



DISPOSAL COMMITTEE INVITATION TO BID (ITB)

Sealed bids for sale of UNSERVICEABLE EQUIPMENT/ASSORTED MATERIALS on “**AS IS, WHERE IS**” basis will be received by the Disposal Committee of the Advanced Science and Technology Institute, ASTI Bldg., C.P. Garcia Ave., UP Campus, Quezon City, on **18 January 2022** (date) at **10:00 AM** (time) at **ASTI Training Room** (room), at which place, time and date bids will be opened in the presence of the bidders of their duly authorized representatives.

Items to bid for:

ITEM/DESCRIPTION	Quantity	Location	Floor Price
Airconditioning Units (Indoor and Outdoor)	1 lot	ASTI Bldg., C.P. Garcia Ave., UP Diliman, Quezon City	Twenty-seven thousand four hundred pesos (Php 27,400.00)
Laptops and Desktop			
Compressors, Capacitor			
Air Coolers			
Electric Mosquito Killer			

Relative thereto, a pre-bid conference will be conducted on **13 January 2022** at **9:30 AM** at the **ASTI Training Room** to discuss among others the Terms of Reference. Actual bidding shall be held on **18 January 2022, 10:00 AM** at **ASTI Training Room**.

For inspection of the above items (scheduled from **10 January 2022** to **12 January 2022** and securing of bid documents, please contact **Ms. Mary Drol Dee Q. Gilla** of the Property and Supply Section at ASTI Bldg., C.P. Garcia Ave., UP Campus, Quezon City with contact number +63 2 8249-8500 loc. 2007.

Sealed bid offers shall be submitted to Disposal Committee together with the Bidder’s Bond (BB) amounting to 10% per lot. The 10% bond shall be forfeited if the full price is not paid by the winning bidder within the prescribed period in the Notice of Award and to Proceed (NAP).

Subject Bidder’s Bond will be returned to the non-winning bidders right after the award and for the winning bidder, BB shall form part of their payment.

In case of a “**Tie**” among bidders which takes place when two or more bidders offered exactly the same price quotation, all concerned bidders of their duly authorized representative shall appear after the conduct of the bidding and witness the drawing of lots. This shall be the basis to determine the winning bidders based on sheer luck or chance corollary to the Government Procurement Policy Board (GPPB) Circular No. 06-2005 dated 05 August 2005. The “drawing of lots” shall be conducted by the Disposal Committee in the presence of the concerned bidders on their duly authorized representatives and a representative from the Office of the COA Auditor.

Upon payment of the full price, the winning bidder shall be the recipient of unserviceable properties/assorted materials and is required to haul the same within seven (7) working days.

The ITB will be posted in at least three (3) public places in the locality and at the ASTI Intranet and Website. The ASTI reserves the right to reject any or all bids, thereof, waive any informality found therein or accepts such bids or to award to any interested party/bidder whose bid is considered most advantageous to this Commission and/or the government.

MAY C. CAYABAN

Chairperson, Disposal Committee

Advanced Science and Technology Institute

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