



ASTI – FM 03-17
REV 2 / 31 January 2020

PURCHASE ORDER

Supplier:	TUV SUD PSB Philippines, Inc.	PO No.:	21-05-079
Address:	Unit 1808, The Orient Square Building, F. Ortigas Jr. Road, Ortigas Center, Pasig City	PO Date:	May 26, 2021
TIN:	007-012-676	Mode of Procurement:	NP: Small Value Procurement

Gentleman:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ASTI Bldg., C.P. Garcia Ave., U.P. Technology Park Complex, U.P. Campus, Diliman, Quezon City 1101	Delivery Term:	Provided for Under Description
Date of Delivery:		Payment Term:	Government Terms
		Warranty Term:	

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	ISO Certification ISO 9001:2015 Surveillance Audit 2021 Preferred Date: 2021 July or August Qualifications: 1. The auditing company shall send at least one (1) competent ISO-certified auditor. 2. The auditing company shall have established a history of evaluation and certification of Quality Management Systems Auditing should be conducted in any of the following form: a. 100% Remote Audit; b. Mixed Audit (Part Remote and Part On-Site); c. On-site Audit *Winning bidder/supplier will provide for the transportation expense and food allowance of their auditors **Payment Terms: Payment shall be based on the Government Terms (Please see attached quotation.)	1	₱49,420.00	₱49,420.00
				TOTAL:	₱49,420.00
(Total Amount in Words)		Forty Nine Thousand Four Hundred Twenty Pesos Only			

The contract price is inclusive of taxes and other fees or charges. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, DOST-ASTI may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances and in accordance with the provisions of the latest implementing rules and regulations of RA 9184.

Conforme:

Very Truly Yours,

FRANZ A. DE LEON, Ph.D.

Director, DOST-ASTI

(Signature over Printed Name of Supplier)

[Signature]
Digitally signed by Carlos Reynaldo Joseph Aldecoa Jr.
Date: 2021.05.26 18:54:32 +08'00'

(Date)

Fund Cluster:	<u>01</u>	ORS / BURS No.:	<u>011011012021-05-000266</u>
		ORS / BURS Date:	<u>May 27, 2021</u>
Funds Available:	<u>Php 49,420.00</u>	Amount:	<u>₱ 49,420.00</u>
 GAY CONCEPCION S. BUGAGAO _____ Accountant III			



26 May 2021

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Mr. STEPHEN S. YAP
 Authorized Representative
TUV SUD PSB Philippines, Inc.
 Unit 1808, The Orient Square Building,
 F. Ortigas Jr. Road,
 Ortigas Center, Pasig City

Dear Mr. Yap,

This Notice to Proceed is hereby issued for the following contract details:

	Contract Name	: <u>Supply and Delivery of One (1) lot ISO Certification</u>
	Purchase Request No.	: <u>GAA-21-03-11005</u>
	Purchase / Work Order No.	: <u>21-05-079</u>
	Total Contract Price	: <u>Php 49,420.00</u>
(inclusive of taxes, import duties and all other charges or fees)	Total Contract Price in Words	: <u>Forty Nine Thousand Four Hundred Twenty Pesos</u>

Upon issuance of this Notice, your company, **TUV SUD PSB Philippines, Inc.** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.

Director  Digitally signed by Caliso Reynaldo Joseph Aldecoa Jr.
Date: 2021.05.26 18:53:05
+0800

DATE OF ISSUANCE:

RECEIVED BY:

 Signature over Printed Name

 Date and Time

Postal Address : ASTI Bldg., U.P. Technology Park Complex,
 CP Garcia Ave., Diliman, Quezon City 1101
 Website : www.asti.dost.gov.ph
 Email : info@asti.dost.gov.ph

Tel No. : +632 8249-8500
 +632 8426-9755;
 Fax No. : +632 8426-9764

ASTI—FM 03-19
 REV 1 / 13 January 2020