



ASTI-FM 03-11  
REV 1/08 JUN 2022

**DOST-ASTI Bids and Awards Committee  
Invitation to Bid (Public Bidding)**

|  |                 |  |                   |
|--|-----------------|--|-------------------|
| IB No:   | 23-11-4648      | Date:  | November 29, 2023 |
| PR No:   | GAA-23-11-18245 | Date:  | November 10, 2023 |
|  | GAA-23-10-17968 |  | October 12, 2023  |
| Source of Funds:   |                 | GAA  |                   |
| Total ABC:   |                 | Php 3,689,200.00   |                   |
| Time, Date & Venue of Pre-bid Conference:  |                 | December 06, 2023, 2:00 PM at Videoconferencing (MS Teams)               |                   |
| Time and Date of Submission of Bids:   |                 | December 18, 2023, 1:30 PM   |                   |
| Time, Date & Venue of Opening Bids:  |                 | December 18, 2023, 2:00 PM at DOST-ASTI and Videoconferencing (MS Teams) |                   |
| Date of availability of Complete Set of Documents:   |                 | November 29, 2023  |                   |
| Deadline of Potential Bidder's Clarifications:   |                 | December 08, 2023  |                   |
| Deadline of ASTI's Supplemental Bid Bulletin:  |                 | December 11, 2023  |                   |
| Delivery Schedule:   |                 | See details below.   |                   |
| <p>The <i>Department of Science and Technology (DOST)</i> - Advanced Science and Technology Institute (ASTI), through its Bids and Awards Committee (BAC), hereby invites all interested Bidders to submit their bids for the <i>item/s</i> listed below. <i>Section II. Instructions to Bidders (ITB) of the DOST-ASTI Bidding Documents provides information necessary for bidders to prepare responsive bids, in accordance with the requirements of DOST-ASTI. The ITB likewise provides information on</i></p> <p>Bidding will be conducted through open competitive bidding procedures using a <i>non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.</i></p> <p>A complete set of <i>DOST-ASTI Bidding Documents</i> may be acquired by interested Bidders on the date and address given on this document, and upon payment of the applicable fee, pursuant to the latest Guidelines issued by the Government Procurement Policy Board. Further, the <i>DOST-ASTI Bidding Documents</i> may be accessed through the <i>DOST-ASTI website (https://asti.dost.gov.ph)</i>.</p> <p>For further inquiries, you may contact the <b>DOST-ASTI BAC Secretariat</b> at telephone number <b>+63 2 8249-8500 / +63 2 8426-9755 local 1206/1212</b> or send your message to <b>bac-sec@asti.dost.gov.ph</b> .</p> <p>Respectfully,</p> <p><b>BAYANI BENJAMIN R. LARA</b><br/>BAC Chairperson</p> |                 |  |                   |

| NO. | TECHNICAL SPECIFICATIONS  | QTY | UNIT | UNIT PRICE(Php) | TOTAL PRICE(Php) |
|-----|---|-----|------|-----------------|------------------|
| 1   | <p><b>PROCUREMENT OF ONE LOT SOFTWARE SUBSCRIPTIONS FOR THE DOST-ADVANCED SCIENCE AND TECHNOLOGY INSTITUTE</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the supply and delivery of one (1) lot software subscriptions. Said software subscriptions and their respective budgets are as follows:</p> <p>1.1.1. Software license subscription to online collaborative whiteboard platform and wireframing tool (PhP275,000.00)</p> <p>1.1.2. Software license subscription to graphic design softwaresuite (PhP13,200.00)</p> | 1   | lot  | 882,200         | 882,200.00       |

1.1.3. Software license subscription to web-based test case management software (PhP594,000.00)

1.2. The technical specifications indicated herein are minimum requirements, unless otherwise specified.

## 2. TECHNICAL SPECIFICATIONS

2.1 Software license subscription to online collaborative whiteboard platform and wireframing tool

2.1.1 Renewal of existing Miro accounts

2.1.2 Twelve (12) month-subscription for 30 users

2.1.3 Can invite unlimited number of collaborators of public boards without sign-in required

2.1.4 Can use, build, and share custom templates

2.1.5 Can create individual and team boards and share private boards when ready

2.1.6 Can run collaborative estimation sessions on sticky notes, Miro Cards and Jira Cards

2.2 Software license subscription to graphic design software suite

2.2.1 Renewal of existing Canva accounts

2.2.2 Twelve (12)month-subscription for 5 users

2.2.3 With millions of templates for different formats such as presentations, custom prints, images, and videos, social media, cards and invitations

2.2.4 Allows team collaboration with approval workflows, activity logging, assign tasks and roles

2.2.5 Can create dedicated folders for specific projects

2.2.6 Can organize a branding kit for a certain project

2.2.7 Can plan designs using a Calendar feature

2.2.8 Can set which elements can team edit and lock templates

2.2.9 Generate team reports and insights

2.2.10 With 1 TB cloud storage

2.3 Software license subscription to web-based test case

2.3.1 Renewal of existing Testrail accounts

2.3.2 The supplier should provide a consumable balance usable by fifteen accounts for a period of twelve (12) months

2.3.3 Should have a comprehensive test case management available on cloud

2.3.4 With project-level administration

2.3.5 With progress monitoring

2.3.6 Has customizable forms for test case writing

2.3.7 Allows organization of test cases in test suites

2.3.8 Can execute test run and record test results

## 3. TECHNICAL SUPPORT SERVICES

3.1 Technical support should be available at least 8 hrs from Monday to Friday

3.2 End-user must be able to request technical support by phone, email, or ticketing system

## 4. DELIVERY AND PAYMENT TERMS

|   |   |     |         |            |
|---|---|-----|---------|------------|
| <p>4.1. Supplier/External Provider must submit breakdown of price quotations for each software subscription following the corresponding budget provided in Section 1.1.</p> <p>4.2. Activation of the software subscriptions are as follows:</p> <p>4.2.1. Software license subscription to online collaborative whiteboard platform and wireframing tool - Activation period shall be made within 30 days upon release of Notice to Proceed (NTP).</p> <p>4.2.2. Software license subscription to graphic design software suite - Activation period shall be made within 30 days upon release of NTP.</p> <p>4.2.3. Software license subscription to web-based test case management software - Activation period shall be made by April 2023.</p> <p>4.3 Payment shall be made upon successful activation of the licenses.</p>   |   |     |         |            |
| <p>2 <b>SOFTWARE LICENSE SUBSCRIPTION TO CLOUD-BASED PROJECT MANAGEMENT TOOL</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the renewal of one (1) unit of ASTI's existing Cloud-based Project Management Tool, particularly Ganttpro.</p> <p>1.2. The above software subscription service renewal is necessary as the projects has an existing Cloud-based Project Management Tool used for monitoring tasks, project progress and deliverables.</p> <p>1.3. The procurement of Ganttpro is pursuant to Section 18 of the 2016 revised IRR of RA NO. 9184 which provides, "Reference to brand names shall not be allowed except for items and parts that are compatible with the existing fleet or equipment of the same make and brand, and to maintain the performance, functionality and useful life of the equipment."</p> <p>1.4. The Approved Budget for the Contract includes all applicable government taxes and services charges.</p> <p>1.5. Number of licenses: 15</p> <p>1.6. Duration: 12 months</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Plan Views</p> <p>2.1.1. Gantt chart - quick and functional way to plan, schedule, manage, and assign all of your project tasks with drag &amp; drop simplicity.</p> <p>2.1.2. Grid view - instant view of all task parameters in one place. Easily keep information about personal and team assignments at hand, with quick access.</p> <p>2.1.3. Board view</p> <p>2.1.4. Portfolio view - gives an additional way to manage your project's tasks. With the drag &amp; drop features that allows managing statuses, priorities, and assignees quickly and browsing all required information.</p> <p>2.2. Task Management</p> <p>2.2.1. Bulk/multiple changes</p> <p>2.2.2. Project customization</p> <p>2.2.3. Task color customization</p> <p>2.2.4. Wide filter options</p> <p>2.2.5. Task prioritization</p> <p>2.3. Collaboration</p> | 1 | lot | 235,000 | 235,000.00 |

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|--|---|-----|-----------|--------------|
| <p>2.3.1. Attachments - can attach files to your tasks to fully cover your workflow. Attachment can be added from your desktop or Google Drive</p> <p>2.3.2. Comments and mentions - user receive immediate notifications</p> <p>2.3.3. Notifications - enables email and push notifications.</p> <p>2.3.4. Real-time data synchronization - allows all team members to stay updated and track the current state of the project.</p> <p>2.4. Import, Export, and Sharing</p> <p>2.4.1. Allows import of projects at least from Excel, MS Project, and JIRA cloud</p> <p>2.4.2. Allows export of charts to at least PNG, PDF, XML or Excel format</p> <p>2.4.3. Allows sharing of plans with stakeholders, clients, and anyone else through a public URL</p> <p>2.5. Team and Resources Management</p> <p>2.5.1. Resource types</p> <p>2.5.2. Log actions</p> <p>2.5.3. Multiple assignee</p> <p>2.5.4. Permissions</p> <p>2.5.5. Personal calendar</p> <p>2.5.6. Team members</p> <p>2.5.7. Virtual resources</p> <p>2.5.8. Workload</p> <p>2.6. Time Management</p> <p>2.6.1. Deadlines</p> <p>2.6.2. Duration and estimation</p> <p>2.6.3. Task time tracker</p> <p>2.6.4. Time log report</p> <p>2.7. Templates</p> <p>2.7.1. Custom templates</p> <p>2.7.2. Pre-configured templates</p> <p>2.7.3. Reusable blocs of tasks</p> <p>2.8. Budget Tracking</p> <p>2.8.1. Resource types</p> <p>2.8.2. Actual cost</p> <p>2.8.3. Cost based on duration, resource type, and value</p> <p>2.8.4. Project budget</p> <p>3. WARRANTY SERVICE</p> <p>3.1. Access to software features, support, version upgrades, new releases, bugfixes and critical security patches must be made available for one (1) year from the date of user acceptance.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. The winning bidder is required to deliver the subscription within 10 calendar days upon issuance of Notice to Proceed (NTP).</p> <p>5NOTES</p> <p>5.1. Charging: SADT MASID</p> |   |     |           |              |
| <p>3</p> <p><b>SOFTWARE LICENSE SUBSCRIPTION TO PCB DESIGNER</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI seeks qualified and competent bidders for the renewal of one (1) unit of ASTI's existing PCB Designer license, particularly Altium Pro.</p> <p>1.2. The above software subscription service renewal is necessary as the projects has an existing PCB Designer license used for the creation of PCB designs, including</p>  | 1 | lot | 2,200,000 | 2,200,000.00 |

the Bill of Materials (BOM) for components, schematic diagrams and other manufacturing files required for fabrication of various modules of the project.

1.3. The procurement of Altium Pro is pursuant to Section 18 of the 2016 revised IRR of RA NO. 9184 which provides, "Reference to brand names shall not be allowed except for items and parts that are compatible with the existing fleet or equipment of the same make and brand, and to maintain the performance, functionality and useful life of the equipment

1.4. The ABC includes all applicable government taxes and services charges.

1.5. Number of licenses: Five (5) licenses

1.6. Duration: 12 months

## 2. TECHNICAL SPECIFICATIONS

2.1. Can design electronics with world-class EDA capabilities

2.2. Can store and access all design assets including schematics, PCB layouts, manufacturing files, and component libraries in a centralized platform

2.3. Able to share projects who can access designs using the software or from any device with a browser

2.4. Can access real-time supply chain data for component cost and availability directly using the software

2.5. Equipped with bio-directional ECAD-MCAD co-design and collaboration

2.6. Supports lifecycle management with managed component libraries enhanced with HIS Markit supply chain and risk data

2.7. Can assess and fix component issues including risky lifecycle states, stock issues, missing part choices and more through a dedicated Library Health dashboard

2.8. Can extend capabilities to support product design including multi-board, harness design and ECAD/MCAD CoDesign

## 3. FEATURES

### 3.1. Designer

#### 3.1.1. Product design

3.1.1.1. Multiboard schematic

3.1.1.2. Multiboard assembly

3.1.1.3. Multiboard mechanical integration

3.1.1.4. Harness design

#### 3.1.2. Multisite license support

3.1.2.1. Single site

3.1.2.2. Continental

3.1.2.3. Global

### 3.2. Platform services

#### 3.2.1. Workspace

#### 3.2.2. Design review and sharing

3.2.2.1. Live design sharing

3.2.2.2. Interactive commenting

3.2.2.3. Context-aware tasks

#### 3.2.3. Mechanical (MCAD) integration

3.2.3.1. Basic ECAD-MCAD co-design

3.2.3.2. Sync keepouts and rooms

3.2.3.3. Advanced copper geometry

3.2.3.4. Rigid-flex synchronization

3.2.3.5. MCAD-driven component placement

3.2.3.6. Enclosure exchange

3.2.3.7. Advanced history

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|   | <p>3.2.3.8. Multiboard assembly synchronization</p> <p>3.2.4. Integrates with</p> <p>3.2.4.1. Solidworks</p> <p>3.2.4.2. PTC Creo parametric</p> <p>3.2.4.3. Autodesk inventor</p> <p>3.2.4.4. Autodesk fushion 360</p> <p>3.2.4.5. Siemens NX</p> <p>3.2.5. Design data storage</p> <p>3.2.5.1. Design storage and version control</p> <p>3.2.5.2. Project history</p> <p>3.2.5.3. Design reuse</p> <p>3.2.5.4. Manufacturing data archive</p> <p>3.2.5.5. Configurable lifecycle management</p> <p>3.2.6. Centralized libraries and supply chain</p> <p>3.2.6.1. Cloud libraries</p> <p>3.2.6.2. Intelligent supply chain</p> <p>3.2.6.3. Octopart library content</p> <p>3.2.6.4. Managed components</p> <p>3.2.6.5. Component data link</p> <p>3.2.6.6. HIS Markit component intelligence</p> <p>3.2.6.7. Library health dashboard</p> <p>3.2.7. Teamwork</p> <p>3.2.7.1. User management</p> <p>3.2.7.2. Change notification</p> <p>3.2.7.3. Role and group management</p> <p>3.2.7.4. Support for single sign-on (SSO)</p> <p>3.2.7.5. Change conflict prevention</p> <p>3.2.7.6. Operation permissions support</p> <p>3.2.7.7. Team configuration center</p> <p>3.3. Support and services</p> <p>3.3.1. Live community forums</p> <p>3.3.2. Knowledge base</p> <p>3.3.3. Live chat</p> <p>3.3.4. On-demand educational videos</p> <p>3.3.5. On-boarding to Altium 365</p> <p>3.3.6. Customer success check-ins</p> <p>3.3.7. Support ticket escalation</p> <p>4. WARRANTY SERVICE</p> <p>4.1. Access to software features, support, version upgrades, new releases, bugfixes and critical security patches must be made available for one (1) year from the date of user acceptance.</p> <p>5. DELIVERY AND PAYMENT TERMS</p> <p>5.1. The winning bidder is required to deliver the subscription within 10 calendar days upon issuance of NTP.</p> <p>6.NOTES</p> <p>6.1. Charging: Metbuoy+</p> |   |     |        |           |
| 4 | <p><b>SOFTWARE LICENSE SUBSCRIPTION TO ONLINE LATEX EDITOR</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI seeks qualified and competent bidders for the SUPPLY AND DELIVERY OF ONE (1) LOT OF ONE YEAR LICENSED-BASED SUBSCRIPTION TO ONLINE EDITOR, to be used for generating documents, including scientific and technical papers for publication, and other high-quality project-related materials under the project.</p> <p>1.2. The ABC includes all applicable government taxes and services charges.</p> <p>1.3. Number of licenses: One (1) license</p>   | 1 | lot | 16,000 | 16,000.00 |

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|   | <p>1.4. Duration: 12 months</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Maximum collaborators per project: User + Ten (10)</p> <p>2.2. Can compile timeout and servers</p> <p>2.3. Equipped with real-time track changes</p> <p>2.4. With full document history</p> <p>2.5. With advanced reference search</p> <p>2.6. Has git integration</p> <p><b>3.FEATURES</b></p> <p>3.1. Editor and real-time collaboration</p> <p>3.2. Thousands of templates</p> <p>3.3. Symbol palette</p> <p>3.4. GitHub integration</p> <p>3.5. Dropbox integration</p> <p>3.6. Mendeley integration</p> <p>3.7. Zotero integration</p> <p>3.8. Priority support</p> <p><b>4. WARRANTY SERVICE</b></p> <p>4.1. Access to software features, support, version upgrades, new releases, bugfixes and critical security patches must be made available for one (1) year from the date of user acceptance.</p> <p><b>5. DELIVERY AND PAYMENT TERMS</b></p> <p>5.1. The winning bidder is required to deliver the subscription within 10 calendar days upon issuance of NTP.</p> <p><b>6. NOTES</b></p> <p>6.1. Charging: Metbuoy+</p>  |   |     |        |           |
| 5 | <p><b>SOFTWARE LICENSE SUBSCRIPTION TO TECHNICAL DRAWING APPLICATION</b></p> <p><b>1. GENERAL OVERVIEW</b></p> <p>1.1. DOST-ASTI seeks and competent bidders for the renewal of one (1) unit of ASTI's existing Technical Drawing Application license, particularly CorelDraw.</p> <p>1.2. The above software subscription service renewal is necessary as the projects has an existing Technical Drawing Application used for illustrative purposes such as creating 3D design of various modules as well as designing of brochures, banners, invitation cards and other project-related collateral materials distributed by the projects.</p> <p>1.3. The procurement of CorelDraw Technical Suite is pursuant to Section 18 of the 2016 revised IRR of RA N0. 9184 which provides, "Reference to brand names shall not be allowed except for items and parts that are compatible with the existing fleet or equipment of the same make and brand, and to maintain the performance, functionality and useful life of the equipment."</p> <p>1.4. The ABC includes all applicable government taxes and services charges.</p> <p>1.5. Number of licenses: One (1) license</p> <p>1.6. Duration: 12 months</p> <p><b>2. TECHNICAL SPECIFICATIONS</b></p> <p>2.1. Added features compared to the existing subscription</p> <p>2.1.1. Focus Mode</p> <p>2.1.2. Enhanced asset management</p> | 1 | lot | 51,000 | 51,000.00 |

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|   | <p>2.1.3. Enhanced PDF file import<br/> 2.1.4. Updated DWG/DXF file format support<br/> 2.1.5. Variable outline tool<br/> 2.1.6. Create interactive spare parts pages<br/> 2.1.7. Thread and well shapes without borders<br/> 2.1.8. Projection bookmarks<br/> 2.1.9. Share symbols and sync updates from the cloud<br/> 2.1.10. Access to Google fonts online<br/> 2.1.11. Draw in perspective<br/> 2.1.12. Multipage view<br/> 2.1.13. Image adjustments docker<br/> 2.1.14. Multi-asset export<br/> 2.1.15. Live comments<br/> 2.1.16. Project dashboard<br/> 2.1.17. Pages docker<br/> 2.1.18. Autofit page<br/> 2.1.19. Replace colors</p> <p>4. WARRANTY SERVICE<br/> 4.1. Access to software features, support, version upgrades, new releases, bugfixes and critical security patches must be made available for one (1) year from the date of user acceptance.</p> <p>5. DELIVERY AND PAYMENT TERMS<br/> 5.1. The winning bidder is required to deliver the subscription within 10 calendar days upon issuance of NTP.</p> <p>6. NOTES<br/> 6.1. Charging: Metbuoy+</p>   |   |     |        |           |
| 6 | <p><b>SOFTWARE LICENSE SUBSCRIPTION TO TECHNICAL DOCUMENTATION APPLICATION</b><br/> 1. GENERAL OVERVIEW<br/> 1.1. The Advanced Science and Technology Institute (ASTI) is seeking qualified and competent bidders for the SUPPLY AND DELIVERY OF ONE (1) LOT OF ONE (1) LICENSED-BASED SUBSCRIPTION TO TECHNICAL APPLICATION, to be used for improved documentation, which includes better organization and linking of notes, ideas and files that can be stored directly on your local device.<br/> 1.2. The ABC includes all applicable government taxes and services charges.<br/> 1.3. Number of licenses: Three (3) licenses<br/> 1.4. Duration: 12 months</p> <p>2. TECHNICAL SPECIFICATIONS<br/> 2.1. Type: Sync<br/> 2.2. With graph database to create connections between notes which allows for flexible and non-linear note-taking<br/> 2.3. Supports markdown formatting that creates rich and detailed notes<br/> 2.4. Creates backlinks automatically that displays how different notes are related to each other<br/> 2.5. Stores all notes locally on your device, which can be accessed offline<br/> 2.6. Supports custom themes, plugins, and scripts<br/> 2.7. Allows to view notes as a graph that displays connections and relationships between different notes<br/> 2.8. Allows to publish your notes as a website that shares ideas and collaborate with others<br/> 2.9. Creates a new note for each other to keep track</p> | 1 | lot | 25,000 | 25,000.00 |



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|   | <p>the daily tasks and notes</p> <p>2.10. Integrates a variety of other tools, such as Dropbox, Google Drive, GitHub</p> <p>3. WARRANTY SERVICE</p> <p>3.1. Access to software features, support, version upgrades, new releases, bugfixes and critical security patches must be made available for one (1) year from the date of user acceptance.</p> <p>4. DELIVERY AND PAYMENT TERMS</p> <p>4.1. The winning bidder is required to deliver the subscription within 10 calendar days upon issuance of NTP.</p> <p>5. NOTES</p> <p>5.1. Charging: Metbuoy+</p>   |   |     |         |            |
| 7 | <p><b>SOFTWARE LICENSE SUBSCRIPTION TO SOLID MODELING CAD APPLICATION</b></p> <p>1. GENERAL OVERVIEW</p> <p>1.1. DOST-ASTI seeks qualified and competent bidders for the renewal of one (1) unit of ASTI's existing Solid Modeling CAD Application license, particularly SOLIDWORKS.</p> <p>1.2. The above software subscription service renewal is necessary as the projects has an existing Solid Modeling CAD Application used for illustrative purposes such as creating 3D design of various modules as well as designing of brochures, banners, invitation cards and other project-related collateral materials distributed by the projects.</p> <p>1.3. The procurement of SOLIDWORKS is pursuant to Section 18 of the 2016 revised IRR of RA NO. 9184 which provides, "Reference to brand names shall not be allowed except for items and parts that are compatible with the existing fleet or equipment of the same make and brand, and to maintain the performance, functionality and useful life of the equipment."</p> <p>1.4. The ABC includes all applicable government taxes and services charges.</p> <p>1.5. Number of licenses: Two (2) licenses</p> <p>1.6. Duration: 12 months</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1. Immediate and exclusive access to all new SOLIDWORKS releases and upgrades, live technical support, products, extensive online resources, and enhancement request privileges</p> <p>2.1.1. Automatically receive the latest versions of SOLIDWORKS software when it's released.</p> <p>2.1.2. Full access to live technical support from your local SOLIDWORKS value-added reseller</p> <p>2.2. Access to privileged content on My.SolidWorks.com.</p> <p>2.3. Access to the latest 3D/2D software product plugins.</p> <p>2.4. Exclusive access to latest developments and select Service Packs</p> <p>2.5. Full access to live technical support.</p> <p>2.6. Access to the knowledge base with help documentation, tutorials, training videos, and community support forums</p> <p>3. WARRANTY SERVICE</p> <p>3.1. Access to software features, support, version</p> | 2 | lot | 140,000 | 280,000.00 |

upgrades, new releases, bugfixes and critical security patches must be made available for one (1) year from the date of user acceptance.

4. DELIVERY AND PAYMENT TERMS

4.1. Upon issuance of NTP, the winning bidder is required to deliver the subscription within five (5) calendar days before the existing subscription expires.

5. NOTES

5.1. Charging: STRIIDER

**TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):**

**Php 3,689,200.00**

**RESERVATION CLASE**

The Advanced Science and Technology Institute reserves the right to accept or reject any proposal, to annul the bidding process, and to reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected proponent or proponents.