

COMPLIANCE WITH SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot Number	Description	Quantity	Total	Delivered, (Weeks/Months)
1	EPDC ISO 17025 Renewal Accreditation	One (1) Lot	One (1) Lot	Services must commence fifteen (15) calendar days upon issuance of Notice to Proceed.

This is to certify that we hereby commit to comply and deliver all the above.

Name of the Representative of the Bidder: _____

Position: _____

Name of the Bidder: _____

COMPLIANCE WITH TECHNICAL SPECIFICATIONS

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

LOT NO.	SPECIFICATION	STATEMENT OF COMPLIANCE
1	EPDC ISO 17025 RENEWAL ACCREDITATION	
	1. BACKGROUND AND OVERVIEW	
	1.1. The DOST-ASTI aims to enhance and continually improve the Electronics Product Development Center (EPDC) as a facility that follows an internationally recognized standard that sets out the general requirements for the competence, impartiality, and consistent operation of testing laboratory activities.	
	1.2. To ensure that the EPDC Testing Laboratory continues to meet the requirements of the standard and maintain its credibility in the industry, the DOST-ASTI deems it necessary to prioritize the engagement of certification body services and ensure timely conduct of recertification and surveillance audits. By doing so, EPDC can reaffirm its commitment to quality and competence, bolstering its reputation as a trusted provider of testing services and maintaining its competitive edge in the market.	
	2. SCOPE OF WORK	
	2.1. Renewal assessment, improvement, and reaccreditation audit of existing Electrical Testing Program for ISO/IEC 17025:2017 continuous compliance and certification.	
	2.1.1. Project Management	
	2.1.1.1. Establish a dedicated project team to ensure the timely delivery of deliverables and the successful completion of the project within the agreed-upon timeframe.	
	2.1.2. Capacity Building	
	2.1.2.1. Facilitate informative sessions and workshops focused on the ISO/IEC 17025:2017 internal auditing.	
	2.1.2.2. Number of Participants: Fifteen (15)	
	2.1.2.3. Deliverables: Session Materials and Certificates	
	2.1.3. Documentation Gap Assessment	
	2.1.3.1. Conduct a comprehensive gap assessment of DOST-ASTI EPDC Testing Laboratory’s documentation to identify deficiencies and areas for	

	improvement in accordance with the requirements of ISO/IEC 17025:2017.	
	2.1.3.2. Deliverables: Gap Assessment Plan and Report	
	2.1.4. Internal Audit Technical Guidance	
	2.1.4.1. Provide oversight and supervision during the internal audit conducted by EPDC.	
	2.1.4.2. Conduct a workshop to review the findings of the internal audit and provide assistance in meeting the requirements for accreditation renewal.	
	2.1.5. 3rd Party Accreditation Audit	
	2.1.5.1. 3rd Party renewal audit to be carried out by an accreditation body	
	2.1.5.2. The third-party accreditation body must be the one that will issue an ISO 17025:2017 certificate to EPDC.	
	2.1.6. Assistance on creation of Corrective Actions	
	2.1.6.1. Provide assistance in the development of corrective actions for nonconformities identified during the third-party accreditation audit.	
	3. DUTIES AND RESPONSIBILITIES	
	3.1. Service provider shall provide technical support for the duration of the project.	
	3.1.1. The technical support will involve forming a project team, facilitating ISO/IEC 17025:2017 workshops, assessing and improving documentation, supervising internal audits, assisting with corrective actions, and ensuring certification by the third-party accreditation body.	
	3.1.2. Provide email and phone support.	
	3.1.3. Provide report consolidation and analysis.	
	3.2. Provide assistance/direction with the principles, terminologies and guidelines specified in the ISO 17025:2017.	
	3.3. The winning bidder shall treat all information reviewed and recorded as strictly confidential at all times and shall:	
	3.3.1. Sign a non-disclosure agreement.	
	3.3.2. Warrant, represent, and undertake reliability of the services required.	
	3.3.3. Agree to hold the propriety information in strict confidence.	
	3.3.4. Agree not to reproduce, transcribe, or disclose the propriety information to third parties without prior written approval from the DOST-ASTI EPDC and uphold with strict confidentiality any and all information that will come to his or her knowledge.	
	3.4. The winning bidder shall have on-site personnels/representatives that would provide real-time assistance for the EPDC for the whole	

	duration of the project on matters concerning project implementation.	
	3.5. Prepare and submit full documentation, status/progress and terminal/final report/s consistent with the content of the approved scope of work/deliverables to EPDC.	
	4. QUALIFICATION REQUIREMENTS	
	4.1. Minimum required experience of key personnel under regular employee of the bidder:	
	4.1.1. One (1) project manager or equivalent	
	4.1.1.1. Must be an eligible lead auditor for the following standard:	
	4.1.1.1.1. ISO 9001:2015	
	4.1.2. One (1) lead implementer	
	4.1.2.1. Must be bachelor's degree or equivalent	
	4.1.2.2. Must be an eligible lead auditor or assessor for the following standards:	
	4.1.2.2.1. ISO 9001:2015	
	4.1.2.2.2. ISO 17025:2017	
	4.1.2.3. Must have facilitated training sessions and conducted assessments on ISO 17025.	
	4.2. Qualifications of Third-Party Accreditation Body of the service provider	
	4.2.1. The Accreditation Body shall have Assessment Services and International Standard ISO/IEC 17025:2017 Requirements for the competence testing and calibration laboratories for both Quality Management System (QMS) and technical competence covering, but not limited to the following scopes:	
	4.2.1.1. Electrical (EMC)	
	4.2.1.1.1. CISPR 11; CISPR 14-1; CISPR 22; CISPR 32; EN55022; EN55032 - Emissions (Conducted & Radiated – 9 kHz to 8 GHz)	
	4.2.1.1.2. IEC 61000-3-2 - Harmonics	
	4.2.1.1.3. IEC 61000-3-3 - Flicker	
	4.2.1.1.4. IEC/EN 61000-4-2 - Immunity ESD	
	4.2.1.1.5. IEC/EN 61000-4-3 - Radiated Immunity – 80 MHz to 6 GHz, 18 V/m	
	4.2.1.1.6. IEC/EN 61000-4-4 - EFT/Burst	
	4.2.1.1.7. IEC/EN 61000-4-5 - Surge	
	4.2.1.1.8. IEC/EN 61000-4-6 - Conducted Immunity	
	4.2.1.1.9. IEC/EN 61000-4-8 - Power Frequency Magnetic Field	
	4.2.1.1.10. IEC 61000-4-9 - Impulse Magnetic Field	
	4.2.1.1.11. IEC/EN 61000-4-11 - Voltage Dips and Drops	
	4.2.1.1.12. IEC/EN 61000-6-1; CISPR 14-2; CISPR 35 - Generic,	

	Product Family and Industry Standards	
	4.2.1.1.13. CISPR 25, ISO11452-2, ISO11452-4 - Automotive EMC - component level (RF Conducted Emissions, RF Radiated Emissions, Radiated Immunity (ALSE) – 80 MHz to 4 GHz, 100V/m and Bulk Current Injection (BCI) – 1MHz to 400 MHz)	
	4.2.1.1.14. Testing activities performed in Support of FCC Certification in accordance with 47 Code of Federal Regulations and FCC KDB 974614, Appendix A, Table A.1 (Unintentional Radiators Part 15B such as IoT equipment, Information Technology Equipment, Multimedia Equipment, Power Supplies, Uninterruptable Power Supplies, 3D Printers, Medical Equipment, Onboard Automotive devices i.e., Camera, Sensor, ECU, etc.).	
	4.2.1.1.14.1. Test Method: ANSI C63.4:2014	
	4.2.1.1.14.2. Maximum Frequency: 8000 MHz or 40000 MHz	
	4.2.1.2. Electrical (Product Safety)	
	4.2.1.2.1. IEC 62368-1:2023 Audio/video, information and equipment technology equipment – Part 1: Safety requirements	
	4.2.1.2.2. IEC 62321-3-1 Determination of certain substances in electrotechnical products – Part 3-1: Screening – Lead, mercury, cadmium, total chromium and total bromine by X-ray (XRF) fluorescence spectrometry	
	4.2.2. Should be a member of the International Laboratory Accreditation Cooperation (ILAC) and a signatory of the International Laboratory Accreditation Cooperation Mutual Recognition Arrangement (ILAC MRA).	
	4.2.3. Should be recognized by the Federal Communications Commission (FCC) as an Accreditation Body for laboratory testing in support of FCC Certification in the Philippines.	
	4.2.4. Shall send at least one (1) competent ISO 17025:2017 certified assessor/representative to EPDC.	
	4.3. The bidder must be a recognized testing, inspection and certification company for the past 20 years.	

	4.4. Project implementation team of the company has at least three (3) years of experience in facilitating ISO certification with at least ten (10) local or international clients.	
	5. COMMENCEMENT AND DURATION OF THE PROJECT	
	5.1. Services must commence fifteen (15) calendar days upon issuance of Notice to Proceed.	
	5.2. Services must be completed within sixty (60) calendar days upon commencement of procurement project activities.	
	6. TERMS OF PAYMENT	
	6.1. Payment on the project shall be in accordance with the following accomplishment:	
	6.1.1. Percentage (%) of Total Contract Price (TCP): Thirty percent (30%)	
	6.1.1.1. Deliverables:	
	6.1.1.1.1. Facilitation of informative sessions and workshops focused on the clause requirements of ISO/IEC 17025:2017 internal auditing; and	
	6.1.1.1.2. Conduct of a comprehensive gap assessment of the EMC laboratory's documentation to identify deficiencies and areas for improvement in accordance with the requirements of ISO/IEC 17025:2017.	
	6.1.2. Percentage (%) of TCP: Seventy percent (70%)	
	6.1.2.1. Deliverables:	
	6.1.2.1.1. Internal Audit technical guidance and workshops to review the findings of the internal audit;	
	6.1.2.1.2. Third-party Accreditation Audit;	
	6.1.2.1.3. Assistance on creation of Corrective Actions; and	
	6.1.2.1.4. Issuance of ISO 17025:2017 Certification.	
	6.1.3. Price is inclusive of taxes and other applicable charges.	
	6.1.4. Payment shall be based on the Philippine Government Terms.	

Bid Form for the Procurement of Goods
[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Purpose of Commission or gratuity
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_____	_____
_____	_____
_____	_____

(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Price Schedule for Goods Offered from Abroad
[shall be submitted with the Bid if bidder is offering goods from Abroad]

For Goods Offered from Abroad

Name of Bidder _____ Project ID No. _____ Page ___ of ___

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIF named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: _____
 Legal Capacity: _____
 Signature: _____
 Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page _____ of _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Bid Securing Declaration Form
[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION
Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with

the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Performance Securing Declaration (Revised)
[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]
To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
 - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
 - i. Procuring Entity has no claims filed against the contract awardee;
 - ii. It has no claims for labor and materials filed against the contractor; and
 - iii. Other terms of the contract; or
 - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant*

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Single Largest Completed Contract

Within three (3) years from the date of submission of bids which is similar in nature and the amount of which should be equivalent to at least fifty percent (50%) of the ABC.

Please fill out the required information below:

1	Name of Contract :	
2	Date of Contract :	
3	Contract Duration :	
4	Owner's Name :	
5	Owner's Address :	
6	Kinds of Good / Services :	
7	Amount of Completed Contract/s:	
8	Date of Delivery :	
9	Official Receipt / Sales Invoice No. :	

NOTE:

The bidder shall:

1. For #7, the amount of the completed contracts can be adjusted by the Bidder to the current prices using PSA's consumer price index, if necessary, for the purpose of meeting the SLCC Requirement.
2. It is required for the Bidder to submit **one** of the following documents:
 - a. Official Receipt;
 - b. Sales Invoice; or
 - c. Statement of End-user's Acceptance with Contract Amount.

Choose only **one** to submit, not all.

3. For #9, indicate the Official Receipt or Sales Invoice No. of the supporting document attached, for easier reference. If the Bidder opts to submit a statement of end-user's acceptance, indicate not applicable.

Computation of Net Financial Contracting Capacity

This is to certify that our **Net Financial Contracting Capacity (NFCC)** is **Philippine Pesos** _____ (_____ PhP) which is at least equal to the Approved Budget for the Contract (ABC). The amount is computed as follows:

NFCC = [(Current assets minus current liabilities) **(15)**] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

Issued this ____ day of _____, 2024.

NOTES:

1. The values of the bidder's current assets and current liabilities be based on the latest Audited Financial Statements which includes the data submitted to BIR through its Electronic Filing and Payment System.
2. Value of all outstanding or uncompleted contracts refers those listed in your Statement of All its Ongoing Government and Private Contracts.
3. The detailed computation using the required formula must be shown as provided above.

Statement of Ongoing Government and Private Contracts

Example:

No.	Contract Name	Contract Date & Contract Duration	Owner's name & address	Kinds of Goods / Services	Amount of Contract	Value of Outstanding Contract	Date of Delivery	Government or Private ("G" or "P")
1	XYZ Plan	01 Jan 2017, 5 Years	Juan Dela Cruz, Quezon City	Subscription Service	P99,000,000.00	P38,000,000.00	02 Jan 2017	G
Total Value of All Outstanding Contracts: P38,000,000.00								

No.	Contract Name	Contract Date & Contract Duration	Owner's name & address	Kinds of Goods / Services	Amount of Contract	Value of Outstanding Contracts	Date of Delivery	Government or Private ("G" or "P")
1								
2								
3								
4								

Total Value of All Outstanding Contracts:

NOTE: Supporting documents are not required.