



28 December 2023

**ASTI – BIDS AND AWARDS COMMITTEE**  
**BAC Resolution No. 23-12-260**

**DECLARATION OF THE BIDDER WITH THE SINGLE CALCULATED RESPONSIVE BID  
AND RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY  
OF VARIOUS SOFTWARE SUBSCRIPTIONS (EARLY PROCUREMENT ACTIVITY)**

Purchase Request No.	: <b>GAA-23-10-17968   GAA-23-11-18245</b>
Date of Purchase Request	: <b>12 October 2023   10 November 2023</b>
Invitation to Bid No.	: <b>23-11-4648</b>
Solicitation No.	: <b>23-11-4648</b>
PhilGEPS Reference No.	: <b>10369848</b>
Approved Budget for the Contract	: <b>₱3,689,200.00</b>

**WHEREAS**, the **Indicative Annual Procurement Plan (APP) Fiscal Year 2024** of the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI) includes the following procurement projects:

Item No.	Item Description	Quantity	Unit	Unit Cost (₱)	Total Amount / ABC (₱)
1	Procurement of One (1) Lot of Software Subscriptions for the DOST-Advanced Science Technology Institute	1	Lot	882,200.00	882,200.00
2	Software License Subscription to Cloud-based Project Management Tool	1	Lot	235,000.00	235,000.00
3	Software License Subscription to PCB Designer	1	Lot	2,200,000.00	2,200,000.00
4	Software License Subscription to Online Latex Editor	1	Lot	16,000.00	16,000.00
5	Software License Subscription to Technical Drawing Application	1	Lot	51,000.00	51,000.00
6	Software License Subscription to Technical Documentation Application	1	Lot	25,000.00	25,000.00
7	Software License Subscription to Solid Modeling CAD Application	2	Lot	140,000.00	280,000.00
<b>GRAND TOTAL</b>					<b>3,689,200.00</b>

**WHEREAS**, said items belong to the Early Procurement Activities (EPAs) of DOST-ASTI. EPA is the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the BAC to the Head of Procuring Entity (HoPE) as to the award of the contract, for goods to be delivered, infrastructure projects to be implemented and consulting services to be rendered in the following fiscal year, pending approval of the respective funding sources;

**WHEREAS**, Section 7.6 of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 states that “to facilitate the immediate implementation of procurement of Goods, Infrastructure Projects or Consulting Services, even pending approval of the General Appropriations Act (GAA), corporate budget or appropriations ordinance, as the case may be, and notwithstanding Section 7.2 hereof, the procuring entity (PE) may undertake the procurement activities short of award. xxx No award of contract shall be made until the GAA, corporate budget or appropriations ordinance, as the case may be, has been approved or enacted”;

**WHEREAS**, Section 10, Article IV of RA No. 9184 provides that all procurement shall be done through Competitive Bidding, except as provided for in Article XVI thereof;

**WHEREAS**, the DOST-ASTI BAC received **Purchase Request (PR) No. GAA-23-10-17968 and GAA-23-11-18245 dated 12 October 2023 and 10 November 2023**, together with their respective market studies. Said PRs were consolidated into one (1) procurement opportunity, to be awarded per lot, with a procurement project titled “**Supply and Delivery of Various Software Subscriptions (Early Procurement**

Activity)”;

**WHEREAS**, on **28 November 2023, 02:00 PM**, a Pre-procurement Conference was held online via Microsoft Teams Application with the BAC, BAC Secretariat, and end-user representatives in attendance, to determine the readiness of the procurement project;

**WHEREAS**, on **29 November 2023**, the Invitation to Bid and the Philippine Bidding Documents (PBD) for subject procurement were published on the websites of the Philippine Government Electronic Procurement System and DOST-ASTI, as well as in the latter’s conspicuous place reserved for the purpose, consistent with Section 21, Rule VII of the 2016 revised IRR of RA No. 9184;

**WHEREAS**, on **06 December 2023, 02:00 PM**, a **Pre-bidding Conference** for said procurement was conducted by the DOST-ASTI BAC through videoconferencing via MS Teams, which was opened to prospective bidders, in compliance with Section 22.1, Rule VII of the 2016 revised IRR of RA No. 9184;

**WHEREAS**, only one (1) prospective bidder purchased and submitted PBDs prior to the deadline of submission on **18 December 2023, 01:30 PM**, particularly **Jassen Harris Industries Corp.**;

**WHEREAS**, during the scheduled Opening of Bids for subject procurement on **18 December 2023, 02:00 PM**, the DOST-ASTI BAC opened the bid of **Jassen Harris Industries Corp.** in public and in the presence of the bidder’s representative to determine the bidder’s compliance with the eligibility, technical, and financial requirements specified in the PBD. Said Opening of Bids was conducted by the DOST-ASTI BAC through a blended meeting arrangement;

**WHEREAS**, during the preliminary examination of bids, the DOST-ASTI BAC examined the submitted documents of the sole bidder versus a checklist to ascertain if the required documents were all submitted, using a non-discretionary “pass or fail” criterion;

**WHEREAS**, during the Opening of Bids, **Jassen Harris Industries Corp.** was declared “eligible” for having submitted complete eligibility and technical requirements. Consequently, its financial envelope was opened which revealed its bid amounting to **Three Million One Hundred Eighty-Five Thousand Five Hundred Pesos Only (₱3,185,500.00)**, inclusive of all government taxes and other fees and charges;

Item No.	Item Description	Total Amount / ABC (₱)	Jassen Harris Industries Corp.	
			Unit Cost (₱)	Total Amount / ABC (₱)
1	Procurement of One (1) Lot Software Subscriptions for the DOST-Advanced Science Technology Institute	882,200.00	741,500.00	741,500.00
2	Software License Subscription to Cloud-based Project Management Tool	235,000.00	215,000.00	215,000.00
3	Software License Subscription to PCB Designer	2,200,000.00	2,150,000.00	2,150,000.00
4	Software License Subscription to Online Latex Editor	16,000.00	15,500.00	15,500.00
5	Software License Subscription to Technical Drawing Application	51,000.00	40,500.00	40,500.00
6	Software License Subscription to Technical Documentation Application	25,000.00	23,000.00	23,000.00
7	Software License Subscription to Solid Modeling CAD Application	280,000.00	No Bid	No Bid
<b>TOTAL BID AMOUNT (₱)</b>				<b>3,185,500.00</b>

**WHEREAS**, the bid submitted by **Jassen Harris Industries Corp.** having passed the requirements, was subjected to detailed bid evaluation pursuant to Section 32 of the 2016 revised IRR of RA No. 9184 and was found to be complete and substantially complying, and was ranked as follows:

NAME OF BIDDER	Bid Price as Read	Bid Price as Calculated	RANKING
Jassen Harris Industries Corp.	₱3,185,500.00	₱3,185,500.00	Single Calculated Bid

**WHEREAS**, after verification, validation, and ascertainment of all statements made and documents submitted by **Jassen Harris Industries Corp.** the DOST-ASTI BAC determined that the submission of said bidder passed all the criteria for post-qualification.

**NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE FOREGOING**, the members of the DOST-ASTI BAC hereby resolve the following:

- (1) To declare the bid of **Jassen Harris Industries Corp.**, for the procurement project titled, **Supply and Delivery of Various Software Subscriptions (Early Procurement Activity)** as the **Single Calculated Responsive Bid**, with a total contract price amounting to **Three Million One Hundred Eighty-Five Thousand Five Hundred Pesos Only (₱3,185,500.00)**;
- (2) To recommend to the **DOST-ASTI Director**, as the HoPE, that the contract be awarded to **Jassen Harris Industries Corp.** in the above-mentioned amount, in accordance with Section 37.1.1 of the 2016 revised IRR of RA No. 9184 once the GAA for 2024 is approved and the indicative APP for 2024 is revised and finalized to become the actual 2024 APP of the DOST-ASTI; and
- (3) To notify all other bidders, in writing, of the DOST-ASTI BAC's recommendation within three (3) calendar days from the issuance of the resolution recommending the award of the contract, pursuant to Section 37.1.1 of the 2016 revised IRR of RA No. 9184.

**RESOLVED**, at the DOST-ASTI, Quezon City, this 28<sup>th</sup> day of December 2023.

**ALVIN E. RETAMAR**  
End-user

**PAUL JOHN M. SERRANO**  
End-user

**NARCISA JUVILYN C. CASTAÑEDA**  
BAC Member

**HAROLD BRYAN S. PALER**  
BAC Member

**MERYL REGINE L. ALGODON, Ph.D.**  
BAC Member

**PHILIP A. MARTINEZ**  
BAC Member

**JEFFREY A. ABOROT**  
BAC Vice Chairperson

**BAYANI BENJAMIN R. LARA**  
BAC Chairperson

**APPROVED/DISAPPROVED:**

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

/bac-sec/sdda/kbr