



Republic of the Philippines  
Department of Science and Technology  
**ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE**



ASTI-FM 03-17  
REV 2 / 31 January 2020

**PURCHASE ORDER**

<b>Supplier:</b>	<b>ARTJOHNLEY ENTERPRISES</b>	<b>PO No.:</b>	<b>23-08-162</b>
<b>Address:</b>	<b>47 Victoria St., Sauyo, Quezon City</b>	<b>PO Date:</b>	<b>August 11, 2023</b>
<b>TIN:</b>	<b>234-924-389-000</b>	<b>Mode of Procurement:</b>	<b>NP-Shopping (b)</b>

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	<b>ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101</b>	<b>Delivery Term:</b>	<b>Thirty (30) calendar days upon issuance of NTP</b>
<b>Date of Delivery:</b>		<b>Payment Term:</b>	<b>Government Terms</b>
		<b>Warranty Term:</b>	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p><b>Tablet for HRIS implementation and testing of the HRIS mobile responsiveness</b></p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of one (1) unit of tablet, which will be used to test mobile responsiveness of the HRIS on IOS devices.</p> <p>1.2. The approved budget for the contract is inclusive of all applicable government taxes and services charges.</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Operating System: IOS 2.2. Memory: At least 3GB 2.3. Storage: At least 64GB 2.4. Display: At least 10.2-inch display, 2160 x1620 pixel resolution 2.5 Preferably silver or gray in color 2.6. Camera: 8MP Wide (Back), 12MP Ultra Wide (Front) 2.7. Microphone: Dual microphones for calls, video recording, and audio recording 2.8. Connectivity: WiFi and Bluetooth 2.9. Includes charging accessories 2.10. With pencil of the same brand to ensure compatibility</p> <p><b>3. WARRANTY</b></p> <p>3.1. 1 Year warranty 3.2. Supplier shall respond within 24/7 technical assistance/support center which can provide response to technical issues via telephone call, e-mail, or site visit (for NCR) upon verbal/written notification by the end-user or procuring entity.</p> <p><b>4. DELIVERY AND PAYMENT TERMS</b></p> <p>4.1. Price must be inclusive of government taxes and other charges. 4.2. Delivery shall be made within thirty (30) calendar days upon issuance of Notice to Proceed (NTP). 4.3. Payment shall be made only upon certification/acceptance by the end-user to the effect</p>	1	P33,850.00	P33,850.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex, CP Garcia Ave., Diliman, Quezon City 1101  
Website : www.asti.dost.gov.ph  
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500  
+632 8428-9755;  
Fax No. : +632 8426-9764

	that the Goods have been delivered in accordance with the terms of this Contract and have been duly inspected and accepted.  (Please see attached quotation.)		
		TOTAL:	P33,850.00
(Total Amount in Words)	Thirty Three Thousand Eight Hundred Fifty Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:


Very Truly Yours,

\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
FRANZ A. DE LEON, Ph.D.

Director, DOST-ASTI

\_\_\_\_\_  
(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>01101012023-08-000625</u>
Funds Available:	<u>PHP 33,850.00</u>	ORS / BURS Date:	<u>AUGUST 16, 2023</u>
		Amount:	<u>P 33,850.00</u>
 <b>GAY CONCEPCION S. BUGAGAO</b> Accountant III			



11 August 2023

**NOTICE TO PROCEED**  
 ALTERNATIVE MODE OF PROCUREMENT

**Ms. REYSAN P. DEQUILLA**  
 Sales Account Executive  
**ARTJOHNLEY ENTERPRISES**  
 47 Victoria St., Sauyo  
 Quezon City

Dear Ms. Dequilla,

This Notice to Proceed is hereby issued for the following contract details:


Contract Name	: <b>Supply and Delivery of One (1) Lot Tablet for HRIS implementation and testing of the HRIS mobile responsiveness</b>
Purchase Request No.	: <b>GAA-23-07-17155</b>
Purchase / Work Order No.	: <b>23-08-162</b>
Total Contract Price	: <b>Php 33,850.00</b>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <b>Thirty Three Thousand Eight Hundred Fifty Pesos</b>

Upon issuance of this Notice, your company, **ARTJOHNLEY ENTERPRISES** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.**  
 Director

 Digitally signed by Franz A. De Leon

DATE OF ISSUANCE:

**August 17, 2023**

RECEIVED BY:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
 CP Garcia Ave. Diliman, Quezon City 1101  
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