</p> <p>2.1.3.1.1. Quantity: 4 panels</p>	1	P59,494.00	P59,494.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755


	<p>2.2. Dimensions given above are approximate and may vary depending on the size and design. Minimum variations (+/- 10%) shall be accepted by the end-user.</p> <p>2.3. The supplier must conduct an actual measurement of the glass panels before application or installation. The supplier shall take into consideration all such conditions that may affect the work under this contract.</p> <p>2.4. The Design for each door is specified in "Annex A".</p> <p>2.5. The color intensity of the design must be heightened to make the colors pop out in contrast to the background when printed on the frosted sticker. The supplier must provide color samples duly approved by the end-user before application or installation.</p> <p>3. WARRANTY TERMS</p> <p>3.1. The goods must carry a twelve (12)-month warranty, which shall commence from the date of end-user acceptance.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. Delivery of goods and services shall be made within ten (10) calendar days upon approval of designs.</p> <p>4.2. Payment shall be made upon certification/acceptance by the end-user to the effect that the Goods and Service have been delivered in accordance with the terms of the contract and have been duly inspected and accepted. No payment shall be made for supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>			
			TOTAL:	₱59,494.00
(Total Amount in Words)			Fifty-Nine Thousand Four Hundred Ninety-Four Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

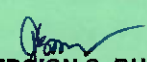
Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
 Director, DOST-ASTI

Digitally signed
by Benjamin R. Lara

(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.: <u>DIK21012024-03-000024</u>
Funds Available:	<u>Php 59,494.00</u>	ORS / BURS Date: <u>MARCH 04, 2024</u> Amount: <u>₱ 59,494.00</u>
<p style="text-align: center;"> GAY CONCEPCION S. BUGAGAO Accountant III</p>		



01 March 2024

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Ms. MA. CRISTINA ROSAL
 Sales
GLOBALPRINT ADVERTISING CORP.
 Unit D Beauty Alabang-Zapote Rd.
 Pamplona Dos, Las Piñas City, 1740

Dear Ms. Rosal,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply, Delivery, and Installation of One (1) Lot Customized Frosted Sticker for Glass Doors
Purchase Request No.	: GAA-24-01-18611
Purchase / Work Order No.	: 24-03-026
Total Contract Price	: ₱59,494.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Fifty-Nine Thousand Four Hundred Ninety-Four Pesos

Upon issuance of this Notice, your company, **GLOBALPRINT ADVERTISING CORP.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
 Director

Digitally signed
 by Franz A. De Leon
 DN: cn=Franz A. De Leon, o=ASTI, ou=ASTI, email=franzen@asti.dost.gov.ph

DATE OF ISSUANCE:

MAR 08 2024

RECEIVED BY:

 Signature over Printed Name

 Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
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 Fax No. : +632 8426-9764

ASTI-FM 03-19
 REV 2 / 05 October 2023