



AD 2023-08-00 02
OFS 2023-08-0000

ASTI – FM 03-17
REV 2 / 31 January 2020

PURCHASE ORDER

Supplier:	ULY TECH TRADING	PO No.:	23-08-148
Address:	Unit 6 G/F Four M Square Building, Quirino High Way, Brgy. Greater Lagro, Quezon City	PO Date:	August 1, 2023
TIN:	196-696-427-000	Mode of Procurement:	NP-Shopping (b)

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Thirty (30) calendar days upon issuance of NTP
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Unit	<p>Portable 2TB External Hard Drive (HDD)</p> <p>1.0. General Statement / Background / Objectives</p> <p>1.1. DOST-ASTI is seeking for qualified and competent bidders for the Supply and Delivery of Six (6) Units Portable 2TB External Hard Drive (HDD) for the repository of administrative and technical files of PREGINET and COARE teams.</p> <p>1.2. The Approved Budget for the Contract (ABC) is inclusive of all applicable government taxes and services charges (e.g., VAT, cancellation cost, duties, cost of delivery, etc.).</p> <p>2.0. Technical Specifications</p> <p>2.1. Interface: USB 3.0; USB 2.0 Compatible</p> <p>2.2. Back up automatically</p> <p>2.3. Password protection with hardware encryption</p> <p>2.4. Capacity: 2TB</p> <p>3.0. Warranty and After-sales Support</p> <p>3.1. The Item must have at least six (6) months of warranty from the time of delivery which covers defects in materials. Warranty service shall commence from the date of end-user acceptance.</p> <p>3.2. Any replacement service must be successfully performed within thirty (30) calendar days.</p> <p>4.0. Payment and Delivery Terms</p> <p>4.1. Delivery of the Item shall be made by the Supplier within thirty (30) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>4.2. Payment shall be processed only upon certification of acceptance by the End-User to the effect that the Item has been delivered in accordance with the terms of this contract and have been duly inspected. No payment shall be made for the Item not yet delivered under this contract.</p> <p>(Please see attached quotation.)</p>	6	₱4,755.00	₱28,530.00 <i>Continuing</i>

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
CP Garcia Ave., Diliman, Quezon City 1101
Website : www.asti.dost.gov.ph
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
+632 8426-9755;
Fax No. : +632 8426-9764

			TOTAL:	₱28,530.00
(Total Amount in Words)		Twenty Eight Thousand Five Hundred Thirty Pesos Only		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,




FRANZ A. DE LEON, Ph.D.

Duly signed
by
Project # 123

Director, DOST-ASTI

(Signature over Printed Name of Supplier)

(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>011021012023-08-000022</u>
Funds Available:	<u>PHP 28,530.00</u>	ORS / BURS Date:	<u>August 02, 2023</u>
		Amount:	<u>₱ 28,530.00</u>
 GAY CONCEPCION S. BUGAGAO Accountant III			



01 August 2023

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Mr. JOEL F. MANILA
 General Manager
ULY TECH TRADING
 Unit 6 G/F Four M Square Building,
 Quirino High Way, Brgy. Greater Lagro,
 Quezon City

Dear Mr. Manila,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Six (6) Units Portable 2TB External Hard Drive (HDD)
Purchase Request No.	: GAA-23-06-16994
Purchase / Work Order No.	: 23-08-148
Total Contract Price	: Php 28,530.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Twenty Eight Thousand Five Hundred Thirty Pesos

Upon issuance of this Notice, your company, **ULY TECH TRADING** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D. f, sec
 Director

DATE OF ISSUANCE:

August 03, 2023

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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ASTI-FM 03-19
 REV 11/13 January 2020