



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**PURCHASE ORDER**

ASTI – FM 03-17  
 REV 3 / 10 October 2023

<b>Supplier:</b>	<b>TECHMATCH ASIA INC.</b>	<b>PO No.:</b>	<b>23-12-269</b>
<b>Address:</b>	<b>37 Chile St., Better Living Subd., Brgy. Don Bosco, Parañaque City 1711</b>	<b>PO Date:</b>	<b>December 12, 2023</b>
<b>TIN:</b>	<b>009-833-963-00000</b>	<b>Mode of Procurement:</b>	<b>NP-53.6 Scientific Scholarly Artistic Work Exclusive Technology and Media Services</b>

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	<b>ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101</b>	<b>Delivery Term:</b>	<b>Provided for under description</b>
<b>Date of Delivery:</b>	_____	<b>Payment Term:</b>	<b>Government Terms</b>
		<b>Warranty Term:</b>	_____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>1</b>	<b>Lot</b>	<p><b>Legal Service for Preparing and Filing of IP Application</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking Legal Service for Preparing and Filing Intellectual Property (IP) Application.</p> <p>1.2. The IP Application shall be related to potential IP assets generated by the AESS Project.</p> <p>1.3. The service shall be provided by a duly registered Philippine-based Law Firm or its affiliate company with demonstrated expertise and experience in IP-related services for a minimum five (5) years.</p> <p>1.4. The Approved Budget for the Contract (ABC) is inclusive of all applicable government taxes and service charges. The ABC likewise covers all consultancies and communication essentials for the entire IP application process.</p> <p>2. REQUIREMENTS</p> <p>2.1. Prior Art Search (PAS) for up to four (4) technologies</p> <p>2.1.1. Prior art search report to be generated shall include the following:</p> <p>2.1.1.1. Published pending and valid granted local and foreign patent, utility model applications, and industrial design applications of similar and closely related or counterpart technologies.</p> <p>2.1.1.2. Search pool in a table form including: keywords used; number of hits; number of documents considered; and number of relevant document/s.</p> <p>2.1.1.3. PAS report will be prepared per technology basis wherein the search will be based on the relevant technical features of the</p>	<b>1</b>	<b>P438,000.00</b>	<b>P438,000.00</b>

Postal Address : ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101  
 Website : www.asti.dost.gov.ph  
 Email : info@asti.dost.gov.ph

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 +632 8426-9755

technology.

2.1.1.4. PAS recommendation on the technology for IP protection including the quantity and category of IP filings.

2.1.1.5. Submit PAS report within thirty (30) to forty-five (45) working days from the date of receipt of complete and updated data/disclosures as evidenced by an email or any form of communications sent by ASTI representatives to the contractor, and such disclosure was acknowledged as complete by the contractor.

2.2.1.6. Non-acknowledgment of ASTI representative's email in seven (7) calendar days would deem the disclosed data as complete.

2.2.1.7. Inclusive of communications and other related expenses. Inclusive of tax, administrative, and other government fees.

## 2.2. Patent / IP Drafting and Filing for up to ten (10) IPs

### 2.2.1. Drafting and filing of Patent and other IP Applications

2.2.1.1. Drafting and filing of IP Applications to IPOPHIL of up to Ten (10) IPs for Patent/Utility Model Application - Non Chemical

2.2.1.2. Submit patent/utility model application within forty-five (45) to sixty (60) working days from the date of receipt of complete and updated data/disclosures for each technology as evidenced by an email or any form of communication sent by ASTI representatives to the contractor, and such disclosure was acknowledged as complete by contractor.

2.2.1.3. Non-acknowledgement of ASTI representatives email in seven calendar days would deem the disclosed data as complete.

2.2.1.4. In the event that, following a conducted Prior Art Search, it is determined that the technology intended for IP Protection cannot be pursued, charges will be based on the technology slated for filing. No fees shall be incurred for filing if the technology is deemed ineligible for IP protection.

2.2.1.5. Inclusive of other costs such as taxes, administrative, government and other applicable filing fees.

## 3. PAYMENTS AND DELIVERY TERMS

3.1. Statement of Account based on the following:

3.1.1. Completed PAS Report

3.1.2. Drafted and Filed IPs

3.2. The billing shall depend on the final assessment and number of IPs to be filed.

## 4. ADDITIONAL PROVISION

4.1. ASTI may engage the service provider for Patent Prosecution, which shall be subject to a separate contract.

4.2. The service provider is responsible for representing ASTI in Patent Prosecution, shall ASTI decide to continue with its engagement.

4.3. Payment for the Patent Prosecution shall be charged on the calendar year when the work is completed.

(Please see attached quotation.)

**TOTAL:**

**P438,000.00**

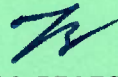
(Total Amount in Words)	Four Hundred Thirty Eight Thousand Pesos Only
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The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.


Conforme:

Very Truly Yours,

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
**FRANZ A. DE LEON, Ph.D.** BS  
 Director, DOST-ASTI

\_\_\_\_\_  
(Date)

<b>Fund Cluster:</b> <u>01</u>	<b>ORS / BURS No.:</b> <u>011011012023-12-001009</u>
<b>Funds Available:</b> <u>PHP 438,000.00</u>	<b>ORS / BURS Date:</b> <u>DECEMBER 14, 2023</u>
	<b>Amount:</b> <u>₱ 438,000.00</u>
 <b>GAY CONCEPCION S. BUGAGAO</b> Accountant III	



12 December 2023

**NOTICE TO PROCEED**  
**ALTERNATIVE MODE OF PROCUREMENT**

**Mr. NESTOR AMADEO C. PRECIOSO**  
 Managing Director  
**TECHMATCH ASIA INC.**  
 37 Chile St., Better Living Subd.  
 Brgy. Don Bosco, Parañaque City 1711

Dear Mr. Precioso,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <b>Provision of One (1) Lot Legal Service for Preparing and Filing of IP Application</b>
Purchase Request No.	: <b>GAA-23-10-18022</b>
Purchase / Work Order No.	: <b>23-12-269</b>
Total Contract Price	: <b>Php 438,000.00</b>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <b>Four Hundred Thirty Eight Thousand Pesos</b>

Upon issuance of this Notice, your company, **TECHMATCH ASIA INC.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.**  
 Director

Digitally signed  
by Franz A.  
De Leon  
DN: cn=Franz A.  
De Leon, o=ASTI

DATE OF ISSUANCE:

**10 DEC 2023**

RECEIVED BY:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time

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