



Republic of the Philippines
Department of Science and Technology
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



ASTI - FM 03-17
REV 2 / 31 January 2020

PURCHASE ORDER

Supplier:	ARTJOHNLEY ENTERPRISES	PO No.:	23-10-206
Address:	47 Victoria St., Sauyo, Quezon City	PO Date:	October 10, 2023
TIN:	234-924-389-000	Mode of Procurement:	NP-53.9 Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Ten (10) calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Piece	Vertical Wireless Mouse 1. GENERAL OVERVIEW 1.1. DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of Twenty-Two (22) Pieces Vertical Wireless Mouse, to be used in the daily operations of the Institute. 1.2. The ABC includes all applicable government taxes and other charges. 2. TECHNICAL SPECIFICATION 2.1. Color: Graphite 2.2. Dimension: 2.2.1. Height: 2.8 in (71 mm) 2.2.2. Width: 2.7 in (70 mm) 2.2.3. Depth: 4.25 in (108 mm) 2.2.4. Weight: 4.4 oz (125 g) 2.3. Sensor Technology: 2.3.1. Sensor Type: Advanced Optical Tracking 2.3.2. Dpi Range: 400-4000 dpi (Fully adjustable with 100DPI increments) 2.3.3. Nominal Value: 1000 DPI 2.4. Buttons 2.4.1. Number of Buttons: 6 (Left/Right – click, Back/Forward, Middle button, Scroll-wheel with middle click) 2.5. Battery 2.5.1. Battery Type: 1x AA battery (included) 2.5.2. Battery Life: Up to 24-month 2.6. Connection Type Support: USB receiver (included) Bluetooth Low Energy Technology 2.7. Wireless Range: 10-m wireless range 2.8. Sustainability 2.8.1. Graphite Plastics: 70% post-consumer recycled plastic. Excludes plastic in receiver, battery, printer wiring assembly (PWA) and FFC cable 2.9. System Requirements 2.9.1. Windows 10, 11 or later; macOS 10.15 or later. 2.9.2. iPadOS 14 or later, device basic functions will be supported without additional drivers for operating systems other than Windows and macOS. 2.9.3. Chrome OS., device basic functions will be	22	₱3,850.00	₱84,700.00

ILT OFFICE
SUPPLIES

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755;
Fax No. : +632 8426-9764


	<p>supported without additional drivers for operating systems other than Windows and macOS.</p> <p>2.9.4. Linux, device basic functions will be supported without additional drivers for operating systems other than Windows and macOS.</p> <p>2.9.5. Android 8 or later, device basic functions will be supported without additional drivers for operating systems other than Windows and macOS.</p> <p>2.10. USB Receiver</p> <p>2.10.1. Lift Vertical Ergonomic Mouse</p> <p>2.10.2. USB Receiver</p> <p>2.10.3. 1 x AA Battery</p> <p>2.10.4. Quick Start Guide</p> <p>3. WARRANTY</p> <p>3.1. Warranty period should be at least six (6) months.</p> <p>4. DELIVERY</p> <p>4.1. The price of the bid must be inclusive of government taxes and other charges.</p> <p>4.2. Delivery shall be made by the supplier within ten (10) calendar days upon issuance of Notice to Proceed</p> <p>(Please see attached quotation.)</p>		
			TOTAL: P84,700.00
(Total Amount in Words)		Eighty Four Thousand Seven Hundred Pesos Only	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.


Conforme:

Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D. Digitally signed by Franz A. De Leon
Director, DOST-ASTI

(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>011021012023-10-000041</u>
Funds Available:	<u>PHP 84,700</u>	ORS / BURS Date:	<u>OCTOBER 11, 2023</u>
		Amount:	<u>₱ 84,700.00</u>
 GAY CONCEPCION S. BUGAGAO Accountant III			



10 October 2023

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Ms. REYSAN P. DEQUILLA
 Sales Account Executive
ARTJOHNLEY ENTERPRISES
 47 Victoria St., Sauyo
 Quezon City

Dear Ms. Dequilla,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Twenty-Two (22) Pieces Vertical Wireless Mouse
Purchase Request No.	: GAA-23-08-17495
Purchase / Work Order No.	: 23-10-206
Total Contract Price	: Php 84,700.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Eighty Four Thousand Seven Hundred Pesos

Upon issuance of this Notice, your company, **ARTJOHNLEY ENTERPRISES** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D. B.Sc. in Science, Management & Law
 Director

DATE OF ISSUANCE:

OCT 12 2023

RECEIVED BY:

 Signature over Printed Name

 Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755;
 Fax No. : +632 8426-9764

ASTI-FM 03-19
 REV 2 / 05 October 2023