



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**PURCHASE ORDER**

ASTI - FM 03-17  
 REV 3 / 10 October 2023

<b>Supplier:</b>	<b>ROSHQ TRADING</b>	<b>PO No.:</b>	<b>23-11-241</b>
<b>Address:</b>	<b>#22 Emerald Square, P. Tuazon St., Milagrosa Project 4, Quezon City 1109</b>	<b>PO Date:</b>	<b>November 16, 2023</b>
<b>TIN:</b>	<b>152-790-864-00000</b>	<b>Mode of Procurement:</b>	<b>NP-53.9 Small Value Procurement</b>

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

**Place of Delivery:** EPDC Bldg., MIRDC Compound, General Santos Ave., Taguig City, 1631 Metro Manila  
**Delivery Term:** Thirty (30) calendar days upon issuance of NTP

**Date of Delivery:** \_\_\_\_\_  
**Payment Term:** Government Terms  
**Warranty Term:** \_\_\_\_\_

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<p><b>UPS Back up Power 1600 VA</b></p> <p><b>1. GENERAL OVERVIEW</b></p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Eight (8) Units of UPS Backup Power 1600 VA, to protect critical loads from utility-supplied power problems, including spikes, brownouts, fluctuations, and power outages, ultimately enhancing the stability of the Electronics Product Development Center (EPDC) Manufacturing and Testing Laboratory.</p> <p>1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and other charges.</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Supply and delivery of eight (8) units of UPS Back up Power with the following specifications:</p> <p>2.1.1. Main Input Voltage: 230 V                      2.1.2. Rated Power in W: 900 W                      2.1.3. Rated Power in VA: 1600 VA                      2.1.4. Output Connection Type: 4 Universal                      2.1.5. Battery Type: Lead-acid battery</p> <p>2.2. Warranty</p> <p>2.21. Units must carry at least one (1) year warranty, which shall commence from the date of acceptance of the end-user.</p> <p><b>3. PAYMENT AND DELIVERY TERMS</b></p> <p>3.1. Must be delivered within thirty (30) calendar days upon issuance of Notice to Proceed at EPDC Bldg., MIRDC Compound, General Santos Ave., Taguig City, 1631 Metro Manila.</p> <p>3.2. Full payment will only be processed once completely delivered, inspected, and accepted by the end-user.</p> <p>(Please see attached quotation.)</p>	8	₱16,190.00	₱129,520.00

**Postal Address :** ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101  
**Website :** www.asti.dost.gov.ph  
**Email :** info@asti.dost.gov.ph

**Tel No. :** +632 8249-8500  
 +632 8426-9755

			<b>TOTAL:</b>	<b>₱129,520.00</b>
<b>(Total Amount in Words)</b>			<b>One Hundred Twenty Nine Thousand Five Hundred Twenty Pesos Only</b>	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,


\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
**FRANZ A. DE LEON, Ph.D.**

Director, DOST-ASTI

Digitally signed  
by Franz A.  
De Leon

\_\_\_\_\_  
(Date)

<b>Fund Cluster:</b>	<u>01</u>	ORS / BURS No.:	<u>01101012023-11-000909</u>
		ORS / BURS Date:	<u>NOVEMBER 17, 2023</u>
<b>Funds Available:</b>	<u>₱129,520.00</u>	Amount:	<u>₱129,520.00</u>
 <b>GAY CONCEPCION S. BUGAGAO</b> Accountant III			



16 November 2023

**NOTICE TO PROCEED**  
 ALTERNATIVE MODE OF PROCUREMENT

**Ms. HELENE S. QUINTERO**  
 Owner  
**ROSHQ TRADING**  
 #22 Emerald Square, P. Tuazon St.  
 Milagrosa Project 4, Quezon City 1109

Dear Ms. Quintero,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <b>Supply and Delivery of Eight (8) Units UPS Back Up Power 1600 VA</b>
Purchase Request No.	: <b>GAA-23-10-17776</b>
Purchase / Work Order No.	: <b>23-11-241</b>
Total Contract Price	: <b>Php 129,520.00</b>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <b>One Hundred Twenty Nine Thousand Five Hundred Twenty Pesos</b>

Upon issuance of this Notice, your company, **ROSHQ TRADING** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.**  
 Director

DATE OF ISSUANCE:

**20 NOV 2023**

RECEIVED BY:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
 CP Garcia Ave., Diliman, Quezon City 1101  
 Website : [www.asti.dost.gov.ph](http://www.asti.dost.gov.ph)  
 Email : [info@asti.dost.gov.ph](mailto:info@asti.dost.gov.ph)

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 Fax No. : +632 8426-9764

ASTI-FM 03-19  
 REV 2 / 05 October 2023