



Republic of the Philippines  
**DEPARTMENT OF SCIENCE AND TECHNOLOGY**  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



**PURCHASE ORDER**

ASTI - FM 03-17  
 REV 3 / 10 October 2023

Supplier:	ROSHQ TRADING	PO No.:	23-11-237
Address:	#22 Emerald Square, P. Tuazon St., Milagrosa Project 4, Quezon City 1109	PO Date:	November 13, 2023
TIN:	152-790-864-00000	Mode of Procurement:	Shopping (b)

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Thirty (30) calendar days upon issuance of NTP
Date of Delivery:	_____	Payment Term:	Government Terms
		Warranty Term:	_____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<b>Air Conditioner</b> 1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of 2 units of Air Conditioner 1.2. The ABC includes all applicable government taxes and other charges. 2. TECHNICAL SPECIFICATIONS 2.1. 2.5 HP 2.2. Inverter Type 2.3. Cooling Capacity: at least 21,000 Kj/h 2.4. Capacity Rate (min/max) 7,600 Kj/h - 22,000 Kj/h 2.5. Power Rate (W) 2,200 Watts 2.6. Power Max (W) (Q. Label) 2,500 Watts 2.7. CSPF 4.01 2.8. Voltage/Hz 230V/60Hz 3. WARRANTY AND AFTER-SALES SUPPORT 3.1. The supplier warrants that the items are free from manufacturing defects and shipping/delivery issues. 3.2. Defective/Incorrect items shall be replaced. 3.3. One (1) year warranty period which will commence upon delivery. 4. PAYMENT AND DELIVERY TERMS 4.1. Price must be inclusive of government taxes and other charges. 4.2. Government terms, payment upon complete delivery. 4.3. The supplier shall deliver goods within thirty (30) calendar days upon issuance of NTP.  (Please see attached quotation.)	2	P49,899.00	P99,798.00
				<b>TOTAL:</b>	<b>P99,798.00</b>
<b>(Total Amount in Words)</b>			<b>Ninety Nine Thousand Seven Hundred Ninety Eight Pesos Only</b>		

Postal Address : ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101  
 Website : www.asti.dost.gov.ph  
 Email : info@asti.dost.gov.ph

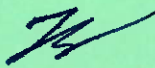
Tel No. : +632 8249-8500  
 +632 8426-9755

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

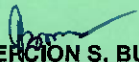
Conforme:

Very Truly Yours,

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
\_\_\_\_\_  
**FRANZ A. DE LEON, Ph.D.** Digitally signed by Franz A. De Leon  
Director, DOST-ASTI

\_\_\_\_\_  
(Date)

<b>Fund Cluster:</b>	<u>01</u>	<b>ORS / BURS No.:</b>	<u>011021012023-11-000096</u>
<b>Funds Available:</b>	<u>PHP 99,798.00</u>	<b>ORS / BURS Date:</b>	<u>NOVEMBER 19, 2023</u>
		<b>Amount:</b>	<u>₱ 99,798.00</u>
 <b>GAY CONCEPCION S. BUGAGAO</b> Accountant III			



13 November 2023

**NOTICE TO PROCEED**  
**ALTERNATIVE MODE OF PROCUREMENT**

**Ms. HELENE S. QUINTERO**  
 Owner  
**ROSHQ TRADING**  
 #22 Emerald Square, P. Tuazon St.  
 Milagrosa Project 4, Quezon City 1109

Dear Ms. Quintero,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <b>Supply and Delivery of Two (2) Units Air Conditioner</b>
Purchase Request No.	: <b>GAA-23-09-17693</b>
Purchase / Work Order No.	: <b>23-11-237</b>
Total Contract Price	: <b>Php 99,798.00</b>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <b>Ninety Nine Thousand Seven Hundred Ninety Eight Pesos</b>

Upon issuance of this Notice, your company, **ROSHQ TRADING** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.**  
 Director Digitally signed by Franz A. De Leon

DATE OF ISSUANCE:

20 NOV 2023

RECEIVED BY:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
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 Fax No. : +632 8426-9764

ASTI-FM 03-19  
 REV 2 / 05 October 2023