

AD 2023-12-0016  
Obj 2023-12-001027



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**PURCHASE ORDER**

ASTI - FM 03-17  
REV 3 / 10 October 2023

<b>Supplier:</b>	<b>COMPUTRENDS SYSTEMS TECHNOLOGY, INC.</b>	<b>PO No.:</b>	<b>23-12-272</b>
<b>Address:</b>	<b>Unit 110 MCS Tower, Makati Square Complex, 1299 Chino Roces Avenue, Makati City</b>	<b>PO Date:</b>	<b>December 15, 2023</b>
<b>TIN:</b>	<b>000-112-781-000</b>	<b>Mode of Procurement:</b>	<b>Competitive Bidding</b>

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	<b>ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101</b>	<b>Delivery Term:</b>	<b>Provided for under description</b>
<b>Date of Delivery:</b>	_____	<b>Payment Term:</b>	<b>Government Terms</b>
		<b>Warranty Term:</b>	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p><b>Software Subscription Service Renewal</b></p> <p>1. GENERAL</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) seeks qualified and competent bidders for the renewal of one (1) lot of ASTI's existing CAD Simulation Tool License subscription service, particularly SOLIDWORKS premium.</p> <p>1.2. The above software subscription service renewal is necessary as the AUS Project has an existing CAD Simulation Tool License crucial for its research and development activities as it allows access to latest version/upgrade, enhancements, and full access to technical support to fully utilize the existing perpetual license.</p> <p>1.3. The procurement of SOLIDWORKS is pursuant to Section 18 of the 2016 revised IRR of RA No. 9184, which provides, "Reference to brand names shall not be allowed except for items or parts that are compatible with the existing fleet or equipment of the same make and brand, and to maintain the performance, functionality and useful life of the equipment."</p> <p>1.4. The contract's approved budget includes all applicable government taxes and services charges.</p> <p>1.5. Duration: One (1) year.</p> <p>1.6. Serial number of license for renewal will be disclosed to the awarded bidder.</p> <p>1.7. Unless otherwise stated, the specifications written herein are of the minimum requirement. Offers with better specifications is preferred and accepted.</p> <p>2. FUNCTIONAL SPECIFICATIONS</p> <p>2.1. Immediate and exclusive access to all new SOLIDWORKS releases and upgrades, live technical support, products, extensive online resources, and enhancement request privileges.</p> <p>2.1.1. Automatically receive the latest versions of SOLIDWORKS software upon release.</p>	1	P153,500.48	P153,500.48

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
Website : www.asti.dost.gov.ph  
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500  
+632 8426-9755


	<p>2.1.2. Full access to live technical support from local SOLIDWORKS value-added reseller.</p> <p>2.2. Access to privileged content on My.SolidWorks.com.</p> <p>2.3. Access to the latest 3D/2D software product plugins.</p> <p>2.4. Exclusive access to latest developments and select Service Packs.</p> <p>2.5. Access to the knowledge base with help documentation, tutorials, training videos, and community support forums.</p> <p>2.6. One-day training for the latest version/update.</p> <p><b>3. TECHNICAL SUPPORT SERVICE</b></p> <p>3.1. Technical support service must be available nine (9) hours per day, Monday to Friday (including holidays), 9-6 PM Philippines Standard Time (UTC+8) during business hours.</p> <p>3.2. End-user must request technical support by phone, email, or through a website.</p> <p>3.3. Response Time: Eight (8) business hours and updates every five (5) business days for high severity issues that incur serious degradation to application performance or functionality.</p> <p><b>4. WARRANTY</b></p> <p>4.1. Access to software features supports, version upgrades, new releases, bug fixes, and critical security patches must be made available for one (1) year from the date of renewal.</p> <p><b>5. DELIVERY AND PAYMENT</b></p> <p>5.1. The Bidder should deliver the installation credentials for subscription renewal via media kit (USB flash drive), five (5) working days upon issuance of Notice to Proceed, not later than November 30, 2023.</p> <p>(Please see attached offer.)</p>			
			<b>TOTAL:</b>	<b>₱153,500.48</b>
<b>(Total Amount in Words)</b>			<b>One Hundred Fifty Three Thousand Five Hundred Pesos and Forty Eight Centavos Only</b>	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
**FRANZ A. DE LEON, Ph.D.** *B. Lara*  
Director, DOST-ASTI

Digitally signed by Benjamin R. Lara

\_\_\_\_\_  
(Date)

<b>Fund Cluster:</b>	<u>01</u>	ORS / BURS No.: <u>01101012023-12-001027</u>
<b>Funds Available:</b>	<u>PHP 153,500.48</u>	ORS / BURS Date: <u>DECEMBER 19, 2023</u>
<p style="text-align: center;"> <b>GAY CONCEPCION S. BUGAGAO</b> Accountant III</p>		Amount: <u>₱ 153,500.48</u>





15 December 2023

**NOTICE TO PROCEED**  
**PUBLIC BIDDING**

**Mr. ANTHONY S. CO**  
 Vice President  
**COMPUTRENDS SYSTEMS TECHNOLOGY, INC.**  
 Unit 110 MCS Tower, Makati Square Complex,  
 1299 Chino Roces Avenue, Makati City

Dear Mr. Co,

Notice is hereby given to **COMPUTRENDS SYSTEMS TECHNOLOGY, INC.** that work/delivery may proceed for the following procurement details:

Contract Name	: <b>Supply and Delivery of Various Software Subscriptions (Item No. 4)</b>
Purchase Request No.	: <b>GAA-23-10-17800</b>
Purchase / Work Order No.	: <b>23-12-272</b>
Total Contract Price	: <b>Php 153,500.48</b>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <b>One Hundred Fifty Three Thousand Five Hundred Pesos and Forty Eight Centavos</b>

Upon signing receipt of this Notice, you are responsible for performing the services under the terms and conditions of the Agreement/Purchase Order/Work Order and in accordance with the schedule of requirements/delivery schedule.

You are also hereby required to file a Warranty Security for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-Expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies. It shall be either retention money in an amount equivalent to at least five percent ( 5 %) of every progress payment, or a special bank guarantee equivalent to at least five percent ( 5 %) of the total contract price. The said amounts shall only be released after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof: Provided, however, That the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

Note that failure to comply with the above requirements and failure to perform the services under the terms and conditions of the Agreement/Purchase Order/Work Order may constitute grounds for its forfeiture.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.**  
 Director

<b>DATE OF ISSUANCE:</b>	<b>RECEIVED BY:</b>	<b>WARRANTY SECURITY</b>
<u>DEC 21 2023</u>	_____	Type of Warranty Security: _____
	Signature over Printed Name	Amount of Warranty Security: <u>Php</u>
	_____	O.R. No.: _____
	Date and Time	

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ASTI-FM 03-18  
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