



02 June 2022

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Mr. SOLITARIO E. BALSAMO
 Owner
Octa Dragon Enterprises
 Lot 31 Blk 2 Ph 1-A Vista Verde Ave.
 Cor. Valencia St., Vista Verde Executive Village
 Cainta, Rizal

Dear Mr. Balsamo,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of Eight (8) units 4ftx8ftx8mm Acrylic Plastic Sheet for Prototyping and Other Items
Purchase Request No.	: GAA-22-04-13563
Purchase / Work Order No.	: 22-06-116
Total Contract Price	: Php 145,400.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: One Hundred Forty Five Thousand Four Hundred Pesos

Upon issuance of this Notice, your company, **Octa Dragon Enterprises** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
 Director

Digitally signed by Franz A. De Leon

DATE OF ISSUANCE:

June 07, 2022

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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