



25 August 2022

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Ms. EMY R. VALDEZ
 Account Executive
Sunshine Officelink Ventures Corporation
 U/102 G/F Emmanuel Residences
 1128 E. Rodriguez Ave. cor Del Pilar
 Bangkal, Makati City

Dear Ms. Valdez,

This Notice to Proceed is hereby issued for the following contract details:

	Contract Name	: Supply and Delivery of Various Office Supplies (3rd Quarter)
	Purchase Request No.	: GAA-22-07-14218
	Purchase / Work Order No.	: 22-08-171
	Total Contract Price	: Php 1,688.00
(inclusive of taxes, import duties and all other charges or fees)	Total Contract Price in Words	: One Thousand Six Hundred Eighty Eight Pesos

Upon issuance of this Notice, your company, **Sunshine Officelink Ventures Corporation** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,


FRANZ A. DE LEON, Ph.D.
 Director

DATE OF ISSUANCE:

September 6, 2022

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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