



ASTI - FM 03-17
REV 2 / 31 January 2020

PURCHASE ORDER

Supplier:	FREEMEN ENTERPRISES	PO No.:	23-08-156
Address:	II-A39 Maginhawa III Balanti San Isidro, Cainta, Rizal 1900	PO Date:	August 7, 2023
TIN:	106-278-833-000	Mode of Procurement:	NP-Shopping (a)

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	EPDC Bldg., MIRDC Compound, Bicutan, Taguig City	Delivery Term:	Fifteen (15) calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p>Repair of Airconditioning Unit in EPDC Building</p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI intends to engage in the services of the Bidder/Contractor duly authorized and with the necessary expertise, experience, and capacity to repair the defective air-conditioning units in EPDC Building. The repair is essential to avoid further damage and a decline in the air-conditioning performance.</p> <p>1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and other charges.</p> <p>2. LOCATION</p> <p>2.1. Electronics Product Development Center (EPDC) Building located at MIRDC Compound, General Santos Ave, Taguig, 1631 Metro Manila.</p> <p>3. TECHNICAL SPECIFICATIONS</p> <p>3.1. 1.5 HP Daikin Split Type</p> <p>3.1.1. Property Number: PDH 397</p> <p>3.1.2. Serial No.: E004705</p> <p>3.1.3. Location: EPP Office 2/F</p> <p>3.1.4. Supply, installation and technical expertise in system re-processing, leak test and repair.</p> <p>3.1.4.1. For system reprocessing and replacement of indoor sensor.</p> <p>3.1.4.2. Replacement of indoor PCB.</p> <p>3.1.4.3. General Cleaning.</p> <p>3.1.4.4. Perform leak test.</p> <p>3.1.4.5. Add freon, if necessary.</p> <p>3.1.4.6. Testing and commissioning.</p> <p>3.2. 3 HP Daikin Split Type</p> <p>3.2.1. Property Number: PDH 273</p> <p>3.2.2. Serial No.: E00448</p> <p>3.2.4. Supply, installation and technical expertise in system re-processing, leak test and repair.</p> <p>3.2.4.1. System reprocessing and leak test.</p> <p>3.2.4.2. Replacement of drain pump.</p> <p>3.2.4.3. General cleaning of aircon unit.</p> <p>3.2.4.4. Add freon if necessary.</p>	1	P61,600.00	P61,600.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755;
Fax No. : +632 8426-9764


	<p>3.2.4.5. Testing and commissioning.</p> <p>3.3. 1.5 HP Daikin Split Type</p> <p>3.3.1. Property Number: PDH 270</p> <p>3.3.2. Serial No.: E00423</p> <p>3.3.3. Location: Resource Room</p> <p>3.3.4. Supply of labor and technical expertise in system re-processing, leak test, installation of drain pump and 30 A CB, and repair.</p> <p>3.3.4.1. Installation of drain pump and 30 ampere circuit breaker.</p> <p>3.3.4.2. System reprocessing and leak test.</p> <p>3.3.4.3. Add freon, if necessary.</p> <p>3.3.4.4. Testing and commissioning.</p> <p>4. WARRANTY</p> <p>4.1. The repair must carry at least three (3) months warranty of parts and services.</p> <p>4.2. Warranty services shall commence only from the date of inspection and acceptance of the end-user.</p> <p>5. DELIVERY AND PAYMENT TERMS</p> <p>5.1. Delivery of the Goods and/or performance of service shall be made by the supplier within fifteen (15) calendar days upon issuance of Notice to Proceed.</p> <p>5.2. Payment shall be made only upon certification/acceptance by the End-user to the effect that the Goods and/or Services have been rendered or delivered in accordance with the terms of this contract and have duly inspected and accepted. No payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this contract.</p> <p>Note: Actual Inspection must have been conducted by the supplier prior to actual repair of the air-conditioning units.</p> <p>(Please see attached quotation.)</p>			
				TOTAL: ₱61,600.00
(Total Amount in Words)		Sixty One Thousand Six Hundred Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,

(Signature over Printed Name of Supplier)


FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

(Date)

Fund Cluster: <u>01</u>	ORS / BURS No.: <u>011021012623-08-000024</u>
Funds Available: <u>PHP 61,600.00</u>	ORS / BURS Date: <u>August 8, 2023</u> Amount: <u>₱ 61,600.00</u>
<p>_____ GAY CONCEPCION S. BUGAGAO Accountant III</p>	



07 August 2023

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Mr. RONALD L. VIDAD
 Manager
FREEMEN ENTERPRISES
 II-A39 Maginhawa III Balanti San Isidro
 Cainta, Rizal 1900

Dear Mr. Vidad,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: One (1) Lot Repair of Airconditioning Unit in EPDC Building
Purchase Request No.	: GAA-23-07-17124
Purchase / Work Order No.	: 23-08-156
Total Contract Price	: Php 61,600.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Sixty One Thousand Six Hundred Pesos

Upon issuance of this Notice, your company, **FREEMEN ENTERPRISES** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D. Director
 Director

DATE OF ISSUANCE:

AUG 16 2023

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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ASTI-FM 03-19
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