



Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE



## NOTICE OF RENEWAL

21 January 2025

**Ms. MARY GRACE E. PASTRANA**

Facility Manager

**LOC&STOR 24/7, INC.**

286-B & 760-A-2 Go Soc Warehouse No. 8

Bldg. 1238 Apolonio Samson

Balintawak, Quezon City 1106

Dear **Ms. Pastrana**:

We are pleased to inform you that the contract for the **Lease of Storage Unit** is hereby renewed, from 01 January 2025 to 31 December 2025, in the amount of **Two Hundred Twenty-Two Thousand Two Hundred Twenty-Two Pesos Only (₱222,222.00)**, in accordance with the Guidelines on Renewal of Regular and Recurring Services provided under 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

You are hereby required to provide within ten (10) calendar days from the receipt of this Notice of Renewal the performance security in the form and amount not less than the required percentage of the total contract price allowed in accordance with Section 39 of the 2016 revised IRR of RA No. 9184.

We appreciate your interest in renewing the contract for the above-mentioned procurement project and we look forward to your satisfactory performance of your obligations under the project.

Sincerely yours,

for

**FRANZ A. DE LEON, Ph.D.**

Director

**Received By:**

\_\_\_\_\_  
(Signature above printed name)

\_\_\_\_\_  
(Date and Time of receipt)

*\*Kindly email to sender to acknowledge receipt.*