



01 October 2021

**NOTICE TO PROCEED**  
**PUBLIC BIDDING**

**Mr. GERRY A.C. ARELLANO**  
 Vice President  
**DBP Service Corporation**  
 2<sup>nd</sup> Floor Executive Building Centre  
 Sen. Gil Puyat Ave., corner  
 Makati Ave., Makati City

Dear Mr. Arellano,

Notice is hereby given to **DBP Service Corporation** that work/delivery may proceed for the following procurement details:

Contract Name	:	<b>Outsourcing of Manpower Services (October 2021 – December 2021)</b>
Purchase Request No.	:	<b>GAA-21-07-11730</b>
Purchase / Work Order No.	:	<b>Contract Agreement</b>
Total Contract Price	:	<b>Php 12,694,385.91</b>
(inclusive of taxes, import duties and all other charges or fees)		
Total Contract Price in Words	:	<b>Twelve Million Six Hundred Ninety Four Thousand Three Hundred Eighty Five Pesos and Ninety One Centavos</b>

Upon signing receipt of this Notice, you are responsible for performing the services under the terms and conditions of the Agreement/Purchase Order/Work Order and in accordance with the schedule of requirements/delivery schedule.

You are also hereby required to file a Warranty Security for a minimum period of three (3) months, in the case of Expendable Supplies, or a minimum period of one (1) year, in the case of Non-Expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies. It shall be either retention money in an amount equivalent to at least N/A percent (N/A %) of every progress payment, or a special bank guarantee equivalent to at least N/A percent (N/A %) of the total contract price. The said amounts shall only be released after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof: Provided, however, That the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

Note that failure to comply with the above requirements and failure to perform the services under the terms and conditions of the Agreement/Purchase Order/Work Order may constitute grounds for its forfeiture.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

**FRANZ A. DE LEON, Ph.D.**  
 Director

<b>DATE OF ISSUANCE:</b>	<b>RECEIVED BY:</b>	<b>WARRANTY SECURITY</b>
_____	_____	
	(Signature over Printed Name)	Type of Warranty Security: _____
		Amount of Warranty Security: <b>P</b> _____
	_____	O.R. No.: _____
	(Date and Time)	

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