



Republic of the Philippines  
Department of Science and Technology  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



ASTI - FM 03-17  
REV 2 / 31 January 2020

### PURCHASE ORDER

<b>Supplier:</b>	<b>JASSEN HARRIS INDUSTRIES CORP.</b>	<b>PO No.:</b>	<b>23-08-169</b>
<b>Address:</b>	<b>1063 Tomas Mapua St., Brgy. 329 Zone 33, Sta. Cruz, Manila</b>	<b>PO Date:</b>	<b>August 16, 2023</b>
<b>TIN:</b>	<b>009-248-102-000</b>	<b>Mode of Procurement:</b>	<b>NP-Shopping (b)</b>

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	<b>ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101</b>	<b>Delivery Term:</b>	<b>Ten (10) calendar days upon issuance of NTP</b>
<b>Date of Delivery:</b>		<b>Payment Term:</b>	<b>Government Terms</b>
		<b>Warranty Term:</b>	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Box	<b>SURGICAL MASK, Disposable</b> 1. TECHNICAL SPECIFICATIONS 1.1. earloop 1.2. 3ply 1.3. Wired 1.4. 50pcs/box 1.5. FDA Approved 1.6. Shelf Life: Must be fresh commercial stock with a total shelf life of at least twenty-four (24) months from the date of manufacture but not less than eighteen (18) months from the date of delivery.  2. DELIVERY 2.1. Delivery shall be made by the Supplier within 10 calendar days upon issuance of NTP  (Please see attached quotation.)	20	P83.00	P1,660.00
				<b>TOTAL:</b>	<b>P1,660.00</b>
<b>(Total Amount in Words)</b>		<b>One Thousand Six Hundred Sixty Pesos Only</b>			

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
Website : [www.asti.dost.gov.ph](http://www.asti.dost.gov.ph)  
Email : [info@asti.dost.gov.ph](mailto:info@asti.dost.gov.ph)

Tel No. : +632 8249-8500  
+632 8426-9755;  
Fax No. : +632 8426-9764

Conforme:

Very Truly Yours,

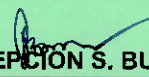
\_\_\_\_\_  
(Signature over Printed Name of Supplier)

\_\_\_\_\_  
(Date)

  
FRANZ A. DE LEON, Ph.D.

Director, DOST-ASTI

Digitally signed by Franz A. De Leon

<b>Fund Cluster:</b>	<u>01</u>	<b>ORS / BURS No.:</b>	<u>011011012023-08-000650</u>
<b>Funds Available:</b>	<u>PHP 1,660.00</u>	<b>ORS / BURS Date:</b>	<u>AUGUST 30, 2023</u>
		<b>Amount:</b>	<u>₱ 1,660.00</u>
 <b>GAY CONCEPCION S. BUGAGAO</b> Accountant III			



16 August 2023

**NOTICE TO PROCEED**  
**ALTERNATIVE MODE OF PROCUREMENT**

**Mr. MIKE JASSEN T. SY**  
President  
**JASSEN HARRIS INDUSTRIES CORP.**  
1063 Tomas Mapua St., Brgy. 329 Zone 33  
Sta. Cruz, Manila

Dear Mr. Sy,

This Notice to Proceed is hereby issued for the following contract details:

	Contract Name	: <b>Supply and Delivery of Twenty (20) Boxes Surgical Mask, Disposable</b>
	Purchase Request No.	: <b>GAA-23-07-17135</b>
	Purchase / Work Order No.	: <b>23-08-169</b>
	Total Contract Price	: <b>Php 1,660.00</b>
(inclusive of taxes, import duties and all other charges or fees)	Total Contract Price in Words	: <b>One Thousand Six Hundred Sixty Pesos</b>

Upon issuance of this Notice, your company, **JASSEN HARRIS INDUSTRIES CORP.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

**FRANZ A. DE LEON, Ph.D.**  
Director

Digitally signed by  
Franz A. De Leon  
DN: cn=Franz A. De Leon, o=ASTI

DATE OF ISSUANCE:

Sep 04, 2023

RECEIVED BY:

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
Website : [www.asti.dost.gov.ph](http://www.asti.dost.gov.ph)  
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Fax No. : +632 8426-9764

ASTI-FM 03-19  
REV 1 / 13 January 2020