



**PUBLICATION OF VACANT POSITION (Regular)**

<b>POSITION</b>	:	Science Research Specialist II
<b>SALARY GRADE</b>	:	16
<b>NO. OF POSITIONS AVAILABLE</b>	:	1
<b>ITEM NUMBERS</b>	:	ASTIB-SRAS2-6-1998
<b>BASIC QUALIFICATION STANDARDS</b>	:	
	Education	: Bachelor's Degree relevant to the job
	Experience	: 1 year of relevant experience
	Training	: 4 hours pf relevant training
	Eligibility	: Career Service (Professional) Second Level Eligibility
<b>PREFERRED QUALIFICATION STANDARDS</b>	:	
	Education	: Bachelor's degree in computer science or any related course
	Experience	: At least 1 year of related experience
	Training	: 8 hours of relevant training
		: Functional Competencies:
		• Must be knowledgeable in networking and cyber security;
		• Has extensive knowledge in providing technical support for both hardware and software;
		• Has knowledge in evaluation, benchmarking, and installation of different off-the-shelf software needs of the agency; and
		• Has extensive experience on system administration.
	Required Competencies	

**ADDITIONAL INFORMATION ABOUT THE POSITION:**

He/She Shall:

- Monitor network and system performance
- Assist in the integration, migration, and testing activities done under the network operations
- Plan, coordinate and implement network security measures
- Create security policy and procedures
- Gather data and use it to identify, predict, interpret, and evaluate system and network requirements
- Perform vulnerability analyses and penetration testing
- Research new technology, and implement it or recommend its implementation
- Confer with end users on how to resolve existing system problems

- Maintain and analyze logs related to network functions to facilitate planning and maintenance
- Prepare necessary technical documents and incident reports

#### **APPLICATION:**

Interested and qualified applicants are requested to send the following application requirements (in pdf) to [careers@asti.dost.gov.ph](mailto:careers@asti.dost.gov.ph):

1. Accomplish the Application Form through this link: <https://forms.office.com/r/aUJW9Ui97h>
2. Letter of intent addressed to:  
**FRANZ A. DE LEON, Ph.D.**  
Director  
Advanced Science and Technology Institute
3. Updated Curriculum Vitae or Personal Data Sheet (please use CSC Form 212 Revised 2017 and its attachment for work experience);
4. College Diploma and Transcript of Records;
5. Authenticated certificate of eligibility/license/ratings;
6. Training certificate/s; and
7. Employment certificate/s.
8. Performance rating in the last rating period (if applicable).

**APPLICATION DEADLINE:** 15 August 2025

***Kindly note that only those who have completed the Application Form shall be contacted to the next step.***

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