



As 2023-08-0018  
of 2023-08-0006

ASTI – FM 03-17  
REV 2 / 31 January 2020

**PURCHASE ORDER**

<b>Supplier:</b>	<b>JASSEN HARRIS INDUSTRIES CORP.</b>	<b>PO No.:</b>	<b>23-08-158</b>
<b>Address:</b>	<b>1063 Tomas Mapua St., Brgy. 329 Zone 33, Sta. Cruz, Manila</b>	<b>PO Date:</b>	<b>August 8, 2023</b>
<b>TIN:</b>	<b>009-248-102-000</b>	<b>Mode of Procurement:</b>	<b>NP-Shopping (b)</b>

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	<b>ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101</b>	<b>Delivery Term:</b>	<b>Thirty (30) calendar days upon issuance of NTP</b>
<b>Date of Delivery:</b>		<b>Payment Term:</b>	<b>Government Terms</b>
		<b>Warranty Term:</b>	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Piece	<p><b>Monitor Mount/Arm</b> GENERAL OVERVIEW 1.1 The Advanced Science and Technology Institute is seeking qualified and competent bidders for the Supply and Delivery of fourteen (14) pcs of Monitor Mount/Arm. 1.2 Said units shall be used for the development of Computer Software Division's R&amp;D projects. 1.3 The approved budget for the contract is inclusive of all applicable government taxes and service charges. 1.4 The technical specifications indicated herein are a minimum requirement unless otherwise specified. <b>2. TECHNICAL SPECIFICATIONS</b> 2.1 Monitor arm mount: 2 arms (dual monitor arm mount) 2.2 Monitor Screen Size: 22" to 32" 2.3 Extension and retraction: 27.6" (700mm) 2.4 Load capacity per arm: 6.6 - 26.4 lbs (3 -12kg) 2.5 Up right travelling distance: 13.6 (345 mm) 2.6 VESA: 75x75 to 100x100mm interface 2.7 Tilt angles Range: +8° to 53° 2.8 Joint Rotation 2.8.1 Base-arm: 360° 2.8.2 Arm-arm: 360° 2.8.3 Arm-top monitor plate: 180° 2.9 USB adaptor: 2 built-in ports 2.10 Edge c-clamp mounting: desk thickness of 3.54" 2.11 Grommet Mounting: 0.39-1.97" diameter and 3.54" desk thickness 2.12 Up right travelling distance: 13.6 (345 mm) 2.13 Make: aluminum alloy with gas spring inside 2.14 Color: Preferably black <b>3. WARRANTY</b> 3.1 All units must carry one (1) year warranty for other parts and services that covered defects in materials and workmanship.</p>	14	₱2,980.00	₱41,720.00

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
Website : [www.asti.dost.gov.ph](http://www.asti.dost.gov.ph)  
Email : [info@asti.dost.gov.ph](mailto:info@asti.dost.gov.ph)

Tel No. : +632 8249-8500  
+632 8426-9755;  
Fax No. : +632 8426-9764

	<p>3.2 Replacement units should be provided for defective units, fifteen (15) calendar days upon receipt of notice from End-users/DOST-ASTI Property and Supply Section.</p> <p>3.2.1 Defective units may be defined as units not working upon testing or units that have failed to work after testing within seven (7) calendar days from purchase.</p> <p>4. PAYMENT AND DELIVERY TERMS</p> <p>4.1 Price must be inclusive of government taxes and additional fees.</p> <p>4.2 Government terms, payment upon complete delivery.</p> <p>4.3 Delivery of goods shall be made thirty (30) calendar days upon issuance of Notice to Proceed.</p> <p>(Please see attached quotation.)</p>		
		<b>TOTAL:</b>	<b>₱41,720.00</b>
<b>(Total Amount in Words)</b>		<b>Forty One Thousand Seven Hundred Twenty Pesos Only</b>	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,


\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
**FRANZ A. DE LEON, Ph.D.**

Director, DOST-ASTI

Digitally signed by Franz A. De Leon

\_\_\_\_\_  
(Date)

<b>Fund Cluster:</b>	<u>01</u>	ORS / BURS No.:	<u>011011012023-DB-000609</u>
<b>Funds Available:</b>	<u>PHP 41,720.00</u>	ORS / BURS Date:	<u>August 9, 2023</u>
		Amount:	<u>₱ 41,720.00</u>
 <b>GAY CONCEPCION S. BUGAGAO</b> Accountant III			



08 August 2023

**NOTICE TO PROCEED**  
 ALTERNATIVE MODE OF PROCUREMENT

**Mr. MIKE JASSEN T. SY**  
 President  
**JASSEN HARRIS INDUSTRIES CORP.**  
 1063 Tomas Mapua St., Brgy. 329 Zone 33  
 Sta. Cruz, Manila

Dear Mr. Sy,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <b>Supply and Delivery of Fourteen (14) Pieces Monitor Mount/Arm</b>
Purchase Request No.	: <b>GAA-23-04-16624</b>
Purchase / Work Order No.	: <b>23-08-158</b>
Total Contract Price	: <b>Php 41,720.00</b>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <b>Forty One Thousand Seven Hundred Twenty Pesos</b>

Upon issuance of this Notice, your company, **JASSEN HARRIS INDUSTRIES CORP.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.** Digital signed by Franz A. De Leon  
 Director

DATE OF ISSUANCE:

**AUG 14 2023**

RECEIVED BY:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time

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