



ASTI – FM 03-17  
REV 2 / 31 January 2020

**PURCHASE ORDER**

<b>Supplier:</b>	<b>ROHDE &amp; SCHWARZ (PHILIPPINES) INC.</b>	<b>PO No.:</b>	<b>23-07-144</b>
<b>Address:</b>	<b>Unit 1601A BDO Equitable Bank Tower, 8751 Paseo De Roxas Ave., Bel Air, Makati City</b>	<b>PO Date:</b>	<b>July 27, 2023</b>
<b>TIN:</b>	<b>225-393-531-00000</b>	<b>Mode of Procurement:</b>	<b>NP-53.9 Small Value Procurement</b>

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	<b>EPDC Bldg., MIRDC Compound, Bicutan, Taguig City</b>	<b>Delivery Term:</b>	<b>Thirty (30) calendar days upon issuance of NTP</b>
<b>Date of Delivery:</b>		<b>Payment Term:</b>	<b>Government Terms</b>
		<b>Warranty Term:</b>	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p><b>Repair of EMI Test Receiver</b></p> <p>1. GENERAL OVERVIEW:</p> <p>1.1. DOST-ASTI is seeking qualified and competent bidders/service providers for the repair of R&amp;S ESU8 EMI Test Receiver, for the continuous maintenance of EMC Testing Laboratory of EPDC.</p> <p>1.2. The Approved Budget for the Contract is inclusive of all applicable government taxes and services charges.</p> <p>2. TECHNICAL SPECIFICATIONS:</p> <p>2.1. Off-site repair of EMI Test Receiver with the following details:</p> <p>2.1.1. Model: ESU8</p> <p>2.1.2. Property Number: PDH-203</p> <p>2.1.3. Serial Number: 100521</p> <p>2.2. Replacement of defective power supply module</p> <p>2.2.1. Power Supply: 230W UL/CSA</p> <p>2.3. Outgoing electrical safety test</p> <p>2.3.1. Connectivity, power supply module boot up and functional test</p> <p>2.4. Warranty</p> <p>2.4.1. One (1) year from date of repair completion.</p> <p>2.5. Shipping</p> <p>2.5.1. Service provider will shoulder shipping costs from EPDC to service center and vice versa.</p> <p>2.5.2. Shipping must include insurance.</p> <p>3. PAYMENT AND DELIVERY TERMS:</p> <p>3.1. Repair must be performed within thirty (30) calendar days upon issuance of Notice to Proceed.</p> <p>3.2. Price is inclusive of taxes and other service charges, i.e., labor, parts, etc.</p> <p>3.3. Breakdown of costs for parts and labor must be provided upon submission of billing or invoice.</p> <p>3.4. Government terms. Full payment will only be processed once the service is completely delivered, and repaired equipment is inspected (fully functioning), and accepted by the end-user.</p> <p>(Please see attached quotation.)</p>	1	P126,623.56	P126,623.56

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
CP Garcia Ave., Diliman, Quezon City 1101  
Website : www.asti.dost.gov.ph  
Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500  
+632 8426-9755;  
Fax No. : +632 8426-9764

7/27/2023  
3:30 PM


		<b>TOTAL:</b>	<b>P126,623.56</b>
<b>(Total Amount in Words)</b>		<b>One Hundred Twenty-Six Thousand Six Hundred Twenty-Three Pesos and Fifty-Six Centavos Only</b>	

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,


\_\_\_\_\_  
(Signature over Printed Name of Supplier)

  
**FRANZ A. DE LEON, Ph.D.**

Director, DOST-ASTI

Digitally signed by Franz A. De Leon, Ph.D. DN: cn=Franz A. De Leon, o=DOST-ASTI

\_\_\_\_\_  
(Date)

<b>Fund Cluster:</b>	<u>01</u>	ORS / BURS No.:	<u>011611012023-07-000567</u>
		ORS / BURS Date:	<u>July 28, 2023</u>
<b>Funds Available:</b>	<u>PHP 126,623.56</u>	Amount:	<u>₱ 126,623.56</u>
 <b>GAY CONCEPCION S. BUGAGAO</b> Accountant III			



27 July 2023

**NOTICE TO PROCEED**  
 ALTERNATIVE MODE OF PROCUREMENT

**Ms. HAIDI SANTOS**  
 Authorized Representative  
**ROHDE & SCHWARZ (PHILIPPINES) INC.**  
 Unit 1601A BDO Equitable Bank Tower  
 8751 Paseo De Roxas Ave.  
 Bel Air, Makati City

Dear Ms. Santos,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <b>Supply and Delivery of One (1) Lot Repair of EMI Test Receiver</b>
Purchase Request No.	: <b>GAA-23-06-17027</b>
Purchase / Work Order No.	: <b>23-07-144</b>
Total Contract Price	: <b>Php 126,623.56</b>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <b>One Hundred Twenty Six Thousand Six Hundred Twenty Three Pesos and Fifty Six Centavos</b>

Upon issuance of this Notice, your company, **ROHDE & SCHWARZ (PHILIPPINES) INC.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.** B.Sc. in Science  
 Director

DATE OF ISSUANCE:

AUGUST 01, 2023

RECEIVED BY:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,  
 CP Garcia Ave., Diliman, Quezon City 1101  
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ASTI-FM 03-19  
 REV 1 / 13 January 2020