



ASTI-FM 03-11
REV 2/30 APR 2024

DOST-ASTI Bids and Awards Committee
Invitation to Bid (Public Bidding)

IB No:	24-08-4971	Date:	August-29-2024
PR No:	ALAM-24-08-19813	Date:	August-22-2024
Source of Funds:			
Total ABC:	Php 712,800.00		
Time, Date & Venue of Pre-bid Conference:	September 06, 2024, 9:00 AM at Videoconferencing (MS Teams)		
Time and Date of Submission of Bids:	September 18, 2024, 09:00 AM		
Time, Date & Venue of Opening Bids:	September 18, 2024, 9:30 AM at DOST-ASTI and Videoconferencing (MS Teams)		
Date of availability of Complete Set of Documents:	August 30, 2024		
Deadline of Potential Bidder's Clarifications:	September 09, 2024		
Deadline of ASTI's Supplemental Bid Bulletin:	September 11, 2024		
Delivery Schedule:			

The *Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI)*, through its Bids and Awards Committee (BAC), hereby invites all interested Bidders to submit their bids for the *item/s* listed below. *Section II. Instructions to Bidders (ITB) of the DOST-ASTI Bidding Documents provides information necessary for bidders to prepare responsive bids, in accordance with the requirements of DOST-ASTI. The ITB likewise provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and award of contract.*

Bidding will be conducted through open competitive bidding procedures *using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.*

A complete set of *DOST-ASTI Bidding Documents* may be acquired by interested Bidders on the date and address given on this document, and upon payment of the applicable fee, pursuant to the latest Guidelines issued by the Government Procurement Policy Board. Further, the *DOST-ASTI Bidding Documents* may be accessed through the *DOST-ASTI website (https://asti.dost.gov.ph/)*.

For further inquiries, you may contact the **DOST-ASTI BAC Secretariat** at telephone number **+63 2 8249-8500 / +63 2 8426-9755 local 1206/1212** or send your message to **bac-sec@asti.dost.gov.ph**.

Respectfully,

BAYANI BENJAMIN R. LARA
BAC Chairperson

NO.	TECHNICAL SPECIFICATIONS	QTY	UNIT	UNIT PRICE(Php)	TOTAL PRICE(Php)
1	Renewal of one (1) year subscription to issue tracking and agile project management tool (50 users) 1. GENERAL STATEMENT / BACKGROUND / OBJECTIVES 1.1 DOST-ASTI seeks qualified and competent bidders for the for the renewal of one (1) unit of CSD's subscription to a cloud-based project management tool, particularly JIRA. 1.2. The procurement of JIRA is pursuant to Section 18 of the 2016 revised IRR of RA No. 9184, which provides, "Reference to brand names shall not be allowed except for items or parts that are compatible	1	lot	365750.00	365,750.00

	<p>with the existing fleet or equipment of the same make and brand, and to maintain the performance, functionality and useful life of the equipment”.</p> <p>1.2.1 The subscription renewal to JIRA is crucial for keeping the project management issue ticketing tool running smoothly and for maintaining its integration with the current test case management system. This will ensure continued efficiency and effectiveness in managing projects.</p> <p>1.3. The Approved Budget for the Contract is (ABC) inclusive of all applicable government taxes and service charges.</p> <p>2. TECHNICAL SPECIFICATIONS</p> <p>2.1 Duration: Twelve (12) months</p> <p>2.2 Number of Users: Fifty (50) users</p> <p>2.3 With an allotment of at least 250 GB of storage</p> <p>2.4 Has pre-defined workflows suitable for software development projects but also allows custom workflows</p> <p>2.5 With Scrum and Kanban dashboards but also offers customized dashboards</p> <p>2.6 Able to track the progress of projects</p> <p>2.7 Has extensive reporting feature to check the progress of projects and sprints</p> <p>2.8 With a powerful search engine to easily search for issues/tickets</p> <p>2.9 Accessible via computer and mobile devices</p> <p>2.10 Has access to plug-and-play add-ons, i.e., development tools, can integrate with other software development tools such as test case managers</p> <p>3. AFTERSALES/TECHNICAL SUPPORT SERVICE</p> <p>3.1 End-user must be able to request technical support by phone, email, or through a website</p> <p>3.2 With readily accessible documentation/instruction manuals</p> <p>4. WARRANTY SERVICE</p> <p>4.1 Access to version upgrades, new releases, bug fixes, and critical security patches, if any, must be made available during the duration of the subscription.</p> <p>5. PAYMENT AND DELIVERY TERMS</p> <p>5.1 Subscription should be activated within fifteen (15) calendar days upon issuance of Notice to Proceed (NTP).</p> <p>5.2 Payment shall be made only upon certification/acceptance by the End-user that the Goods are rendered or delivered in accordance with the terms of this Contract and are duly inspected and accepted. No payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract.</p>				
2	<p>Renewal of one (1) year subscription to web-based test case management software (7-10 users)</p> <p>1. GENERAL STATEMENT / BACKGROUND / OBJECTIVES</p>	1	lot	250250.00	250,250.00

1.1 DOST-ASTI seeks qualified and competent bidders for the for the renewal of one (1) unit of CSD's existing subscription to web-based test case management software, particularly Testrail. Renewal of DOST-ASTI's existing Testrail subscription under the domain dostasticsd.testrail.io.

1.2 The procurement of Testrail is pursuant to Section 18 of the 2016 revised IRR of RA No. 9184, which provides, "Reference to brand names shall not be allowed except for items or parts that are compatible with the existing fleet or equipment of the same make and brand, and to maintain the performance, functionality and useful life of the equipment".

1.2.1 The subscription renewal is essential for maintaining the smooth operation of the existing test case management system and ensuring its integration with the current project management issue ticketing tool. This will help the team work efficiently and effectively on the project.

1.3 The ABC is inclusive of all applicable government taxes and service charges.

2. FUNCTIONAL AND TECHNICAL SPECIFICATIONS

2.1 Duration: Twelve (12) months

2.2 Number of Users: Min seven (7) users

2.3 With a minimum of 50GB of storage

2.4 Should allow to easily organize test suites, sections, and cases.

2.5 Can organize your test cases in suites and section hierarchies.

2.6 Should have full test case history to track changes and ensure transparency.

2.7 Should allow test run execution and real-time results tracking.

2.8 Can organize your test runs in plans to track results for sprints and iterations.

2.9 Can easily track tests for mobile devices, browsers, OS combinations, and more.

2.10 Configurations let you verify tests against any platform or environment.

2.11 Should have built-in, actionable, real-time reporting and metrics.

2.12 Should allow seamless integration with Jira and other tools.

2.13 Should allow test assignment and email notifications.

2.14 Should have flexible user roles, groups, permissions, and workflows.

2.15 Can integrate with other software development platforms, such as issue-ticketing tools.

3. AFTERSALES/TECHNICAL SUPPORT SERVICE

3.1 End-user must be able to request technical support by phone, email, or through a website

3.2 With readily accessible documentation/instruction manuals

4. WARRANTY SERVICE

4.1 Access to version upgrades, new releases, bug fixes, and critical security patches, if any, must be made available during the duration of the subscription

	<p>5. PAYMENT AND DELIVERY TERMS</p> <p>5.1 Subscription should be activated within fifteen (15) calendar days upon issuance of NTP.</p> <p>5.2 Payment shall be made only upon certification/acceptance by the End-user that the Goods are rendered or delivered in accordance with the terms of this Contract and are duly inspected and accepted. No payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract.</p>				
3	<p>One (1) Year subscription to AI Search Engine for Research (10 users)</p> <p>1. GENERAL STATEMENT / BACKGROUND / OBJECTIVES</p> <p>1.1 DOST-ASTI is seeking qualified and competent bidders for the Supply and Delivery of One (1) year subscription to AI Search Engine for Research.</p> <p>1.2 The ABC is inclusive of all applicable government taxes and service charges</p> <p>2. FUNCTIONAL AND TECHNICAL SPECIFICATIONS</p> <p>2.1 Duration: Twelve (12) months</p> <p>2.2 Number of Users: Ten (10) users</p> <p>2.3 Provision for querying research articles using conversational natural language.</p> <p>2.4 Provision for using Artificial Intelligence in extracting important information from PDF files as a literature review tool to increase review effectiveness.</p> <p>2.5 Provision for automatically generating citations of various articles in various citations formats.</p> <p>2.6 Provision for rewriting texts to make them more understandable without sacrificing the main idea.</p> <p>2.7 Provision for automatically identifying and detecting AI-generated information within reading materials.</p> <p>2.8 Provision for customizing parameter settings to achieve the best auto-generated text responses.</p> <p>2.9 Provision for generating insights from technical papers.</p> <p>2.10 Provision for unlimited queries to Copilot.</p> <p>2.11 Provision for unlimited queries for conduct of literature review.</p> <p>2.12 Provision for unlimited outputs of paraphraser module.</p> <p>2.13 Provision for exporting system outputs into CSV, BIB, RIS and XML file formats.</p> <p>3. AFTERSALES/TECHNICAL SUPPORT SERVICE</p> <p>3.1 End-user must be able to request technical support by phone, email, or through a website</p> <p>3.2 With readily accessible documentation/instruction manuals</p> <p>4. WARRANTY SERVICE</p> <p>4.1 Access to version upgrades, new releases, bug fixes, and critical security patches, if any, must be made available during the duration of the subscription</p> <p>5. PAYMENT AND DELIVERY TERMS</p> <p>5.1 Subscription should be activated within fifteen (15)</p>	1	lot	96800.00	96,800.00

calendar days upon issuance of NTP.
5.2 Payment shall be made only upon certification/acceptance by the End-user that the Goods are rendered or delivered in accordance with the terms of this Contract and are duly inspected and accepted. No payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract.

TOTAL APPROVED BUDGET FOR THE CONTRACT (ABC):

Php 712,800.00

RESERVATION CLAUSE

The Advanced Science and Technology Institute reserves the right to accept or reject any proposal, to annul the bidding process, and to reject all proposals at any time prior to contract award, without thereby incurring any liability to the affected proponent or proponents.