



17 August 2022

NOTICE TO PROCEED
 ALTERNATIVE MODE OF PROCUREMENT

Mr. PERRY GONZALES
 Authorized Representative
S.D. Leal Graphics
 2195 F, YSL Bldg., Leveriza St.
 Brgy. 39, Pasay City 1300

Dear Mr. Gonzales,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: Supply and Delivery of One Hundred Fifty (150) copies Printing - Annual Report
Purchase Request No.	: GAA-22-07-14189
Purchase / Work Order No.	: 22-08-164
Total Contract Price	: Php 86,550.00
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: Eighty Six Thousand Five Hundred Fifty Pesos

Upon issuance of this Notice, your company, **S.D. Leal Graphics** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

FRANZ A. DE LEON, Ph.D.
 Director

DATE OF ISSUANCE:

August 23, 2022

RECEIVED BY:

 Signature over Printed Name

 Date and Time

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