



08 March 2023

**ASTI – BIDS AND AWARDS COMMITTEE  
BAC Resolution No. 23-03-032**

**RECOMMENDING THE AWARD OF CONTRACT VIA NEGOTIATED PROCUREMENT –  
TWO FAILED BIDDINGS, FOR THE PROVISION OF ONE (1) LOT MANAGED PRINT SERVICES,  
TO QUARTZ BUSINESS PRODUCTS CORP.**

Purchase Request No.	:	<b>GAA-22-10-15376</b>
Date of Purchase Request	:	<b>01 February 2023</b>
Request for Quotation No.	:	<b>23-02-4264</b>
Solicitation No.	:	<b>23-02-4264</b>
PhilGEPS Reference No.	:	<b>9492175</b>
Approved Budget for the Contract	:	<b>₱1,870,000.00</b>

**WHEREAS**, Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act”, provides that all procurement of the national government, its departments, bureaus, offices and agencies, including state universities and colleges, government-owned and/or controlled corporations, government financial institutions and local government units, shall, in all cases be conducted in accordance therewith and its 2016 revised Implementing Rules and Regulations (IRR);

**WHEREAS**, the Bids and Awards Committee (BAC) of the Department of Science and Technology (DOST) - Advanced Science and Technology Institute (ASTI) received **Purchase Request (PR) No. GAA-22-10-15376 dated 01 February 2023**, together with a market study, for the procurement of **Provision of One (1) Lot Managed Print Services**, with a total Approved Budget for the Contract (ABC) amounting to **One Million Eight Hundred Seventy Thousand Pesos Only (₱1,870,000.00)**, inclusive of all government taxes, other fees and charges, which was included in the **Fiscal Year 2023 Annual Procurement Plan No. 1** of the DOST-ASTI;

**WHEREAS**, the subject procurement is included in the Early Procurement Activities of the DOST-ASTI;

**WHEREAS**, the DOST-ASTI BAC declared two (2) failed public biddings for the procurement project. The first failure of bidding was declared through BAC Resolution No. 22-12-253 dated 01 December 2022 as the sole bidder submitted a patently insufficient Authorized Reseller/Dealer Certificate. Likewise, during the second bidding, the sole bidder was declared post-disqualified and, consequently, the procurement was declared a failure through BAC Resolution No. 23-01-013 dated 20 January 2023;

**WHEREAS**, due to two (2) failed biddings, the DOST-ASTI BAC resorted to Negotiated Procurement after Two Failed Biddings as provided for in Section 53.1 of RA No. 9184 and its 2016 revised IRR;

**WHEREAS**, on **17 February 2023**, the Invitation for Negotiation was published on the websites of the PhilGEPS and DOST-ASTI, as well as in the latter’s conspicuous place reserved for the purpose, consistent with Section 21, Rule VII of the 2016 revised IRR of RA No. 9184;

**WHEREAS**, Letters of Invitation were sent to three (3) witnesses and observers, namely:

- 1) Mr. Algene Roy L. Mendoza**  
State Auditor I  
Commission on Audit

2) **Mr. Gerino DC. Batallones**  
President  
Philippine Institute of Supply Management

3) **Mr. Ruben J. Pascual**  
Secretary General  
Philippine Chamber of Commerce and Industry

**WHEREAS**, on **21 February 2023, 09:00 AM**, a **Negotiation Conference** for said procurement was conducted by the DOST-ASTI BAC through videoconferencing via MS Teams, which was opened to prospective bidders;

**WHEREAS**, as a result of the discussion and clarifications made during the Negotiation Conference, the DOST-ASTI BAC issued **Supplemental Bulletin No. BAC-2023-02-003** on **27 February 2023**, amending the Terms of Reference;

**WHEREAS**, three (3) prospective bidders submitted their best and final bid offer prior to the deadline of submission on **02 March 2023 at 9:00 AM**, particularly: **(1) Quartz Business Products Corp.**; **(2) U-Bix Corporation**; and **(3) Delsan Office Systems Corporation**;

**WHEREAS**, the DOST-ASTI BAC opened the bid offer of the prospective bidders in public and in the presence of the bidders' representatives to determine the bidders' compliance with the eligibility, technical, and financial requirements specified in the Invitation. Said Opening of Best and Final Bid Offers was conducted by the DOST-ASTI BAC through a blended meeting arrangement;

**WHEREAS**, after the opening of the first envelope (technical component) submitted by the Delsan Office Systems Corporation, the DOST-ASTI BAC determined that said prospective bidder failed to comply with the amended specifications. Thus, the DOST-ASTI BAC rated the technical component of Delsan Office Systems Corporation's bid, particularly its technical documents, as **"failed"** and declared the same as "disqualified" to proceed further with the procurement process;

**WHEREAS**, after the opening of the first envelopes (technical component envelopes) submitted by **(1) Quartz Business Products Corp** and **(2) U-Bix Corporation**, the DOST-ASTI BAC declared that the two (2) bidders were able to submit the required legal, technical, and financial documents/requirements. Thus, the DOST-ASTI BAC rated subject legal, technical, and financial documents/requirements comprising the technical component of both bidders as **"passed"**;

**WHEREAS**, the DOST-ASTI BAC proceeded to open the second envelope (financial component envelopes) of **(1) Quartz Business Products Corp** and **(2) U-Bix Corporation**. The following are the bid offers submitted by two (2) bidders based on the financial component of their bids:

Item No.	Description	Qty.	Unit	Quartz Business Products Corp		U-Bix Corporation	
				Unit Amount (P)	Total Amount (P)	Unit Amount (P)	Total Amount (P)
1	Managed Print Services	1	Lot	1,298,200.00	1,298,200.00	1,311,300.00	1,311,300.00
<b>Total Bid Offer Amount</b>					<b>1,298,200.00</b>		<b>1,311,300.00</b>

**WHEREAS**, the DOST-ASTI BAC determined that both bid offers were within the ABC and, accordingly, **Quartz Business Products Corp** was identified as the **Lowest Calculated Quotation (LCQ)**, having submitted a bid offer amounting to **One Million Two Hundred Ninety-Eight Thousand Two Hundred Pesos Only (P1,298,200.00)** inclusive of all government taxes, and other fees and charges;


**WHEREAS**, the DOST-ASTI BAC conducted a detailed evaluation of the financial component of the bids to establish the correct calculated prices of the bid offers. Consequently, the DOST-ASTI BAC directed the end-user to assist in further evaluating the bid offer submitted by **Quartz Business Products Corp** being the LCQ; and

**WHEREAS**, after verification, validation, and ascertainment of all statements made and documents submitted by **Quartz Business Products Corp** the DOST-ASTI BAC determined that the submission of said bidder passed all the criteria and requirements of the Procuring Entity.

**NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE FOREGOING**, the members of the DOST-ASTI BAC hereby resolve the following:

- 1) To declare the bid offer of **Quartz Business Products Corp.** for the procurement project titled, **“Provision of One (1) Lot Managed Print Services”** as the **Lowest Calculated Responsive Quotation**, with a total bid price amounting to **One Million Two Hundred Ninety-Eight Thousand Two Hundred Pesos Only (₱1,298,200.00)**;
- 2) To recommend to the **DOST-ASTI Director**, as the Head of Procuring Entity, that the contract be awarded to **Quartz Business Products Corp** in the above-mentioned amount, in accordance with Section 37.1.1 of the 2016 revised IRR of RA No. 9184; and
- 3) To notify all other bidders, in writing, of the DOST-ASTI BAC’s recommendation within three (3) calendar days from the issuance of the resolution recommending the award of the contract, pursuant to Section 37.1.1 of the 2016 revised IRR of RA No. 9184.

**RESOLVED**, at the DOST-ASTI, Quezon City, this 8<sup>th</sup> day of March 2023.

 Digitally signed  
by Cayaban May  
Celicious

**MAY C. CAYABAN**

End-user

 Digitally signed  
by Gilla Mary  
Drol Dee Quijano



Digitally signed by  
Melendrez Lester  
Mae Dela Cruz

**LESTER MAE D. MELENDREZ**  
BAC Member

**HAROLD BRYAN S. PALER**  
BAC Member



Digitally signed  
by Meryl Regine Algodon

**MERYL REGINE L. ALGODON**  
BAC Member

**PHILIP A. MARTINEZ**  
BAC Member

**JEFFREY A. ABOROT**  
BAC Vice Chairperson

**BAYANI BENJAMIN R. LARA**  
BAC Chairperson

APPROVED/DISAPPROVED:

**FRANZ A. DE LEON, Ph.D.**  
Director, DOST-ASTI