



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI – FM 03-17
 REV 3 / 10 October 2023

Supplier:	JASSEN HARRIS INDUSTRIES CORP.	PO No.:	23-12-268
Address:	1063 Tomas Mapua St., Brgy. 329 Zone 33, Sta. Cruz, Manila	PO Date:	December 11, 2023
TIN:	009-248-102-000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101
Delivery Term: Thirty (30) calendar days upon issuance of NTP

Date of Delivery: _____
Payment Term: Government Terms
Warranty Term: _____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Pair	<p>Supplies - Anti-Static Gloves</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI seeks qualified and competent bidders for the SUPPLY AND DELIVERY OF TWENTY (20) PAIRS OF DISPOSABLE ANTI-STATIC GLOVES, to be used in conducting maintenance of MASID stations.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Size: Large (9)</p> <p>2.2. Material: Polyethylene Terephthalate (PET)</p> <p>2.3. Should be latex-free</p> <p>2.4. Should be anti-static</p> <p>2.5. Material</p> <p>2.5.1. Palm: PVC embossed and 100% cotton lining</p> <p>2.5.2. Back: 100% polyester with conductive carbon line</p> <p>3. WARRANTY</p> <p>3.1. Must have at least six (6) months of warranty from the time of delivery which covers defects in materials.</p> <p>3.2. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.3. Any replacement service must be successfully performed within fifteen (15) calendar days.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be given once the item is completely delivered, inspected, and accepted by the End-user.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>	20	P110.00	P2,200.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755

2	Set	<p>Tools - Files</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI seeks qualified and competent bidders for the SUPPLY AND DELIVERY OF TWO (2) SETS OF BASTARD ENGINEER FILES, to be used in conducting maintenance of MASID stations.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Cut Type: Bastard</p> <p>2.2. Number of Pieces: 11</p> <p>2.2.1. 5x 200mm Bastard Files</p> <p>2.2.1.1. Cut Hand, Half Round, Round, Square, Three Square Engineer File</p> <p>2.2.2. 6x 160mm Needle Files</p> <p>2.2.2.1. Flat, Hand, Half Round, Round, Square, Three Square File Needle File</p> <p>3. WARRANTY</p> <p>3.1. Must have at least six (6) months of warranty from the time of delivery which covers defects in materials.</p> <p>3.2. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.3. Any replacement service must be successfully performed within fifteen (15) calendar days.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Full payment will only be given once the item is completely delivered, inspected, and accepted by the End-user.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>	2	P3,850.00	P7,700.00
3	Piece	<p>Deployment Pants</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI seeks qualified and competent bidders for the SUPPLY AND DELIVERY OF TEN (10) PCS OF DEPLOYMENT PANTS, to be used in conducting maintenance of MASID stations.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Breathable Pants</p> <p>2.2. Comes with a zipper</p> <p>2.3. Can be converted to shorts depending on your current mood, weather, or activity</p> <p>2.4. Quick Dry fabric light material</p> <p>3. WARRANTY</p> <p>3.1. Must have at least six (6) months of warranty from the time of delivery which covers defects in materials.</p> <p>3.2. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.3. Any replacement service must be successfully performed within fifteen (15) calendar days.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be given once the item</p>	10	P1,600.00	P16,000.00

		<p>is completely delivered, inspected, and accepted by the End-user.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>			
4	Piece	<p>Workshop Consumables - CNC Router bit</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI seeks qualified and competent bidders for the SUPPLY AND DELIVERY OF FIVE (5) PCS OF CNC ROUTER BIT, to be used in conducting maintenance of MASID stations.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Diameter (d1 and d2): 3 mm ± 2 mm</p> <p>2.2. Overall length (l1): 50 mm ± 2 mm</p> <p>2.3. Flute length (l2): 16 mm ± 2 mm</p> <p>2.4. Coating: TiALN coating</p> <p>2.5. With solid submicron grain carbide end mill – center cutting</p> <p>3. WARRANTY</p> <p>3.1. Must have at least six (6) months of warranty from the time of delivery which covers defects in materials.</p> <p>3.2. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.3. Any replacement service must be successfully performed within fifteen (15) calendar days.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be given once the item is completely delivered, inspected, and accepted by the End-user.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>	5	P1,090.00	P5,450.00
5	Piece	<p>Workshop Consumables - CNC Router bit</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI seeks qualified and competent bidders for the SUPPLY AND DELIVERY OF FIVE (5) PCS OF CNC ROUTER BIT, to be used in conducting maintenance of MASID stations.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Diameter (d1 and d2): 3 mm ± 2 mm</p> <p>2.2. Overall length (l1): 38 mm ± 2 mm</p> <p>2.3. Flute length (l2): 12 mm ± 2 mm</p> <p>2.4. Point tolerance: ± 0°30'</p> <p>2.5. Coating: TiALN coating</p> <p>2.6. Extremely versatile</p> <p>2.7. With solid submicron grain carbide</p> <p>3. WARRANTY</p> <p>3.1. Must have at least six (6) months of warranty from the time of delivery which covers defects in materials.</p> <p>3.2. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.3. Any replacement service must be successfully performed within fifteen (15) calendar days.</p> <p>4. DELIVERY AND PAYMENT TERMS</p>	5	P1,280.00	P6,400.00

		<p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be given once the item is completely delivered, inspected, and accepted by the End-user.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>			
6	Piece	<p>Battery - Lead Acid Battery</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI seeks qualified and competent bidders for the SUPPLY AND DELIVERY OF FIVE (5) PCS OF LEAD ACID BATTERY, to be used in MASID trainings and exhibitions.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Voltage: 12 V</p> <p>2.2. Current: 17 Ah</p> <p>3. WARRANTY</p> <p>3.1. Must have at least six (6) months of warranty from the time of delivery which covers defects in materials.</p> <p>3.2. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.3. Any replacement service must be successfully performed within fifteen (15) calendar days.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. The goods must be delivered within thirty (30) calendar days upon issuance of NTP.</p> <p>4.2. Full payment will only be given once the item is completely delivered, inspected, and accepted by the End-user.</p> <p>4.3. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>	5	P2,950.00	P14,750.00
				TOTAL:	P52,500.00
(Total Amount in Words)			Fifty Two Thousand Five Hundred Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.


Conforme:

Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon
Director, DOST-ASTI

(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>011011012023-12-001001</u>
Funds Available:	<u>PHP 52,500.00</u>	ORS / BURS Date:	<u>DECEMBER 11, 2023</u>
		Amount:	<u>₱ 52,500.00</u>
<p> GAY CONCEPCION S. BUGAGAO Accountant III</p>			



11 December 2023

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Mr. MIKE JASSEN T. SY
 President
JASSEN HARRIS INDUSTRIES CORP.
 1063 Tomas Mapua St., Brgy. 329 Zone 33
 Sta. Cruz, Manila

Dear Mr. Sy,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Twenty (20) Pairs Supplies - Anti-Static Gloves and Other Items
Purchase Request No.	: GAA-23-07-17110
Purchase / Work Order No.	: 23-12-268
Total Contract Price	: Php 52,500.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Fifty Two Thousand Five Hundred Pesos

Upon issuance of this Notice, your company, **JASSEN HARRIS INDUSTRIES CORP.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D. By: _____
 Director

DATE OF ISSUANCE:

14 DEC 2023

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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 Fax No. : +632 8426-9764

ASTI-FM 03-19
 REV 2 / 05 October 2023