



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**PURCHASE ORDER**

ASTI - FM 03-17  
 REV 3 / 10 October 2023

<b>Supplier:</b>	<b>GLOBE STT GDC, INC.</b>	<b>PO No.:</b>	<b>24-01-008</b>
<b>Address:</b>	<b>2ndFloor, Globe Telecom Plaza, Tower 1, Pioneer cor Madison Sts., Barangka Ilaya, Mandaluyong City</b>	<b>PO Date:</b>	<b>January 19, 2024</b>
<b>TIN:</b>	<b>602-715-523-00000</b>	<b>Mode of Procurement:</b>	<b>Renewal of WETI</b>

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Place of Delivery:** **ASTI Bldg., C.P. Garcia Ave., U.P. Technology  
Park Complex, U.P. Campus, Diliman, Quezon  
City 1101**

**Delivery Term:** **01 January 2024**

**Date of Delivery:** \_\_\_\_\_

**Payment Term:** **Government Terms**

**Warranty Term:** \_\_\_\_\_

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Month	<b>Renewal of Lease of Room Space in Data Center Facility with Services (including Rack Cabinet Rental)</b> 1.0. TECHNICAL SPECIFICATIONS 1.1. GDC Co-location Service 1.1.1. Data Center Space – Space to accommodate 20 racks 1.1.2. Data Center Racks – 20 Service provider-provided racks 1.1.3. Power Distribution Unit – 2 PDUs/rack 1.1.4. Power Service – Usage-based dedicated power meter 1.1.5. Cage build-out with two (2) doors for entry/exit 1.1.6. Cage access – Biometric lock with fingerprint scan, PIN and card access reader 1.1.7. With CCTV surveillance cameras 1.1.8. Connectivity – 1 Gbps local transport to DOST-ASTI readily upgradeable to 10 Gbps 1.1.9. With fiber cross-connect 1.2. Other Services 1.2.1. 24/7 Help desk support 1.2.2. First Level Technical Support consisting of: 1.2.2.1. Remote hands service 1.2.2.1.1. Equipment - conduct inventory of equipment, recording serial numbers if needed; assist in the installation of End-user's equipment/ servers; system resetting, rebooting, and shutdown; push button/switch toggle; power cycling (turning on/off) of equipment server/network equipment; escort and supervise vendors and third-party support; manage impact on End-user's equipment of any planned activities. 1.2.2.1.2. Monitoring & Reporting - key indicators; detected equipment faulty alarms; hosted infrastructure. 1.2.2.1.3. Customer Notification - call handling and problem escalation of End-user's	12	<b>P1,274,855.00</b>	<b>P15,298,260.00</b>

**Postal Address :** ASTI Bldg., U.P. Technology Park Complex,  
 CP Garcia Ave., Diliman, Quezon City 1101  
**Website :** www.asti.dost.gov.ph  
**Email :** info@asti.dost.gov.ph

**Tel No. :** +632 8249-8500  
 +632 8426-9755

concerns; proactive notification via e-mail of planned and scheduled activities affecting facilities and/or network; all tasks involving unscheduled emergency procedures including, but not limited to, facilities and/or network installations and troubleshooting affecting the End-user.

1.2.2.2. Assist End-user on technical inquiries and perform basic technical trouble shooting on the reported trouble;

1.2.2.3. Document the incident on trouble ticket system and create the incident report;

1.2.2.4. Escalate the incident to Service Provider's Section Head if trouble cannot be addressed by basic technical troubleshooting;

1.2.2.5. Provide progress reports to End-user's authorized representative and Service Provider's Section Head.

1.2.3. Second Level Technical Support consisting of:

1.2.3.1. Providing advanced technical troubleshooting to End-user on incidents or concerns (problem isolation, log verification, configuration review or testing with the End-user;

1.2.3.2. Providing progress reports to End-user's authorized representative and Service Provider's Operations Head;

1.2.3.3. Activating the Maintenance Agreement escalation process with third party vendor and ensuring that Maintenance Agreement with third party providers are up-to-date.

1.3. Refer to the attached Service Level Agreement for further details of the expected technical support services.

1.4. Period Covered: 01 January 2024 to 31 December 2024

1.5. Lease and link should be renewed starting 01 January 2024.

1.6. The service provider must provide monthly statement of accounts (SOAs).

1.6.1. The SOAs shall be delivered twenty (20) calendar days right after the billing cut-off.

**TOTAL:**

**₱15,298,260.00**

**(Total Amount in Words)**

**Fifteen Million Two Hundred Ninety-Eight Thousand Two Hundred Sixty Pesos Only**

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
**FRANZ A. DE LEON, Ph.D.** Digital Signed by Franz A. De Leon

Director, DOST-ASTI

\_\_\_\_\_  
(Date)

Fund Cluster:

01

ORS / BURS No.: D101012024-01-000020

Funds Available:

₱15,298,260.00

ORS / BURS Date: JANUARY 22, 2024

Amount: ₱15,298,260.00

  
**GAY CONCEPCION S. BUGAGAO**

Accountant III



19 January 2024

**NOTICE TO PROCEED**  
**ALTERNATIVE MODE OF PROCUREMENT**

**Ms. OLGA MARIE BAUTISTA-PEREZ**  
 Sales Executive  
**GLOBE STT GDC, INC.**  
 2ndFloor, Globe Telecom Plaza, Tower 1  
 Pioneer cor Madison Sts., Barangka Ilaya  
 Mandaluyong City 1550

Dear Ms. Perez,

This Notice to Proceed is hereby issued for the following contract details:

	Contract Name	:	<b>Renewal of Lease of Room Space in Data Center Facility with Services (including Rack Cabinet Rental)</b>
	Purchase Request No.	:	<b>INNOVATE-23-10-17976</b>
	Purchase / Work Order No.	:	<b>24-01-008</b>
	Total Contract Price	:	<b>₱15,298,260.00</b>
<i>(inclusive of taxes, import duties and all other charges or fees)</i>			
	Total Contract Price in Words	:	<b>Fifteen Million Two Hundred Ninety-Eight Thousand Two Hundred Sixty Pesos</b>

Upon issuance of this Notice, your company, **GLOBE STT GDC, INC.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at [bac-sec@asti.dost.gov.ph](mailto:bac-sec@asti.dost.gov.ph).

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.** Director  
 Director

DATE OF ISSUANCE:

**JAN 25 2024**

RECEIVED BY:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time