



23 June 2022

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Ms. EMY R. VALDEZ
 Account Executive
Sunshine Officelink Ventures Corporation
 Unit 102 Emmanuel Residences
 1128 E. Rodriguez Ave. cor. Del Pilar
 Bangkal, Makati City

Dear Ms. Valdez,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Additional Various Office Supplies for 1st Quarter
Purchase Request No.	: GAA-22-03-13424
Purchase / Work Order No.	: 22-06-136
Total Contract Price	: Php 492.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Four Hundred Ninety Two Pesos

Upon issuance of this Notice, your company, **Sunshine Officelink Ventures Corporation** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
 Director

B. De Leon
Digitally signed by Franz A. De Leon

DATE OF ISSUANCE:

June 27, 2022

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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