



Republic of the Philippines
 Department of Science and Technology
ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



ASTI-FM 03-17
 REV 2 / 31 January 2020

PURCHASE ORDER

Supplier:	ARTJOHNLEY ENTERPRISES	PO No.:	23-08-155
Address:	47 Victoria St., Sauyo, Quezon City	PO Date:	August 4, 2023
TIN:	234-924-389-000	Mode of Procurement:	NP-Shopping (b)

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Thirty (30) calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Piece	Super Glue 1.GENERAL OVERVIEW 1.1.DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF TEN (10) PIECES OF SUPER GLUE, to be used for repairing DOST-ASTI issued laptops and desktops, etc. 1.2.The ABC is inclusive of all applicable government taxes and services charges. 2.TECHNICAL SPECIFICATIONS 2.1.At least 10 grams 3.DELIVERY and PAYMENT TERMS 3.1.Delivery of the Goods shall be made by the Supplier within thirty (30) calendar days upon issuance of NTP. 3.2.Full payment will only be given once the items (Please see attached quotation.)	10	P95.00	P950.00
2	Unit	Laser Pointer 1.GENERAL OVERVIEW 1.1.DOST-ASTI is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF ONE (1) UNIT OF LASER POINTER, for meetings, events, etc. 1.2.The ABC is inclusive of all applicable government taxes and services charges. 2.TECHNICAL SPECIFICATIONS 2.1.Wireless presentation clicker with laser pointer 2.2.Up to 30-meter range 2.3.With wireless receiver 2.4.Class 3 laser 2.5.battery type: 2 AAA batteries 2.6.battery life: up to 20 hours (laser pointer) and 1050 hours (presenter) 2.7.Interface: USB	1	P2,990.00	P2,990.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

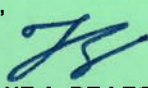
Tel No. : +632 8249-8500
 +632 8426-9755;
 Fax No. : +632 8426-9764

	<p>3.WARRANTY 3.1.At least six (6) months warranty coverage 3.2.Parts and incidental costs related to the unit will be shouldered by the supplier provided that the error or damage on the equipment is not a result of user damage or misuse.</p> <p>4.DELIVERY and PAYMENT TERMS 4.1.The goods must be delivered within thirty (30) calendar days upon issuance of NTP. 4.2.Full payment will only be given once the item is completely delivered, inspected, and accepted by the End-user. No payment shall be made for the supplies and materials not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>		
			TOTAL: P3,940.00
(Total Amount in Words)	Three Thousand Nine Hundred Forty Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.


Conforme:

Very Truly Yours,


FRANZ A. DE LEON, Ph.D. Digital signed by Franz A. De Leon
Director, DOST-ASTI

(Signature over Printed Name of Supplier)

(Date)

Fund Cluster: 01	011021012023 - 08 - 000026
01102 - 2,990.00	ORS / BURS No.: 01101012023 - 08 - 000604
Funds Available: 01101 - 950.00	ORS / BURS Date: August 8, 2023
	Amount: P 3,940.00
 GAY CONCEPCION S. BUGAGAO Accountant III	



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04 August 2023

NOTICE TO PROCEED
ALTERNATIVE MODE OF PROCUREMENT

Ms. REYSAN P. DEQUILLA
Sales Account Executive
ARTJOHNLEY ENTERPRISES
47 Victoria St., Sauyo
Quezon City

Dear Ms. Dequilla,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	:	Supply and Delivery of Ten (10) Pieces Super Glue and Other Items
Purchase Request No.	:	GAA-23-06-16929
Purchase / Work Order No.	:	23-08-155
Total Contract Price	:	Php 3,940.00
(inclusive of taxes, import duties and all other charges or fees)		
Total Contract Price in Words	:	Three Thousand Nine Hundred Forty Pesos

Upon issuance of this Notice, your company, **ARTJOHNLEY ENTERPRISES** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D. 
Director

DATE OF ISSUANCE:

AUG 14 2023

RECEIVED BY:

(Signature over Printed Name)

(Date and Time)

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