



Republic of the Philippines  
 Department of Science and Technology  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



ASTI-FM 03-17  
 REV 2 / 31 January 2020

**PURCHASE ORDER**

<b>Supplier:</b>	<b>ACE ELECTRONIC TECHNOLOGY, INC.</b>	<b>PO No.:</b>	<b>23-08-173</b>
<b>Address:</b>	<b>12 Timog Avenue, Barangay Laging Handa, Quezon City</b>	<b>PO Date:</b>	<b>August 29, 2023</b>
<b>TIN:</b>	<b>005-423-495-000</b>	<b>Mode of Procurement:</b>	<b>NP-Shopping (b)</b>

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	<b>ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101</b>	<b>Delivery Term:</b>	<b>Fifteen (15) calendar days upon issuance of NTP</b>
<b>Date of Delivery:</b>		<b>Payment Term:</b>	<b>Government Terms</b>
		<b>Warranty Term:</b>	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<b>MOUSE, WIRELESS, USB</b> 1. TECHNICAL SPECIFICATIONS 1.1. Weight: At least 1.63g 1.2. Mouse: At least 103x64x40mm/4.06x2.52x1.57in (Height x Width x Depth) 1.3. Connection Type: Bluetooth smart and at least 2.4GHz wireless connection 1.4. Wireless Range: Minimum 10m/32.8ft 1.5. Scroll Wheel: Yes 1.6. Standard and Special Buttons: Tilt wheel with a middle button for easy switching 1.7. Gesture Support: Yes (Both for Windows and Mac)  2. WARRANTY 2.1. With six (6) months warranty period.  3. DELIVERY 3.1. Delivery shall be made by the supplier within fifteen (15) calendar days upon issuance of Notice to Proceed.  (Please see attached quotation.)	14	₱2,450.00	₱34,300.00
<b>TOTAL:</b>					<b>₱34,300.00</b>
<b>(Total Amount in Words)</b>		<b>Thirty Four Thousand Three Hundred Pesos Only</b>			

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
 CP Garcia Ave., Diliman, Quezon City 1101  
 Website : www.asti.dost.gov.ph  
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500  
 +632 8426-9755;  
 Fax No. : +632 8426-9764

Conforme:

Very Truly Yours,

FRANZ A. DE LEON, Ph.D.

Checked & signed  
by: *B. Luna*  
Benjamin R. Luna

Director, DOST-ASTI

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

\_\_\_\_\_  
(Date)

<b>Fund Cluster:</b>	<u>01</u>	ORS / BURS No.:	<u>011021012023-08-000028</u>
<b>Funds Available:</b>	<u>PHP 34,300.00</u>	ORS / BURS Date:	<u>AUGUST 30, 2023</u>
		Amount:	<u>₱ 34,300.00</u>
 <b>GAY CONCEPCION S. BUGAGAO</b> Accountant III			



29 August 2023

**NOTICE TO PROCEED**  
 ALTERNATIVE MODE OF PROCUREMENT

**Ms. MARIBELLE UY**  
 General Manager  
**ACE ELECTRONIC TECHNOLOGY, INC.**  
 12 Timog Avenue, Barangay Laging Handa  
 Quezon City

Dear Ms. Uy,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <u>Supply and Delivery of Fourteen (14) Units Mouse, Wireless, USB</u>
Purchase Request No.	: <u>GAA-23-07-17199</u>
Purchase / Work Order No.	: <u>23-08-173</u>
Total Contract Price	: <u>Php 34,300.00</u>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <u>Thirty Four Thousand Three Hundred Pesos</u>

Upon issuance of this Notice, your company, **ACE ELECTRONIC TECHNOLOGY, INC.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.** Bids Digitally signed by Franz A. De Leon  
 Director

DATE OF ISSUANCE:

Sep 04, 2023

RECEIVED BY:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
 CP Garcia Ave., Diliman, Quezon City 1101  
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 REV 1 / 13 January 2020