



14 April 2023

**ASTI – BIDS AND AWARDS COMMITTEE  
BAC Resolution No. 23-04-053**

**RECOMMENDING THE AWARD OF CONTRACT TO KUBIERTOS CATERING INC. FOR SUPPLY  
AND DELIVERY OF ONE (1) LOT CATERING SERVICES**

Purchase Request No.	:	<b>GAA-23-03-16392</b>
Date of Purchase Request	:	<b>23 March 2023</b>
Request for Quotation No.	:	<b>23-03-4304</b>
Solicitation No.	:	<b>23-03-4304</b>
PhilGEPS Reference No.	:	<b>9623180</b>
Approved Budget for the Contract	:	<b>₱63,000.00</b>

**WHEREAS**, the Finance and Administrative Division submitted to the DOST-ASTI Bids and Awards Committee (BAC) **Purchase Request No. GAA-23-03-16392 for the Supply and Delivery of One (1) Lot Catering Services**, which was included in the **DOST-ASTI Annual Procurement Plan No. 7 for Fiscal Year 2023**;

**WHEREAS**, with an Approved Budget for the Contract (ABC) amounting to **Sixty-Three Thousand Pesos Only (₱63,000.00)**, the mode of procurement is pursuant to Section 53.9 (Small Value Procurement) of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

**WHEREAS**, on 31 March 2023, the DOST-ASTI BAC, through its Secretariat, published the Request for Quotation (RFQ) and sent RFQs to three (3) suppliers of known qualifications, viz: (1) BB Marciano Catering Services; (2) M Catering & Fine Foods; and (3) Kubiertos Catering Inc.;

**WHEREAS**, before the lapse of the deadline for submission of quotations on 04 April 2023, 2:00 PM, only one (1) bidder submitted a quotation, particularly **Kubiertos Catering Inc.**;

**WHEREAS**, upon careful review and evaluation of the DOST-ASTI BAC on the legal requirements submitted by **Kubiertos Catering Inc.**, it was evidenced that said prospective bidder complied with the eligibility requirements. Likewise, the DOST-ASTI BAC determined that the financial proposal submitted by **Kubiertos Catering Inc.** in the amount of **Sixty-Two Thousand Five Hundred Fifty Pesos Only (₱62,550.00)**, inclusive of all government taxes and fees, is within the ABC and, thus, compliant with the financial requirement;

**WHEREAS**, the evaluation of the compliance with the technical requirements of the procurement project was done by the end-user unit, which found the offer of **Kubiertos Catering Inc.** compliant with the technical requirements;

**WHEREAS**, **Kubiertos Catering Inc.** was determined to be the bidder with **Single Calculated Responsive Quotation**; and

**WHEREAS**, Section 12 of RA No. 9184 provides that the BAC shall, among other matters, recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his/her duly authorized representative.

**WHEREFORE**, the **DOST-ASTI BAC RESOLVES**, as it is hereby **RESOLVED**, to recommend to the **DOST-ASTI HoPE**, for his approval, to award the contract for the **SUPPLY AND DELIVERY OF ONE (1) LOT CATERING SERVICES**, through **NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT)**, to **KUBIERTOS CATERING INC.** with a total bid amount of

**SIXTY-TWO THOUSAND FIVE HUNDRED FIFTY PESOS ONLY (₱62,550.00)**, inclusive of all government taxes and fees.

Done in Quezon City, Philippines, this 14<sup>th</sup> day of April 2023.

*m.c.cayaban* Digitally signed  
by Cayaban May  
Celicious

**MAY C. CAYABAN**  
End-user

Digitally  
signed by  
Jenny Ann  
Tenorio

Digitally signed by  
Melendrez Lester  
Mae Dela Cruz

**LESTER MAE D. MELENDREZ**  
BAC Member

**HAROLD BRYAN S. PALER**  
BAC Member

Digitally signed by  
Meryl Regine  
Algodon

**MERYL REGINE L. ALGODON**  
BAC Member

**PHILIP A. MARTINEZ**  
BAC Member

**JEFFREY A. ABOROT**  
BAC Vice Chairperson

**BAYANI BENJAMIN R. LARA**  
BAC Chairperson

**APPROVED/DISAPPROVED:**

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI

/bac-sec/vrs/vvvv