



ASTI – FM 03-17  
REV 2 / 31 January 2020

**PURCHASE ORDER**

<b>Supplier:</b>	<b>Tiger Consulting and Software Devt., Inc.</b>	<b>PO No.:</b>	<b>22-01-036</b>
<b>Address:</b>	<b>3A Petplans Tower, 444 EDSA Guadalupe Viejo, Makati City</b>	<b>PO Date:</b>	<b>January 24, 2022</b>
<b>TIN:</b>	<b>007-073-548-000</b>	<b>Mode of Procurement:</b>	<b>Competitive Bidding</b>

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b>	<b>ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101</b>	<b>Delivery Term:</b>	<b>Provided for under description</b>
<b>Date of Delivery:</b>		<b>Payment Term:</b>	<b>Government Terms</b>
		<b>Warranty Term:</b>	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	<p><b>Subscription to web-based test case management tool</b></p> <p>1. General</p> <p>1.1. Subscription to web-based test case management tool</p> <p>1.1.1. Extension of DOST-ASTI's existing Testrail subscription under the domain dostasti.testrail.io with seven (7) users</p> <p>1.1.2 On top of the existing number of users, should be able to cover four (4) more users</p> <p>1.2. Subscription period is twelve (12) months</p> <p>1.3. With a minimum of 50GB storage</p> <p>1.4. The specifications written herein are of minimum requirements, unless otherwise stated.</p> <p>2. Features</p> <p>2.1. Should have comprehensive test case management available on cloud</p> <p>2.2. With project-level administration</p> <p>2.3. With progress monitoring</p> <p>2.3. Has customizable forms for test case writing</p> <p>2.4. Allows organization of test cases in test suites</p> <p>2.5. Can execute test run and record test results</p> <p>2.6. Logs test case history</p> <p>2.7. Generates reports per project, test plans and test runs</p> <p>2.8. With customizable dashboard</p> <p>2.9. Can integrate with other software development platforms such as issue-ticketing tools</p> <p>3. Technical Support Service</p> <p>3.1. Technical support should be available at least</p>	1	<b>₱379,908.00</b>	<b>₱379,908.00</b>

		<p>8 hrs from Monday to Friday and has the following response time:  Application is down - 2 business hrs; Moderate impact - 1 business day; Low impact - 1-2 business days</p> <p>3.2. End-user must be able to request technical support by phone, email, or through a website</p> <p>3.3. With readily accessible documentations/instruction manuals</p> <p>4. Warranty Service</p> <p>4.1. Access to version upgrades, new releases, bug fixes, and critical security patches, if any, must be made available during the duration of the subscription</p> <p>5. Notes</p> <p>5.1. Subscription should be activated within 15 days upon release of NTP</p> <p>5.2. Price is inclusive of government tax</p> <p>5.3. Charging: ASTI-GAA under IT Support project</p> <p><i>(Please see attached offer.)</i></p>			
2	Lot	<p><b>Subscription to wireframing, rapid prototyping, documentation and specification software tool</b></p> <p>1. General</p> <p>1.1. Subscription to wireframing, rapid prototyping, documentation and specification software tool</p> <p>1.1.1. Extension of DOST-ASTI's existing Axure subscription with two (2) licenses</p> <p>1.1.2 On top of the existing licenses, should be able to add one (1) more license</p> <p>1.2. Subscription period is twelve (12) months</p> <p>1.3. The specifications written herein are of minimum requirements, unless otherwise stated.</p> <p>2. Features</p> <p>2.1. With accounts and permissions administration and management</p> <p>2.2. Allows users to collaborate on the creation/revision of UX prototypes</p> <p>2.3. Offers free accounts for guests/ reviewers</p> <p>2.4. Can be integrated with other software development tools, ie., issue ticketing tool</p> <p>2.5. Hosted on cloud and accessible via web-browser</p> <p>3. Technical Support Service</p> <p>3.1 Technical support should be available at least 8 hrs from Monday to Friday and has the following response time: Application is down - 2 business hrs; Moderate impact - 1 business day; Low impact - 1-2 business days</p> <p>3.2 End-user must be able to request technical support by phone, email, or through a website</p> <p>3.3 With readily accessible documentations/instruction manuals</p>	1	<b>₱119,885.00</b>	<b>₱119,885.00</b>

		<p>4. Warranty Service</p> <p>4.1 Access to version upgrades, new releases, bugfixes, and critical security patches, if any, must be made available during the duration of the subscription</p> <p>5. Notes</p> <p>5.1 Subscription should be activated within 15 days upon release of NTP</p> <p>5.2 Price is inclusive of government tax</p> <p>5.3 Charging: ASTI-GAA under IT Support project</p> <p><i>(Please see attached offer.)</i></p>			
3	Lot	<p><b>Project Management Tool</b></p> <p>1. General</p> <p>1.1. Subscription to online project management tool with powerful, intuitive drag and drop UI capable gantt chart timeline maker feature.</p> <p>1.1.1. Extension of ASTI's existing Ganttpro licenses.</p> <p>1.2. The specifications written herein are of minimum requirements, unless otherwise stated.</p> <p>1.3. Number of licenses: 15</p> <p>1.4. Duration: Twelve months (January – December 2022)</p> <p>2. Features</p> <p>2.1. Plan Views</p> <p>2.1.1. Gantt chart - quick and functional way to plan, schedule, manage, and assign all of your project tasks with the drag &amp; drop simplicity.</p> <p>2.1.2. Grid view - instant view of all task parameters in one place. Easily keep information about personal and team assignments at hand, with the quick access.</p> <p>2.1.3. Board view</p> <p>2.1.4. Portfolio view - gives an additional way to manage your project's tasks. With the drag &amp; drop features that allows managing statuses, priorities, and assignees quickly and browsing all required information.</p> <p>2.2. Task Management</p> <p>2.2.1. Bulk/multiple changes</p> <p>2.2.2. Project customization</p> <p>2.2.3. Task color customization</p> <p>2.2.4. Wide filter options</p> <p>2.2.5. Task prioritization</p> <p>2.3. Collaboration</p> <p>2.3.1. Attachments - can attach files to your tasks to fully cover your workflow. Attachment can be added from your desktop or Google Drive</p> <p>2.3.2. Comments and mentions - user receive immediate notifications</p> <p>2.3.3. Notifications - enables email and push notifications.</p> <p>2.3.4. Real-time data synchronization - allows all team members to stay updated and track the current state of the project.</p> <p>2.4. Import, Export, and Sharing</p> <p>2.4.1. Allows import of projects at least from Excel, MS Project and JIRA cloud</p> <p>2.4.2. Allows export of charts to at least PNG, PDF,</p>	1	<b>₱133,995.00</b>	<b>₱133,995.00</b>

	<p>XML or Excel format</p> <p>2.4.3. Allows sharing of plans with stakeholders, clients and anyone else through a public URL</p> <p>2.5. Team and Resources Management</p> <p>2.5.1. Resource types</p> <p>2.5.2. Log actions</p> <p>2.5.3. Multiple assignee</p> <p>2.5.4. Permissions</p> <p>2.5.5. Personal calendar</p> <p>2.5.6. Team members</p> <p>2.5.7. Virtual resources</p> <p>2.5.8. Workload</p> <p>2.6. Time Management</p> <p>2.6.1. Deadlines</p> <p>2.6.2. Duration and estimation</p> <p>2.6.3. Task time tracker</p> <p>2.6.4. Time log report</p> <p>2.7. Templates</p> <p>2.7.1. Custom templates</p> <p>2.7.2. Pre-configured templates</p> <p>2.7.3. Reusable blocs of tasks</p> <p>2.8. Budget Tracking</p> <p>2.8.1. Resource types</p> <p>2.8.2. Actual cost</p> <p>2.8.3. Cost based on duration, resource type, and value</p> <p>2.8.4. Project budget</p> <p>3. Technical Support Service</p> <p>3.1. Technical support service must be available 9 hours per day, Monday to Friday (including holidays), during business hours, 9-6PM Philippines Standard Time (UTC+8).</p> <p>3.2. End-user must be able to request technical support by phone, email, or through a website.</p> <p>3.3. Response Time: 8 business hours and updates every 5 business days for high severity issues that incur serious degradation to application performance or functionality.</p> <p>4. Warranty Service</p> <p>4.1. Access to software features, supports, version upgrades, new releases, bugfixes, and critical security patches must be made available for one (1) year from the date of user acceptance.</p> <p>5. Notes:</p> <p>5.1. The service must be delivered within five (5) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>5.2. Administrator account information will be provided by the end-user prior to activation.</p> <p>5.2. The price of the bid must be inclusive of government tax.</p> <p>5.3. Charging: GAA - arQ 2.0</p> <p><i>(Please see attached offer.)</i></p>		
		<b>TOTAL:</b>	<b>₱633,788.00</b>
<b>(Total Amount in Words)</b>	<b>Six Hundred Thirty Three Thousand Seven Hundred Eighty Eight Pesos Only</b>		

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,

**FRANZ A. DE LEON, Ph.D.**

Director, DOST-ASTI

(Signature over Printed Name of Supplier)

(Date)

011011012022-01-000056

<b>Fund Cluster:</b>	<u>01</u>	ORS / BURS No.:	011011012022-01-000057
		ORS / BURS Date:	January 25, 2022
<b>Funds Available:</b>	<u>PHP 633,788.00</u>	Amount:	<u>₱ 633,788.00</u>
<b>GAY CONCEPCION S. BUGAGAO</b>			
Accountant III			