



23 June 2022

**NOTICE TO PROCEED**  
 ALTERNATIVE MODE OF PROCUREMENT

**Ms. JANICE D. VILORIA**  
 Proprietor  
**Carpri's Office Supplies Trading**  
 4255 ME (2560) Moonstone St.  
 Rocka Village II, Tabang, Plaridel, Bulacan

Dear Ms. Viloria,

This Notice to Proceed is hereby issued for the following contract details:

Contract Name	: <b>Supply and Delivery of Twenty-four (24) boxes Ceiling Acoustic Board and Other Item</b>
Purchase Request No.	: <b>GAA-22-05-13822</b>
Purchase / Work Order No.	: <b>22-06-135</b>
Total Contract Price	: <b>Php 121,770.00</b>
(inclusive of taxes, import duties and all other charges or fees)	
Total Contract Price in Words	: <b>One Hundred Twenty One Thousand Seven Hundred Seventy Pesos</b>

Upon issuance of this Notice, your company, **Carpri's Office Supplies Trading** is hereby directed to commence the delivery of items and/or performance of services stipulated in the said Purchase Order which shall become due and demandable in accordance with the delivery schedule stipulated therein.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below. There are two (2) copies of this document; you may keep one copy and return the other to the Bids and Awards Committee (BAC) Secretariat of the Advanced Science and Technology Institute. Should you have any questions or clarifications, you may reach us at bac-sec@asti.dost.gov.ph.

Respectfully,

  
**FRANZ A. DE LEON, Ph.D.**  Digitally signed by Benjamin R. Lara  
 Director

DATE OF ISSUANCE:

June 23, 2022

RECEIVED BY:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Date and Time

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