



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI-FM 03-17
 REV 3 / 10 October 2023

Supplier:	MAXTRONIX INCORPORATED	PO No.:	23-11-246
Address:	1 Mon-el St. Mon-el Subd., San Antonio, Parañaque City 1715	PO Date:	November 22, 2023
TIN:	002-154-723-000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: EPDC Bldg., MIRDC Compound, General Santos Ave., Tagulug City, 1631 Metro Manila

Delivery Term: Thirty (30) calendar days upon issuance of NTP

Date of Delivery: _____

Payment Term: Government Terms

Warranty Term: _____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>CNC Head Repair</p> <p>1. GENERAL OVERVIEW: 1.1.DOST-ASTI is seeking qualified and competent bidders/service providers for the repair of LPKF ProtoMat S103 CNC Machine Head, for the continuous maintenance of Manufacturing Laboratory of EPDC. 1.2.The Approved Budget for the Contract (ABC) is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS: 2.1. The CNC Machine Head has the following details: 2.1.1.Model: LPFK 2.1.2.Property Number: PDH-293 2.1.3.Serial Number: 2527000872 2.2. On-site repair of CNC Head with the following scope: 2.2.1.Dismantling of main head. 2.2.2.Cleaning and will put insulation shrinkable tube in burnt terminals. 2.2.3.Reinstall the main head of S103. 2.2.4.Performing of table height adjustment. 2.2.5.Camera head offset and teach tool holder. 2.2.6.Run sample test. 2.2.7.Testing and Commissioning 2.3. Warranty 2.3.1.One (1) year from date of repair completion.</p> <p>3. PAYMENT AND DELIVERY TERMS: 3.1.Repair must be performed within thirty (30) calendar days upon issuance of Notice to Proceed (NTP). 3.2.Price is inclusive of taxes and other service charges, i.e., labor, parts, etc.</p>	1	P15,500.00	P15,500.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755

		<p>3.3.Breakdown of costs for parts and labor must be provided upon submission of billing or invoice.</p> <p>3.4.Government terms. Full payment will only be processed once the service is completely delivered, and repaired equipment is inspected (fully functioning), and accepted by the end-user.</p> <p>(Please see attached quotation.)</p>			
2	Lot	<p>CNC Machine and Vacuum Repair</p> <p>1. GENERAL OVERVIEW:</p> <p>1.1.DOST-ASTI is seeking qualified and competent bidders/service providers for the repair of LPKF ProtoMat S103 CNC Machine and Vacuum, for the continuous maintenance of Manufacturing Laboratory of EPDC.</p> <p>1.2.The ABC is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS:</p> <p>2.1. The CNC Machine and Vacuum has the following details:</p> <p>2.1.1.Model: LPFK</p> <p>2.1.2.Property Number: PDH-293</p> <p>2.1.3.Serial Number: 2527000872 44896</p> <p>2.2. On-site repair of CNC Machine and Vacuum with the following scope:</p> <p>2.2.1.Supply, delivery, replacement, and installation of worn-out parts that includes the following:</p> <p>2.2.1.1.Vacuum Hose to the Main Head – 2 meters</p> <p>2.2.1.2.Ring Light – 1 pc</p> <p>2.2.1.3.Hepa Filter – 2 pcs</p> <p>2.2.1.4.Filter Bag (Pack of 5) – 1 bag</p> <p>2.2.1.5.Tool Holder – 1 set</p> <p>2.2.2.Perform Functionality Check</p> <p>2.2.3.Testing and Commissioning</p> <p>2.3. Warranty</p> <p>2.3.1.One (1) year from date of repair completion.</p> <p>3. PAYMENT AND DELIVERY TERMS:</p> <p>3.1.Repair must be performed within thirty (30) calendar days upon issuance of NTP.</p> <p>3.2.Price is inclusive of taxes and other service charges, i.e., labor, parts, etc.</p> <p>3.3.Breakdown of costs for parts and labor must be provided upon submission of billing or invoice.</p> <p>3.4.Government terms. Full payment will only be processed once the service is completely delivered, and repaired equipment is inspected (fully functioning), and accepted by the end-user.</p> <p>(Please see attached quotation.)</p>	1	P166,000.00	P166,000.00 <i>R&M Tech & Serv</i>
				TOTAL:	P181,500.00
(Total Amount in Words)			One Hundred Eighty One Thousand Five Hundred Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

(Signature over Printed Name of Supplier)

(Date)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI


Digitally signed
by Benjamin R. Lara

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>01011012023-11-000924</u>
Funds Available:	<u>PHP 181,500.00</u>	ORS / BURS Date:	<u>NOVEMBER 23, 2023</u>
		Amount:	<u>₱ 181,500.00</u>
 GAY CONCENCION S. BUGAGAO Accountant III			



22 November 2023

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Mr. JAY BITANGA
 Authorized Representative
MAXTRONIX INCORPORATED
 1 Mon-el St. Mon-el Subd.
 San Antonio, Parañaque City 1715

Dear Mr. Bitanga,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of One (1) Lot CNC Head Repair and One (1) Lot CNC Machine and Vacuum Repair
Purchase Request No.	: GAA-23-10-17754
Purchase / Work Order No.	: 23-11-246
Total Contract Price	: Php 181,500.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: One Hundred Eighty One Thousand Five Hundred Pesos

Upon issuance of this Notice, your company, **MAXTRONIX INCORPORATED** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D.  Digitally signed by Benjamin R. Lara
 Director

DATE OF ISSUANCE:

28 NOV 2023

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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ASTI-FM 03-19
 REV 2 / 05 October 2023