

## COMPLIANCE TO SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Item Number</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, (Calendar Days/Months)</b>
1	Local Transport – UP South Road-Cebu 2Mbps from Apr 1 - Dec 31, 2023	Nine (9) Month	Nine (9) Month	01 April 2023
2	Local Transport – UP Iloilo 5Mbps from Apr 1 - Dec 31, 2023	Nine (9) Month	Nine (9) Month	01 April 2023
3	Local Transport – UP Tacloban 5Mbps from Apr 1 - Dec 31, 2023	Nine (9) Month	Nine (9) Month	01 April 2023
4	Local Transport – UP Koronadal 2Mbps from Apr 1 - Dec 31, 2023	Nine (9) Month	Nine (9) Month	01 April 2023

**This is to certify that we hereby commit to comply and deliver all the above.**

**Name of the Representative of the Bidder:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Name of the Bidder:** \_\_\_\_\_

## COMPLIANCE TO TECHNICAL SPECIFICATIONS

*Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.*

ITEM NO.	SPECIFICATIONS	STATEMENT OF COMPLIANCE
1	<b>Local Transport – UP South Road-Cebu 2Mbps from Apr 1 - Dec 31, 2023</b>	
	1. General Statement / Background / Objectives	
	1.1. The Advanced Science and Technology Institute (herein referred as to the "Institute") is seeking for qualified and competent bidders for the Supply, Delivery, and Installation of the Local Mile Transport from the specified destination point to UP South Road - Cebu within the specified duration.	
	1.2. The specifications written herein are of minimum requirements, unless otherwise stated.	
	1.3. The Approved Budget of Contract ("ABC") is inclusive of all applicable government taxes and service charges, e.g. VAT, OTC, termination and pre-termination charges, cross connection fees, duties, etc.	
	2. Technical Specifications	
	2.1. Termination Points	
	2.1.1. Point A	
	2.1.1.1. From: DOST-ASTI	
	2.1.1.2. Address: ASTI Bldg. CP Garcia Ave., UP Campus, Diliman, Quezon City	
	2.1.2. Point B	
	2.1.2.1. To: UP South Road - Cebu	
	2.1.2.2. Address: University of the Philippines, UP Cebu South Road	
	2.2. Technology: Ethernet Circuit Capacity	
	2.3. Bandwidth (BW): 2Mbps	
	2.4. Facility: Fiber Optic	
	2.5. Interface: Gigabit Ethernet	
	2.6. Provide network diagram of implementation. Indicate autonomous system number (ASN) in the diagram.	
	2.7. Must allow dynamic routing protocols such as OSPF, BGP, ISIS, etc.	
	2.8. End-to-end provider/client routers are already IPv6 capable but the third-party-provided link must allow the IPv6 traffic of the routers.	
	2.9. Ocular inspection is recommended. Please coordinate with Mr. Jaro Son M. Lacerna (jaros@asti.dost.gov.ph) and Ops Team (ops@pregi.net) for the site survey schedule and permits.	
	2.10. Service Provider must peer with PhOpenIX by:	

	2.10.1. Announcing all prefixes under the AS number that they own thru a bilateral peering with the PhOpenIX; and	
	2.10.2. Preferring routing from their network to other members thru their PhOpenIX link, as opposed to routing it via transit links.	
	2.11. Shall also maintain good network performance and provisions upgrade to the next higher port upon reaching 70% utilization.	
	2.12. The active equipment of the service provider should fit in a standard 19-inch two-post rack. The equipment should have a maximum weight of 20kg.	
	2.13. The active equipment including external Power Supply unit (PSU) must have a maximum height of 3.504in (2RU), maximum length of 17.5in, and maximum depth of 14in.	
	2.14. The active equipment must have dual AC power supplies that is built-in to the active equipment. If it is a separate power supply, the service provider should factor in the size of the power supply with the total equipment dimensions mentioned in 2.13.	
	2.15. The active equipment's power supply should have an average power use of 212 watts (or lower) for each power supply. It should have a maximum power use of 300 watts per power supply.	
	2.16. The distribution unit (ODF, IDF) of the service provider for either their copper or fiber build-out going into the network room of the two points of the network should have a maximum size of 1.752in (1RU) and maximum length of 17.5in. The depth is optional. The ODF/IDF should fit into a standard 19-inch two-post rack.	
	2.17. The fiber / copper cable run should route thru the cable-conduits that are already in place at the building of both network points. If there is no established cable-route, the service provider should submit a proposed cable-route plan before the contract is awarded. If there is an existing cable-node, but there is no more space, the service provider should have a provision of their own conduit on the current cable-path.	
	2.18. However, if the service provider has existing active equipment installed at any termination point, they must use it instead of installing another equipment. If the existing equipment cannot accommodate the new link, the service provider should upgrade the existing equipment.	
	2.19. Link handover details:	
	2.19.1. Handover for links that are 100Mbps and below should be copper / electrical RJ45.	
	2.19.2. Handover for links greater than 1Gbps should be single-mode fiber with an LC or SC connector for end-user confirmation.	
	2.20. Service provider should provide a clear-channel layer 2 point to point link, without any layer 3 routing elements along the network path.	
	2.21. Once the link has been delivered and installed, testing shall commence.	

	2.21.1. With seven (7) calendar days monitoring period for stability of link from the time all technical issues are resolved, and link is ready for acceptance.	
	2.22. Requirements for Link Acceptance:	
	2.22.1. Approved test results between End-User and Service Provider	
	2.22.2. Accomplished Service Acceptance form to signify compliance	
	2.23. Subject to possible renewal	
	3. Technical Support Service	
	3.1. Technical Support service must be available 24/7 (including) holidays	
	3.2. Service Provider Technical Support Team	
	3.2.1. Should provide updated escalation matrix with contact details	
	3.2.2. Must have a specified single point of contact for technical support related concerns	
	3.3. Refer to the attached Service Level Agreement for the further details of the expected technical support services.	
	4. Other Documentary Requirements	
	4.1. Quality Management System: Prospective bidders need to supply documentary proof (ISO or equivalent) which certifies the quality management practices of the manufacturer of the services being procured.	
	4.2. Prospective bidders must provide document / proof that link is serviceable and has available capacity to accommodate this link to avoid delays in implementation.	
	5. Delivery Terms	
	5.1. The goods or service must be delivered on 01 April 2023.	
	5.2. Time of installation of the contractor for the network infrastructure on both network points should be within office hours, 8:00 AM to 5:00 PM, Mondays to Fridays, excluding public holidays.	
	5.3. The term of the contract shall be for nine (9) months or upon link acceptance until 31 December 2023. The service provider must furnish DOST-ASTI monthly billing statement/s and observe provisions under the Contract.	
<b>2</b>	<b>Local Transport – UP Iloilo 5Mbps from Apr 1 - Dec 31, 2023</b>	
	1. General Statement / Background / Objectives	
	1.1. The Advanced Science and Technology Institute (herein referred as to the “Institute”) is seeking for qualified and competent bidders for the Supply, Delivery, and Installation of the Local Mile Transport from the specified destination point to UP Iloilo within the specified duration.	
	1.2. The specifications written herein are of minimum requirements, unless otherwise stated.	
	1.3. The Approved Budget of Contract (“ABC”) is inclusive of all applicable government taxes and service charges,	

	e.g. VAT, OTC, termination and pre-termination charges, cross connection fees, duties, etc.	
	2. Technical Specifications	
	2.1. Termination Points	
	2.1.1. Point A	
	2.1.1.1. From: DOST-ASTI	
	2.1.1.2. Address: ASTI Bldg. CP Garcia Ave., UP Campus, Diliman, Quezon City	
	2.1.2. Point B	
	2.1.2.1. To: UP Iloilo	
	2.1.2.2. Address: UP Visayas Iloilo Campus, University of the Philippines Visayas, Miagao, Iloilo 5023	
	2.2. Technology: Ethernet Circuit Capacity	
	2.3. Bandwidth (BW): 5Mbps	
	2.4. Facility: Fiber Optic	
	2.5. Interface: Gigabit Ethernet	
	2.6. Provide network diagram of implementation. Indicate autonomous system number (ASN) in the diagram.	
	2.7. Must allow dynamic routing protocols such as OSPF, BGP, ISIS, etc.	
	2.8. End-to-end provider/client routers are already IPv6 capable but the third-party-provided link must allow the IPv6 traffic of the routers.	
	2.9. Ocular inspection is recommended. Please coordinate with Mr. Jaro Son M. Lacerna (jaros@asti.dost.gov.ph) and Ops Team (ops@pregi.net) for the site survey schedule and permits.	
	2.10. Service Provider must peer with PhOpenIX by:	
	2.10.1. Announcing all prefixes under the AS number that they own thru a bilateral peering with the PhOpenIX; and	
	2.10.2. Preferring routing from their network to other members thru their PhOpenIX link, as opposed to routing it via transit links.	
	2.11. Shall also maintain good network performance and provisions upgrade to the next higher port upon reaching 70% utilization.	
	2.12. The active equipment of the service provider should fit in a standard 19-inch two-post rack. The equipment should have a maximum weight of 20kg.	
	2.13. The active equipment including external Power Supply unit (PSU) must have a maximum height of 3.504in (2RU), maximum length of 17.5in, and maximum depth of 14in.	
	2.14. The active equipment must have dual AC power supplies that is built-in to the active equipment. If it is a separate power supply, the service provider should factor in the size of the power supply with the total equipment dimensions mentioned in 2.13.	
	2.15. The active equipment's power supply should have an average power use of 212 watts (or lower) for each power supply. It should have a maximum power use of 300 watts per power supply.	
	2.16. The distribution unit (ODF, IDF) of the service provider for either their copper or fiber build-out going into the network room of the two points of the network should have a maximum size of 1.752in (1RU) and maximum	

	length of 17.5in. The depth is optional. The ODF/IDF should fit into a standard 19-inch two-post rack.	
	2.17. The fiber / copper cable run should route thru the cable-conduits that are already in place at the building of both network points. If there is no established cable-route, the service provider should submit a proposed cable-route plan before the contract is awarded. If there is an existing cable-node, but there is no more space, the service provider should have a provision of their own conduit on the current cable-path.	
	2.18. However, if the service provider has existing active equipment installed at any termination point, they must use it instead of installing another equipment. If the existing equipment cannot accommodate the new link, the service provider should upgrade the existing equipment.	
	2.19. Link handover details:	
	2.19.1. Handover for links that are 100Mbps and below should be copper / electrical RJ45.	
	2.19.2. Handover for links greater than 1Gbps should be single-mode fiber with an LC or SC connector for end-user confirmation.	
	2.20. Service provider should provide a clear-channel layer 2 point to point link, without any layer 3 routing elements along the network path.	
	2.21. Once the link has been delivered and installed, testing shall commence.	
	2.21.1. With seven (7) calendar days monitoring period for stability of link from the time all technical issues are resolved, and link is ready for acceptance.	
	2.22. Requirements for Link Acceptance:	
	2.22.1. Approved test results between End-User and Service Provider	
	2.22.2. Accomplished Service Acceptance form to signify compliance	
	2.23. Subject to possible renewal	
	3. Technical Support Service	
	3.1. Technical Support service must be available 24/7 (including) holidays	
	3.2. Service Provider Technical Support Team	
	3.2.1. Should provide updated escalation matrix with contact details	
	3.2.2. Must have a specified single point of contact for technical support related concerns	
	3.3. Refer to the attached Service Level Agreement for the further details of the expected technical support services.	
	4. Other Documentary Requirements	
	4.1. Quality Management System: Prospective bidders need to supply documentary proof (ISO or equivalent) which certifies the quality management practices of the manufacturer of the services being procured.	
	4.2. Prospective bidders must provide document / proof that link is serviceable and has available capacity to accommodate this link to avoid delays in implementation.	

	5. Delivery Terms	
	5.1. The goods or service must be delivered on 01 April 2023.	
	5.2. Time of installation of the contractor for the network infrastructure on both network points should be within office hours, 8:00 AM to 5:00 PM, Mondays to Fridays, excluding public holidays.	
	5.3. The term of the contract shall be for nine (9) months or upon link acceptance until 31 December 2023. The service provider must furnish DOST-ASTI monthly billing statement/s and observe provisions under the Contract.	
<b>3</b>	<b>Local Transport – UP Tacloban 5Mbps from Apr 1 - Dec 31, 2023</b>	
	1. General Statement / Background / Objectives	
	1.1. The Advanced Science and Technology Institute (herein referred as to the “Institute”) is seeking for qualified and competent bidders for the Supply, Delivery, and Installation of the Local Mile Transport from the specified destination point to UP Tacloban within the specified duration.	
	1.2. The specifications written herein are of minimum requirements, unless otherwise stated.	
	1.3. The Approved Budget of Contract ("ABC") is inclusive of all applicable government taxes and service charges, e.g. VAT, OTC, termination and pre-termination charges, cross connection fees, duties, etc.	
	2. Technical Specifications	
	2.1. Termination Points	
	2.1.1. Point A	
	2.1.1.1. From: DOST-ASTI	
	2.1.1.2. Address: ASTI Bldg. CP Garcia Ave., UP Campus, Diliman, Quezon City	
	2.1.2. Point B	
	2.1.2.1. To: UP Tacloban	
	2.1.2.2. Address: UP Visayas, Tacloban Campus, Magsaysay Blvd. Tacloban, Leyte	
	2.2. Technology: Ethernet Circuit Capacity	
	2.3. Bandwidth (BW): 5Mbps	
	2.4. Facility: Fiber Optic	
	2.5. Interface: Gigabit Ethernet	
	2.6. Provide network diagram of implementation. Indicate autonomous system number (ASN) in the diagram.	
	2.7. Must allow dynamic routing protocols such as OSPF, BGP, ISIS, etc.	
	2.8. End-to-end provider/client routers are already IPv6 capable but the third-party-provided link must allow the IPv6 traffic of the routers.	
	2.9. Ocular inspection is recommended. Please coordinate with Mr. Jaro Son M. Lacerna (jaros@asti.dost.gov.ph) and Ops Team (ops@pregi.net) for the site survey schedule and permits.	
	2.10. Service Provider must peer with PhOpenIX by:	

	2.10.1. Announcing all prefixes under the AS number that they own thru a bilateral peering with the PhOpenIX; and	
	2.10.2. Preferring routing from their network to other members thru their PhOpenIX link, as opposed to routing it via transit links.	
	2.11. Shall also maintain good network performance and provisions upgrade to the next higher port upon reaching 70% utilization.	
	2.12. The active equipment of the service provider should fit in a standard 19-inch two-post rack. The equipment should have a maximum weight of 20kg.	
	2.13. The active equipment including external Power Supply unit (PSU) must have a maximum height of 3.504in (2RU), maximum length of 17.5in, and maximum depth of 14in.	
	2.14. The active equipment must have dual AC power supplies that is built-in to the active equipment. If it is a separate power supply, the service provider should factor in the size of the power supply with the total equipment dimensions mentioned in 2.13.	
	2.15. The active equipment's power supply should have an average power use of 212 watts (or lower) for each power supply. It should have a maximum power use of 300 watts per power supply.	
	2.16. The distribution unit (ODF, IDF) of the service provider for either their copper or fiber build-out going into the network room of the two points of the network should have a maximum size of 1.752in (1RU) and maximum length of 17.5in. The depth is optional. The ODF/IDF should fit into a standard 19-inch two-post rack.	
	2.17. The fiber / copper cable run should route thru the cable-conduits that are already in place at the building of both network points. If there is no established cable-route, the service provider should submit a proposed cable-route plan before the contract is awarded. If there is an existing cable-node, but there is no more space, the service provider should have a provision of their own conduit on the current cable-path.	
	2.18. However, if the service provider has existing active equipment installed at any termination point, they must use it instead of installing another equipment. If the existing equipment cannot accommodate the new link, the service provider should upgrade the existing equipment.	
	2.19. Link handover details:	
	2.19.1. Handover for links that are 100Mbps and below should be copper / electrical RJ45.	
	2.19.2. Handover for links greater than 1Gbps should be single-mode fiber with an LC or SC connector for end-user confirmation.	
	2.20. Service provider should provide a clear-channel layer 2 point to point link, without any layer 3 routing elements along the network path.	
	2.21. Once the link has been delivered and installed, testing shall commence.	
	2.21.1. With seven (7) calendar days monitoring period for stability of link from the time all technical issues are resolved, and link is ready for acceptance.	



	2.22. Requirements for Link Acceptance:	
	2.22.1. Approved test results between End-User and Service Provider	
	2.22.2. Accomplished Service Acceptance form to signify compliance	
	2.23. Subject to possible renewal	
	3. Technical Support Service	
	3.1. Technical Support service must be available 24/7 (including) holidays	
	3.2. Service Provider Technical Support Team	
	3.2.1. Should provide updated escalation matrix with contact details	
	3.2.2. Must have a specified single point of contact for technical support related concerns	
	3.3. Refer to the attached Service Level Agreement for the further details of the expected technical support services.	
	4. Other Documentary Requirements	
	4.1. Quality Management System: Prospective bidders need to supply documentary proof (ISO or equivalent) which certifies the quality management practices of the manufacturer of the services being procured.	
	4.2. Prospective bidders must provide document / proof that link is serviceable and has available capacity to accommodate this link to avoid delays in implementation.	
	5. Delivery Terms	
	5.1. The goods or service must be delivered on 01 April 2023.	
	5.2. Time of installation of the contractor for the network infrastructure on both network points should be within office hours, 8:00 AM to 5:00 PM, Mondays to Fridays, excluding public holidays.	
	5.3. The term of the contract shall be for nine (9) months or upon link acceptance until 31 December 2023. The service provider must furnish DOST-ASTI monthly billing statement/s and observe provisions under the Contract.	
<b>4</b>	<b>Local Transport – UP Koronadal 2Mbps from Apr 1 - Dec 31, 2023</b>	
	1. General Statement / Background / Objectives	
	1.1. The Advanced Science and Technology Institute (herein referred as to the “Institute”) is seeking for qualified and competent bidders for the Supply, Delivery, and Installation of the Local Mile Transport from the specified destination point to UP SHS Koronadal within the specified duration.	
	1.2. The specifications written herein are of minimum requirements, unless otherwise stated.	
	1.3. The Approved Budget of Contract ("ABC") is inclusive of all applicable government taxes and service charges, e.g. VAT, OTC, termination and pre-termination charges, cross connection fees, duties, etc.	

	2. Technical Specifications	
	2.1. Termination Points	
	2.1.1. Point A	
	2.1.1.1. From: DOST-ASTI	
	2.1.1.2. Address: ASTI Bldg. CP Garcia Ave., UP Campus, Diliman, Quezon City	
	2.1.2. Point B	
	2.1.2.1. To: UP SHS Koronadal	
	2.1.2.2. Address: UP Manila School of Health Science, Extn Carpenter Hill Koronadal, South Cotabato 9506	
	2.2. Technology: Ethernet Circuit Capacity	
	2.3. Bandwidth (BW): 2Mbps	
	2.4. Facility: Fiber Optic	
	2.5. Interface: Gigabit Ethernet	
	2.6. Provide network diagram of implementation. Indicate autonomous system number (ASN) in the diagram.	
	2.7. Must allow dynamic routing protocols such as OSPF, BGP, ISIS, etc.	
	2.8. End-to-end provider/client routers are already IPv6 capable but the third-party-provided link must allow the IPv6 traffic of the routers.	
	2.9. Ocular inspection is recommended. Please coordinate with Mr. Jaro Son M. Lacerna (jaros@asti.dost.gov.ph) and Ops Team (ops@pregi.net) for the site survey schedule and permits.	
	2.10. Service Provider must peer with PhOpenIX by:	
	2.10.1. Announcing all prefixes under the AS number that they own thru a bilateral peering with the PhOpenIX; and	
	2.10.2. Preferring routing from their network to other members thru their PhOpenIX link, as opposed to routing it via transit links.	
	2.11. Shall also maintain good network performance and provisions upgrade to the next higher port upon reaching 70% utilization.	
	2.12. The active equipment of the service provider should fit in a standard 19-inch two-post rack. The equipment should have a maximum weight of 20kg.	
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	2.15. The active equipment's power supply should have an average power use of 212 watts (or lower) for each power supply. It should have a maximum power use of 300 watts per power supply.	
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	optional. The ODF/IDF should fit into a standard 19-inch two-post rack.	
	2.17. The fiber / copper cable run should route thru the cable-conduits that are already in place at the building of both network points. If there is no established cable-route, the service provider should submit a proposed cable-route plan before the contract is awarded. If there is an existing cable-node, but there is no more space, the service provider should have a provision of their own conduit on the current cable-path.	
	2.18. However, if the service provider has existing active equipment installed at any termination point, they must use it instead of installing another equipment. If the existing equipment cannot accommodate the new link, the service provider should upgrade the existing equipment.	
	2.19. Link handover details:	
	2.19.1. Handover for links that are 100Mbps and below should be copper / electrical RJ45.	
	2.19.2. Handover for links greater than 1Gbps should be single-mode fiber with an LC or SC connector for end-user confirmation.	
	2.20. Service provider should provide a clear-channel layer 2 point to point link, without any layer 3 routing elements along the network path.	
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	2.21.1. With seven (7) calendar days monitoring period for stability of link from the time all technical issues are resolved, and link is ready for acceptance.	
	2.22. Requirements for Link Acceptance:	
	2.22.1. Approved test results between End-User and Service Provider	
	2.22.2. Accomplished Service Acceptance form to signify compliance	
	2.23. Subject to possible renewal	
	3. Technical Support Service	
	3.1. Technical Support service must be available 24/7 (including) holidays	
	3.2. Service Provider Technical Support Team	
	3.2.1. Should provide updated escalation matrix with contact details	
	3.2.2. Must have a specified single point of contact for technical support related concerns	
	3.3. Refer to the attached Service Level Agreement for the further details of the expected technical support services.	
	4. Other Documentary Requirements	
	4.1. Quality Management System: Prospective bidders need to supply documentary proof (ISO or equivalent) which certifies the quality management practices of the manufacturer of the services being procured.	
	4.2. Prospective bidders must provide document / proof that link is serviceable and has available capacity to	

	accommodate this link to avoid delays in implementation.	
	<b>5. Delivery Terms</b>	
	5.1. The goods or service must be delivered on 01 April 2023.	
	5.2. Time of installation of the contractor for the network infrastructure on both network points should be within office hours, 8:00 AM to 5:00 PM, Mondays to Fridays, excluding public holidays.	
	5.3. The term of the contract shall be for nine (9) months or upon link acceptance until 31 December 2023. The service provider must furnish DOST-ASTI monthly billing statement/s and observe provisions under the Contract.	

**Bid Form for the Procurement of Goods**  
***[shall be submitted with the Bid]***

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**BID FORM**

Date : \_\_\_\_\_

Project Identification No. : \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Purpose of Commission or gratuity
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_____	_____
_____	_____

(if none, state "None") ]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_ of \_\_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIF named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_



**Bid Securing Declaration Form**  
*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

**BID SECURING DECLARATION**  
**Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]*  
*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

**Omnibus Sworn Statement (Revised)**  
***[shall be submitted with the Bid]***

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

## Performance Securing Declaration (Revised)

***[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]***

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_ ) S.S.

### PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
  - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
    - i. Procuring Entity has no claims filed against the contract awardee;
    - ii. It has no claims for labor and materials filed against the contractor; and
    - iii. Other terms of the contract; or
  - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

**IN WITNESS WHEREOF**, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant*

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

## Single Largest Completed Contract

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Within three (3) years from the date of submission of bids which is similar in nature and the amount of which should be equivalent to at least fifty percent (50%) of the ABC.

Please fill out the required information below:

1	<b>Name of Contract :</b>	
2	<b>Date of Contract :</b>	
3	<b>Contract Duration :</b>	
4	<b>Owner's Name :</b>	
5	<b>Owner's Address :</b>	
6	<b>Kinds of Good / Services :</b>	
7	<b>Amount of Completed Contract/s:</b>	
8	<b>Date of Delivery :</b>	
9	<b>Official Receipt / Sales Invoice No. :</b>	

**NOTE:**

The bidder shall:

1. For #7, the amount of the completed contracts can be adjusted by the Bidder to the current prices using PSA's consumer price index, if necessary, for the purpose of meeting the SLCC Requirement.
2. It is required for the Bidder to submit **one** of the following documents:
  - a. Official Receipt;
  - b. Sales Invoice; or
  - c. Statement of End-user's Acceptance with Contract Amount.

Choose only **one** to submit, not all.

3. For #9, indicate the Official Receipt or Sales Invoice No. of the supporting document attached, for easier reference. If the Bidder opts to submit a statement of end-user's acceptance, indicate not applicable.

## Computation of Net Financial Contracting Capacity

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This is to certify that our **Net Financial Contracting Capacity (NFCC)** is **Philippine Pesos** \_\_\_\_\_ (\_\_\_\_\_ PhP) which is at least equal to the Approved Budget for the Contract (ABC). The amount is computed as follows:

**NFCC** = [(Current assets minus current liabilities) **(15)**] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

Issued this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

### **NOTES:**

1. The values of the bidder's current assets and current liabilities be based on the latest Audited Financial Statements which includes the data submitted to BIR through its Electronic Filing and Payment System.
2. Value of all outstanding or uncompleted contracts refers those listed in your Statement of All its Ongoing Government and Private Contracts.
3. The detailed computation using the required formula must be shown as provided above.

## Statement of Ongoing Government and Private Contracts

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**Example:**

No.	Contract Name	Contract Date & Contract Duration	Owner's name & address	Kinds of Goods / Services	Amount of Contract	Value of Outstanding Contract	Date of Delivery	Government or Private ("G" or "P")
1	XYZ Plan	01 Jan 2017, 5 Years	Juan Dela Cruz, Quezon City	Subscription Service	P99,000,000.00	P38,000,000.00	02 Jan 2017	G
<b>Total Value of All Outstanding Contracts: P38,000,000.00</b>								

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No.	Contract Name	Contract Date & Contract Duration	Owner's name & address	Kinds of Goods / Services	Amount of Contract	Value of Outstanding Contracts	Date of Delivery	Government or Private ("G" or "P")
1								
2								
3								
4								

**Total Value of All Outstanding Contracts:**

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**NOTE:** Supporting documents are not required.

# Service Level Agreement

## Supply, Delivery, and Installation of Various Local Transports

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### 1. Introduction

- 1.1. This Agreement represents a Service Level Agreement (“SLA” or “Agreement”) between <insert company name> (herein referred to as “**Service Provider**”) and the **Advanced Science and Technology Institute (herein referred to as “DOST-ASTI”)** for the supply, delivery and installation of Local transport / International Private Line, with corresponding bandwidth.
- 1.2. This Agreement shall be in effect for **the duration of the contract** or until the SLA is renegotiated after the date of end-user acceptance is determined.

### 2. Service Agreement

- 2.1. The following detailed service parameters are the responsibility of the **Service Provider** in the ongoing support of this Agreement:
  - 2.1.1. Manned telephone support;
  - 2.1.2. Monitored email support; and
  - 2.1.3. Hardware repair and replacement.

### 3. Service Management

- 3.1. Service Support Channels
  - 3.1.1. In the event that the System failed to function during the ongoing support of this Agreement, and qualified technicians of DOST-ASTI cannot resolve it, the DOST-ASTI must in the first instance contact **Service Provider** support services, either:
    - 3.1.1.1. By telephone or cellphone (\_\_\_\_\_); or
    - 3.1.1.2. By email address (\_\_\_\_\_) to create Support Ticket.
  - 3.1.2. The qualified technician of the DOST-ASTI will have the following information and materials ready when reaching out to the technical support team:
    - 3.1.2.1. The Circuit ID and its details of the System exhibiting a problem;
    - 3.1.2.2. The names and models of any peripheral devices attached to the System;
    - 3.1.2.3. The names and model numbers of any components added to the System since the original invoice;
    - 3.1.2.4. The type of error message that appears when the fault occurs, work activity performed when the error occurred, and the procedure/steps attempted to solve the problem;
    - 3.1.2.5. Access to the System; and



- 3.1.2.6. In the event that the problem or fault is not resolved remotely, the **Service Provider** must dispatch a service technician to attend the System on location to diagnose and, in its sole discretion, repair and/or replace the System, in accordance with the terms set out below.
      - 3.1.3. Any technical concerns shall be coordinated by the **Service Provider** to Network Operations Support Team of DOST-ASTI through [ops@pregi.net](mailto:ops@pregi.net).
- 3.2. Service Availability
  - 3.2.1. Effective support of in-scope services is a result of maintaining consistent service levels. The following sections provide relevant details on service availability, monitoring of in-scope services and related components:
    - 3.2.1.1. Telephone support: Twenty-Four (24) hours a day, Seven (7) days in a week (including holidays)
      - 3.2.1.1.1. Calls received out of office hours will be forwarded to a mobile phone and best efforts will be made to answer / action the call.
    - 3.2.1.2. Email support: Twenty-Four (24) hours a day, Seven (7) days in a week (including holidays)
      - 3.2.1.2.1. Emails received outside of office hours will be acted upon as soon as available or addressed on the next business day.
    - 3.2.1.3. Onsite assistance may be requested for special or critical severity issues.
      - 3.2.1.3.1. If the attendance of a service technician was insufficient to determine a resolution to the problem or fault, the **Service Provider** must indicate, through any representation, a definitive timeline of the repair or replacement required to restore the System to normal operations to the DOST-ASTI.
  - 3.2.2. Should there be concerns or changes in the services being provided, the **Service Provider** must notify in writing **DOST-ASTI** of these changes. These may include activities but not limited only to service upgrade, schedule maintenance, etc.
- 3.3. Service Requests
  - 3.3.1. **Service Provider** should provide updated escalation matrix with contact details as reference of DOST-ASTI for any service-related incidents/and or requests.
  - 3.3.2. In support of services outlined in this Agreement, the **Service Provider** will respond to service-related incidents and/or requests submitted by the DOST-ASTI within the following time frames:
    - 3.3.2.1. Feedback must be within two (2) hours, and provide updates within the day for critical severity issues;

every

- 3.3.2.2. Feedback must be within six (6) hours, and provide updates two (2) days for high severity issues that incurs serious degradation to application performance or functionality;
- 3.3.2.3. Feedback must be within twenty-four (24) hours, and provide updates by request for medium severity issues that moderately impact user operations; and
- 3.3.2.4. Feedback must be within forty-eight (48) hours, and updates by request for low priority issues such as inquiries or issues with limited impact to user operations

Severity Level	Definition
Critical Severity	Impact operations resulting to affecting high number of staff and/or users
High Severity	Incur serious degradation to application performance or functionality
Medium Severity	Moderately impact user operations
Low Severity	Inquiries or issues with limited impact to user operations

- 3.3.3. Onsite technical support may be requested for special cases or critical severity issues.
- 3.3.4. Claims of Rebates
  - 3.3.4.1. Should there be rebates to be claimed, these are all based from the time the System was reported down by **DOST-ASTI** until the System was recovered.
  - 3.3.4.2. **Service Provider** must provide summary report to **DOST-ASTI** for every service downtime.
  - 3.3.4.3. **DOST-ASTI** shall consolidate the request for claiming of rebates per month before forwarding to the **Service Provider**.

#### 4. Excluded Parts and Coverage

- 4.1. The Agreement does not apply to any unavailability, suspension, or termination of the Local Transport, or any other performance-related issues cause by the following reasons:
  - 4.1.1. Any maintenance, alteration, modification or adjustment performed by persons other than **Service Provider** or its employees or agents other than those authorized by the **Service Provider**;

- 4.1.2. The serial number on the components or accessories for the Local Transport has been altered, cancelled or removed;
- 4.1.3. The warranty seals of the components or accessories for the Local Transport have been broken or altered;
- 4.1.4. Damage to the equipment for the supply and delivery of the Local Transport caused by war, terrorism, fire, accident, natural disaster, movement, intentional or accidental misuse, abuse, neglect or improper maintenance, liquid, use under abnormal conditions, obsolescence, rust, change in color, texture or finish, wear and tear, gradual deterioration;
- 4.1.5. Fraud, theft, unexplained disappearance or willful act;
- 4.1.6. Damage (accidental or other) to the Local Transport that is cosmetic, meaning damage that does not impact the operation and functioning of the System;
- 4.1.7. Damage to the Local Transport caused by improper installation or improper connection to a network or peripheral device such as printer, optical drive, network card, or USB device;
- 4.1.8. Damage to the Local Transport caused by any failure, interruption or surge in electrical power or its related infrastructure connected to the Local Transport;
- 4.1.9. Damage to the Local Transport resulting from use of parts not manufactured or sold by the **Service Provider**;
- 4.1.10. Damage to or loss of any program, data or removable storage media, or if there are costs involved in recovering any program or data;
- 4.1.11. Damage to the Local Transport caused by third party software or viruses; and
- 4.1.12. Software or data loss that may occur during repair or replacement related to the supply and delivery of the Local Transport. Software and data backup is the sole responsibility of the end-user.

## 5. Service Acceptance

- 5.1. This section is only applicable for new supply, delivery and installation of local transports or if bandwidth has been upgraded or if there is a change in the termination points / equipment.
- 5.2. End-user shall be able to accept the link after the monitoring period of seven (7) calendar days with no downtime from the time all technical issues are resolved.
- 5.3. Requirements for Service Acceptance
  - 5.3.1. Approved test results between End-User and **Service Provider**; and
  - 5.3.2. **Service Provider** must provide a Service Acceptance form for **DOST-ASTI**'s accomplishment to signify its compliance.
  - 5.3.3. Billing of new monthly recurring charge for upgraded bandwidth shall only be effective once the service has been accepted.

**6. Termination of Service**

- 6.1. Termination of Service is applicable any time provided that **DOST-ASTI** provides a notification, at least 30 days prior the termination effectivity date.
- 6.2. Should there be a change in the termination effectivity date, **DOST-ASTI** shall communicate in any manner to the **Service Provider** as soon as applicable.

**Conforme:**

<b>Name:</b>
<b>Title:</b>
<b>Company Name:</b>
<b>Date:</b>
<b>Contact Number:</b>
<b>Email Address:</b>