



27 July 2022

**ASTI – BIDS AND AWARDS COMMITTEE
BAC Resolution No. 22-07-122**

**RECOMMENDING THE AWARD OF CONTRACT TO VARIOUS SUPPLIERS
FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (3RD QUARTER)**

Purchase Request No.	:	GAA-22-07-14218
Date of Purchase Request	:	05 July 2022
Request for Quotation No.	:	22-07-3935
Solicitation No.	:	22-07-3935
PhilGEPS Reference No.	:	8825803
Approved Budget for the Contract	:	₱101,336.85

WHEREAS, the Finance and Administrative Division submitted to the Bids and Awards Committee (BAC) Purchase Request No. GAA-22-07-14218 for the Supply and Delivery of Various Office Supplies (3rd Quarter) (**Annex “A”**) with an Approved Budget for the Contract amounting to One Hundred One Thousand Three Hundred Thirty-Six Pesos and 85/100 Only (₱101,336.85) which was included in the Supplemental Annual Procurement Plan (APP) No. 3 for Fiscal Year 2022 (**Annex “B”**). The procurement opportunity is broken down into the following items:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	ALCOHOL, isopropyl	107	Bottle	134.20	14,359.40
2	NOTE PAD	29	Pad	41.53	1,204.37
3	NOTE PAD	19	Pad	68.42	1,299.98
4	TOILET TISSUE PAPER	100	Pack	163.53	16,353.00
5	TAPE, packaging, 48mm	1	Roll	40.70	40.70
6	TAPE, TRANSPARENT	5	Roll	35.93	179.65
7	DISINFECTANT SPRAY, aerosol type	47	Can	639.38	30,050.86
8	CLIP, backfold, 19mm	19	Box	24.28	461.32
9	CLIP, backfold, 25mm	20	Box	35.64	712.80
10	CLIP, backfold, 32mm	29	Box	46.92	1,360.68
11	CLIP, backfold, 50mm	10	Box	83.33	833.30
12	DATA FOLDER	31	Piece	193.88	6,010.28
13	ENVELOPE, expanding, plastic	3	Piece	123.20	369.60
14	FILE TAB DIVIDER, bristol board, for A4	6	Set	25.85	155.10
15	FILE TAB DIVIDER, legal	9	Set	27.13	244.17
16	FOLDER, PRESSBOARD	5	Box	2,016.67	10,083.35
17	MARKER, whiteboard, black	1	Piece	54.45	54.45
18	MARKER, whiteboard, blue	5	Piece	54.45	272.25
19	MARKER, whiteboard, red	1	Piece	54.45	54.45
20	PAPER CLIP, vinyl/plastic coated	10	Box	28.60	286.00
21	PENCIL, lead, with eraser	4	Box	86.63	346.52
22	PHILIPPINE NATIONAL FLAG	1	Piece	522.50	522.50
23	Sign Here Tape Flags 680-3M	15	Pad	201.08	3,016.20
24	Ballpen	40	Piece	14.58	583.20
25	Certificate Folder	20	Piece	66.95	1,339.00
26	BALLPEN, for desk top with Coil cord	2	Piece	60.50	121.00
27	Tape Cartridge	2	Piece	789.25	1,578.50
28	Special Paper, A4, Blue	3	Ream	559.90	1,679.70
29	Special Paper, A4 Pink	2	Ream	559.90	1,119.80
30	Multicolor Paper, Yellow, legal size	1	Ream	555.50	555.50
31	Colored Bond/Multicopy Paper	3	Ream	569.29	1,707.87
32	STICKY NOTES PAD	15	Pad	91.45	1,371.75
33	Stick On Page Markers	8	Pad	376.20	3,009.60
TOTAL ABC (₱)					101,336.85

WHEREAS, the mode of procurement is based on Item C, Annex “H” of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, which provides that the Procuring Entity may resort to Shopping (b) for procurement of ordinary or regular office supplies and equipment not available in the DBM-PS;

WHEREAS, on 12 July 2022, the BAC published the Request for Quotation (**Annex “C”**) and invited five (5) suppliers of known qualifications to participate in said procurement, namely: 1) ASG Office Supplies, 2) Sunshine Officelink Ventures Corp., 3) Pro Pen Office Supplies and Equipment Trading, 4) Ryrah Merchandising, and 5) Ban Bee Commercial Co., Inc.;

WHEREAS, before the lapse of the deadline for submission of quotation at 2:00 in the afternoon on 15 July 2022, three (3) suppliers submitted quotations, viz: 1) Sunshine Officelink Ventures Corp.; 2) Ryrah Merchandising; and 3) Pro Pen Office Supplies and Equipment Trading;

WHEREAS, the End-user forwarded to the BAC Secretariat its evaluation (**Annex “D”**) which found that a tie occurred between three (3) bidders, particularly, a) Sunshine Officelink Ventures Corp.; b) Ryrah Merchandising; and c) Pro Pen Office Supplies & Equipment Trading. Breakdown of their tied quotations are as follows:

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
5	TAPE, packaging, 48mm	1	Roll	40.00	40.00
9	CLIP, backfold, 25mm	20	Box	25.00	500.00

WHEREAS, Section 3.3. of Government Procurement Policy Board (GPPB) Circular 06-2005 dated 05 August 2005 provides that:

“However, in lieu of the pre-determined criteria set and declared in the bidding documents, the procuring entity may opt to bring the concerned bidders to agree on a better selection criteria which should also be nondiscretionary/non-discriminatory and is similarly based on sheer luck or chance”.

WHEREAS, on 19 July 2022, the BAC Secretariat requested the presence of the three (3) suppliers concerned pursuant to the above Circular. However, no bidder attended the tie-breaking held in a BAC meeting on 21 July 2022, 09:00 in the morning, in which Sunshine Officelink Ventures Corp., won in the said tie-breaking activity;

WHEREAS, the BAC finds the recommendation of the End-user in compliance with RA No. 9184 and its 2016 revised IRR; and

WHEREAS, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the Members of the BAC, hereby **RECOMMEND** to the HoPE the following:

- AWARD OF CONTRACT** via Shopping (b) to **SUNSHINE OFFICELINK VENTURES CORP.** for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (3RD QUARTER)** in the amount of **ONE THOUSAND SIX HUNDRED EIGHTY-EIGHT PESOS ONLY (₱1,688.00)**, inclusive of all appropriate taxes and fees;

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
5	TAPE, packaging, 48mm	1	Roll	40.00	40.00
8	CLIP, backfold, 19mm	19	Box	17.00	323.00
9	CLIP, backfold, 25mm	20	Box	25.00	500.00
32	STICKY NOTES PAD	15	Pad	55.00	825.00
TOTAL BID AMOUNT (₱)					1,688.00

- AWARD OF CONTRACT** via Shopping (b) to **RYRAH MERCHANDISING** for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (3RD QUARTER)** in the amount of **TWENTY-EIGHT**

THOUSAND THREE HUNDRED TWENTY-FIVE PESOS ONLY (₱28,325.00), inclusive of all appropriate taxes and fees;

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
1	ALCOHOL, isopropyl	107	Bottle	55.00	5,885.00
2	NOTE PAD	29	Pad	30.00	870.00
3	NOTE PAD	19	Pad	30.00	570.00
7	DISINFECTANT SPRAY, aerosol type	47	Can	350.00	16,450.00
10	CLIP, backfold, 32mm	29	Box	30.00	870.00
11	CLIP, backfold, 50mm	10	Box	65.00	650.00
17	MARKER, whiteboard, black	1	Piece	30.00	30.00
18	MARKER, whiteboard, blue	5	Piece	30.00	150.00
19	MARKER, whiteboard, red	1	Piece	30.00	30.00
20	PAPER CLIP, vinyl/plastic coated	10	Box	25.00	250.00
21	PENCIL, lead, with eraser	4	Box	40.00	160.00
23	Sign Here Tape Flags 680-3M	15	Pad	38.00	570.00
30	Multicolor Paper, Yellow, legal size	1	Ream	460.00	460.00
31	Colored Bond/Multicopy Paper	3	Ream	460.00	1,380.00
TOTAL BID AMOUNT (₱)					28,325.00

- 3) **AWARD OF CONTRACT** via Shopping (b) to **PRO PEN OFFICE SUPPLIES & EQUIPMENT TRADING** for the **SUPPLY AND DELIVERY OF FORTY (40) PIECES BALLPEN** in the amount of **THREE HUNDRED EIGHTY PESOS ONLY (₱380.00)**, inclusive of all appropriate taxes and fees;

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
24	Ballpen	40	Piece	9.50	380.00
TOTAL BID AMOUNT (₱)					380.00

- 4) **DECLARE** procurement failure for the following items, due to insufficient quotations received; and

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE (₱)	TOTAL PRICE (₱)
4	TOILET TISSUE PAPER	100	Pack	163.53	16,353.00
6	TAPE, TRANSPARENT	5	Roll	35.93	179.65
12	DATA FOLDER	31	Piece	193.88	6,010.28
13	ENVELOPE, expanding, plastic	3	Piece	123.20	369.60
14	FILE TAB DIVIDER, bristol board, for A4	6	Set	25.85	155.10
15	FILE TAB DIVIDER, legal	9	Set	27.13	244.17
16	FOLDER, PRESSBOARD	5	Box	2,016.67	10,083.35
22	PHILIPPINE NATIONAL FLAG	1	Piece	522.50	522.50
25	Certificate Folder	20	Piece	66.95	1,339.00
26	BALLPEN, for desk top with Coil cord	2	Piece	60.50	121.00
27	Tape Cartridge	2	Piece	789.25	1,578.50
28	Special Paper, A4, Blue	3	Ream	559.90	1,679.70
29	Special Paper, A4 Pink	2	Ream	559.90	1,119.80
33	Stick On Page Markers	8	Pad	376.20	3,009.60
TOTAL ABC (₱)					42,765.25

- 5) **APPROVAL** of the foregoing result/s.

RESOLVED, at the DOST-ASTI, Quezon City, this 27th day of July 2022.

MAY C. CAYABAN
End-user

GIRLIE D. FERNANDEZ
BAC Member

ROXANNE S. AVIÑANTE
BAC Member

JOVEN C. JAVIER
BAC Member

MARY DROL DEE Q. GILLA
BAC Member

EMMANUEL P. BALINTEC
BAC Vice Chairperson

BAYANI BENJAMIN R. LARA
BAC Chairperson

APPROVED/DISAPPROVED:

FRANZ A. DE LEON, Ph.D.
Director, DOST-ASTI

/bac-sec/vrs/vvvv