



Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



PURCHASE ORDER

ASTI - FM 03-17
REV 3 / 10 October 2023

Supplier:	EPARTNERS SOLUTIONS, INC.	PO No.:	23-10-209
Address:	Unit 2506 Prestige Tower, Don F. Ortigas Jr. Road, Brgy. San Antonio, Pasig City 1605	PO Date:	October 13, 2023
TIN:	008-521-673-000	Mode of Procurement:	NP-52 (b) Shopping

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: EPDC Bldg., MIRDC Compound, General Santos Ave., Taguig City, 1631 Metro Manila

Delivery Term: Thirty (30) calendar days upon issuance of NTP

Date of Delivery: _____

Payment Term: Government Terms

Warranty Term: _____

Stock / Property No.	Unit	Description	Quantity	Unit Cost	
1	Unit	<p>Inkjet Printer</p> <p>1.GENERAL OVERVIEW:</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the Supply and Delivery of Three (3) Units Inkjet Printer for Electronics Product Development Center (EPDC) Sales & Marketing, Admin, and RED departments.</p> <p>1.2. The Approved Budget for the Contract (ABC) is inclusive of all applicable government fees, taxes, and other charges.</p> <p>2.TECHNICAL SPECIFICATIONS</p> <p>2.1. Supply and delivery of three (3) Units Inkjet Printer , with the following specifications:</p> <p>2.1.1. Multifunction printer (print, copy, scan, and fax)</p> <p>2.1.2. A3 print speed up to 28 images per minute (ISO) mono/color</p> <p>2.1.3. Two-sided (duplex) print up to A3</p> <p>2.1.4. Scan and copy up to A3</p> <p>2.1.5. Wired/Wireless network and Wi-Fi direct</p> <p>2.1.6. 250-sheet paper input capacity (Minimum)</p> <p>2.1.7. 50-sheet automatic document feeder capacity (Minimum)</p> <p>2.1.8. With at least 2.7-inch LCD touchscreen display</p> <p>2.2. Warranty</p> <p>2.2.1. Units must carry at least one (1) year warranty, which shall commence from the date of acceptance of the end-user.</p> <p>3.PAYMENT AND DELIVERY TERMS</p> <p>3.1. Must be delivered within thirty (30) calendar days upon issuance of Notice to Proceed (NTP) to EPDC Bldg., MIRDC Compound, General Santos Ave., Taguig City, 1631 Metro Manila.</p>	3	P26,733.00	P80,199.00

Office Equipment -
Sum
MFO: Cost

Postal Address : ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755

		3.2. Full payment will only be processed once completely delivered, inspected, and accepted by the end-user. (Please see attached quotation.)			
2	Unit	<p>Chiller Refrigerator (11 cu. ft)</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of One (1) Unit of Chiller Refrigerator (11 cu. ft), to be used as a storage of various chemicals that need to be stored in a very low temperature, at the Electronics Product Development Center (EPDC).</p> <p>1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and other charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Supply and delivery of one (1) unit of chiller refrigerator (11 cu. ft), with the following specifications:</p> <p>2.1.1. Width (cm): At least 59.69</p> <p>2.1.2. Height (cm): At least 186.69</p> <p>2.1.3. Length (cm): At least 59.06</p> <p>2.1.4. Cooling Type: Chiller</p> <p>2.1.5. Inverter Technology: Non-Inverter</p> <p>2.1.6. Frost System: No Frost</p> <p>2.1.7. Wattage: 167 watts</p> <p>2.1.8. Temperature: +2° to +8°C</p> <p>2.2. Warranty</p> <p>2.2.1. Units must carry at least one (1) year warranty, which shall commence from the date of acceptance of the end-user.</p> <p>3. PAYMENT AND DELIVERY TERMS</p> <p>3.1. Must be delivered within forty-five (45) calendar days upon issuance of Notice to Proceed to EPDC Bldg., MIRDC Compound, General Santos Ave., Taguig City, 1631 Metro Manila.</p> <p>3.2. Full payment will only be processed once completely delivered, inspected, and accepted by the end-user.</p> <p>(Please see attached quotation.)</p>	1	₱26,830.00	₱26,830.00 <i>Office Equipment - Cash - Cont MF02</i>
				TOTAL:	₱107,029.00
(Total Amount in Words)			One Hundred Seven Thousand Twenty Nine Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

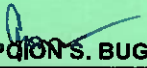
Conforme:

Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon
Director, DOST-ASTI

(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>011021012023-10-000043</u>
		ORS / BURS Date:	<u>OCTOBER 13, 2023</u>
Funds Available:	<u>PHP 107,029.00</u>	Amount:	<u>₱ 107,029.00</u>
 <u>GAY CONCEPCION S. BUGAGAO</u> Accountant III			



13 October 2023

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Ms. SUSAN SANCHEZ
 Account Manager
EPARTNERS SOLUTIONS, INC.
 Unit 2506 Prestige Tower
 Don F. Ortigas Jr. Road
 Brgy. San Antonio, Pasig City 1605

Dear Ms. Sanchez,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Three (3) Units Inkjet Printer and One (1) Unit Chiller Refrigerator (11 cu. ft)
Purchase Request No.	: GAA-23-09-17520
Purchase / Work Order No.	: 23-10-209
Total Contract Price	: Php 107,029.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: One Hundred Seven Thousand Twenty Nine Pesos

Upon issuance of this Notice, your company, **EPARTNERS SOLUTIONS, INC.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon
 Director

DATE OF ISSUANCE:

OCT 18 2023

RECEIVED BY:

 Signature over Printed Name

 Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
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 +632 8426-9755;
 Fax No. : +632 8426-9764

ASTI-FM 03-19
 REV 2 / 05 October 2023