



22 August 2022

**ASTI – BIDS AND AWARDS COMMITTEE  
BAC Resolution No. 22-08-145**

**RECOMMENDING THE AWARD OF CONTRACT TO DBP SERVICE CORPORATION FOR THE  
OUTSOURCING OF MANPOWER SERVICES (OCTOBER 2022 – DECEMBER 2022)**

Purchase Request No.	:	<b>GAA-22-07-14213</b>
Date of Purchase Request	:	<b>05 July 2022</b>
Invitation to Bid No.	:	<b>22-07-3940</b>
Solicitation No.	:	<b>22-07-3940</b>
PhilGEPS Reference No.	:	<b>8849126</b>
Approved Budget for the Contract	:	<b>₱17,398,000.00</b>

**WHEREAS**, included in the Supplemental Annual Procurement Plan No. 12 for Fiscal Year 2022 of the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI) is the **Outsourcing of Manpower Services (October 2022 – December 2022)**, which shall be undertaken via public bidding, with a total Approved Budget for the Contract (ABC) amounting **Seventeen Million Three Hundred Ninety-Eight Thousand Pesos Only (₱17,398,000.00)**;

**WHEREAS**, the Bids and Awards Committee (BAC) resorted to Competitive/Public Bidding pursuant to Section 10, Article IV of Republic Act (RA) No. 9184 also known as the “The Government Procurement Reform Act”;

**WHEREAS**, Section 7 of RA No. 9184 mandates that no government procurement shall be undertaken unless it is in accordance with an approved APP consistent with the yearly budget and approved by the Head of the Procuring Entity (HoPE);

**WHEREAS**, given the exceptional circumstances brought about by the Coronavirus disease (COVID-19) pandemic, especially implementation of different community quarantines and suspension of public transport services, it is challenging to both the PEs and the bidders to continue with the conduct of procurement activities, thereby having risks of exceeding the maximum calendar days allowed for specific procurement activities. In view of this, the Government Procurement Policy Board (GPPB) issued GPPB Resolution No. 09-2020 dated 07 May 2020 titled, “Approving Measures for the Efficient Conduct of Procurement Activities during a State of Calamity, or Implementation of Community Quarantine or Similar Restrictions”;

**WHEREAS**, so as to “maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic”, the GPPB enjoin PEs in the above resolution to use videoconferencing, webcasting and other similar technologies in the conduct of any of the meetings and determination of quorum by the BAC, as well as the use of digital signatures in procurement related documents;

**WHEREAS**, on 15 July 2022, 09:00 AM, a Pre-procurement Conference was held online via Microsoft Teams Application with the BAC, BAC Secretariat, and end-user representatives in attendance, to determine the readiness of the procurement project;

**WHEREAS**, Article IV of RA No. 9184 stipulates that all procurement activities of government agencies shall be done through competitive bidding except as provided for in Article XVI thereof. In compliance therewith, the BAC posted the Invitation to Bid on the prescribed platforms;

**WHEREAS**, Letters of Invitation were sent to contact persons of the Commission on Audit, Philippine Institute for Supply Management and Philippine Chamber of Commerce and Industry to act as observers complying with the requirements provided under Section 13 of RA No. 9184 and its 2016 revised Implementing Rules and Regulations (IRR);

**WHEREAS**, on 27 July 2022, a Pre-bidding Conference was conducted for the procurement at hand using Microsoft Teams Application with the BAC, BAC Secretariat, end-user representatives, and prospective bidders. Subsequently, only one (1) bidder purchased bidding documents, specifically, DBP Service Corporation, and submitted their bids before the deadline on 08 August 2022 at 09:00 AM;

**WHEREAS**, the technical component envelopes of the sole bidder were opened and rendered eligible for submitting complete and accurate documents. Hence, the financial envelope of the sole bidder was opened containing its bid, as follows:

Item No.	Description	Qty.	Unit	DBP Service Corporation	
				Unit Amount (₱)	Total Amount (₱)
1	Outsourcing of Manpower Services (October 2022 – December 2022)	1	Lot	17,394,472.56	17,394,472.56
<b>Total Bid Amount</b>					<b>17,394,472.56</b>

**WHEREAS**, the DBP Service Corporation's offer, amounting to Seventeen Million Three Hundred Ninety-Four Thousand Four Hundred Seventy-Two Pesos & 76/100 Only (₱17,394,472.56), inclusive of all applicable taxes and fees and well within the ABC, was determined by the BAC as the Single Calculated Bid subject to post-qualification evaluation;

**WHEREAS**, per the technical evaluation and financial evaluation report of the End-user representatives and the BAC, the bid of the DBP Service Corporation was deemed compliant with all the requirements and conditions specified in the Bidding Documents, hence making its bid as the **Single Calculated Responsive Bid**; and

**WHEREAS**, Section 12.1(h) of the 2016 revised IRR of RA No. 9184 empowers the BAC to recommend the award of contract to the HoPE or his/her duly authorized representative.

**NOW, THEREFORE**, on the basis of the foregoing, **WE**, the members of the BAC, hereby recommend to the Director to **AWARD THE CONTRACT** via Competitive Bidding to the **DBP SERVICE CORPORATION** for the **OUTSOURCING OF MANPOWER SERVICES (OCTOBER 2022 – DECEMBER 2022)** with a total contract price amounting to **SEVENTEEN MILLION THREE HUNDRED NINETY-FOUR THOUSAND FOUR HUNDRED SEVENTY-TWO PESOS & 56/100 ONLY (₱17,394,472.56)**.

DONE in Quezon City this 22<sup>nd</sup> day of August 2022.

**MAY C. CAYABAN**  
End-user

**JAYSON C. HERNANDEZ**  
BAC Member

**GIRLIE D. FERNANDEZ**  
BAC Member

**JOVEN C. JAVIER**  
BAC Member

**ELMER C. PERAMO**  
BAC Member

**BAYANI BENJAMIN R. LARA**  
BAC Vice Chairperson

**EMMANUEL P. BALINTEC**  
BAC Chairperson

**APPROVED/DISAPPROVED:**

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

/bac-sec/vrs/kbr